

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, June 20, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer by: Felicity Singleton
2. Pledge by: Jane Mitcham, Allie Mitcham, Vivian Wasson, Rose Singleton and Aiden McCrea

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Bobby Warren, Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – April 2022, General Fund Budget Projections as of May 2022, and Utility Fund Budget Projections – May 2022
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report

7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Work Session Meeting held on May 13, 2022, the Regular Session Meeting held on May 18, 2022, and the Special Session held on June 6, 2022. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-30, setting the 18th day of July 2022 at 6:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2022-2023 municipal budget. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2022-19, receiving the Planning and Zoning Commission’s Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1. *Lorri Coody, City Secretary*
4. Consider Ordinance No. 2022-20, amending the General Fund and the Capital Replacement Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$475,000 by increasing line items 01-12-9795 (Transfer to Capital Replacement) by \$475,000 and in the Capital Replacement Fund by increasing line item 07-71-9795 (Transfer from General Fund) by \$475,000. *Isabel Kato, Finance Director*
5. Consider Resolution No. 2022-31, designating the Assistant City Manager as Acting City Manager during temporary absences or disabilities of the City Manager. *Austin Bleess, City Manager*
6. Consider Resolution No. 2022-32, amending the Purchasing Policy for the City of Jersey Village. *Austin Bleess, City Manager*
7. Consider Ordinance No. 2022-21, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VII, entitled “Catalytic Converters”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Kirk Riggs, Chief of Police*
8. Consider Ordinance No. 2022-22, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VIII, entitled “Donation Containers”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*

9. Consider Resolution No. 2022-33, authorizing action for the 2022-2023 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool. *Austin Bleess, City Manager*
10. Consider Ordinance No. 2022-23, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to water meters; providing a severability clause; providing for repeal; and providing an effective date. *Robert Basford, Assistant City Manager*

G. REGULAR AGENDA

1. Consider Resolution No. 2022-34, appointing a Committee Member to fill the unexpired term ending September 30, 2023, for Place A3 on the Parks and Recreation Advisory Committee. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-35, rescheduling the Monday, September 19, 2022, Regular City Council Meeting. *Austin Bleess, City Manager*
3. Consider Ordinance No. 2022-24, modifying the Residential Homestead Exemption for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 62, Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date. *Austin Bleess, City Manager*
4. Consider Resolution No. 2022-36, authorizing the City Manager to enter into an agreement with Project Surveillance, Inc. to perform construction observation services for the Seattle Street Reconstruction Project. *Robert Basford, Assistant City Manager*
5. Discuss and take appropriate action concerning membership in the Harris County Mayors' and Councils' Association. *Austin Bleess, City Manager*
6. Consider Resolution No. 2022-37, authorizing the City Manager to negotiate an agreement with Brookstone Construction for Construction Manager At Risk of the new Jersey Meadow Golf Course Club House. *Robert Basford, Assistant City Manager*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney.

J. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Bobby Warren, Mayor*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE THE REGULAR SESSION

- 1. Discuss and take appropriate action regarding items discussed in closed session regarding economic development negotiations, including the possible purchase, exchange or value of real property, related thereto, and contractual obligations of the City under existing contracts related to Jersey Village TIRZ Number 2. *Austin Bleess, City Manager*

M. ADJOURN

CERTIFICATION

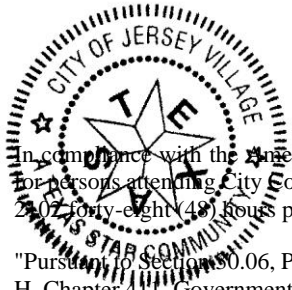
I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 15, 2022 at 9:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2307 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer by: Felicity Singleton
2. Pledge by: Jane Mitcham, Allie Mitcham, Vivian Wasson, Rose Singleton and Aiden McCrea

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 18, 2022

AGENDA ITEM: C

AGENDA SUBJECT: There are no Presentations this month.

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

Fund Balance Report

As Of 05/31/2022

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	4,142,567.11	13,755,191.35	9,103,807.34	8,793,951.12
02 - UTILITY FUND	11,650,598.96	2,516,485.04	3,193,547.20	10,973,536.80
03 - DEBT SERVICE FUND	344,427.68	1,487,596.20	1,419,350.00	412,673.88
04 - IMPACT FEE FUND	491,624.28	44,725.27	0.00	536,349.55
05 - MOTEL TAX FUND	106,036.99	121,373.95	28,180.00	199,230.94
06 - ASSET FORFEITURE FUND	15,041.37	20,146.16	9,243.10	25,944.43
07 - CAPITAL REPLACEMENT	8,976,785.52	520,935.70	2,070,616.33	7,427,104.89
10 - CAPITAL IMPROVEMENTS FUND	8,343,717.53	1,504,350.26	1,887,772.07	7,960,295.72
11 - GOLF COURSE FUND	-4,625,534.67	1,394,476.18	1,498,387.50	-4,729,445.99
12 - COURT RESTRICTED FEE FUND	29,172.60	0.00	12,887.83	16,284.77
13 - CDBG - GRANT	-4,004,469.28	2,446,292.84	2,693,111.36	-4,251,287.80
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ -3	0.00	1,000,000.00	949,290.69	50,709.31
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	0.00	1,133,585.10	5,000.00	1,128,585.10
50 - JV CRIME CONTROL	4,591,890.38	1,718,236.65	1,919,284.41	4,390,842.62
Report Total:	30,019,858.47	27,663,394.70	24,790,477.83	32,892,775.34

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
Category: 85 - FEE & CHARGES FOR SERVICE					
02-40-8541 WATER SERVICE	3,180,000.00	3,180,000.00	297,997.22	1,809,356.63	1,370,643.37
02-40-8542 SEWER SERVICE	1,590,000.00	1,590,000.00	137,126.36	1,103,172.91	486,827.09
02-40-8543 METER FEES	0.00	0.00	450.00	2,546.50	-2,546.50
Category: 85 - FEE & CHARGES FOR SERVICE Total:	4,770,000.00	4,770,000.00	435,573.58	2,915,076.04	1,854,923.96
Category: 96 - INTEREST EARNED					
02-40-9601 INTEREST EARNED	2,000.00	2,000.00	1,745.10	4,047.77	-2,047.77
Category: 96 - INTEREST EARNED Total:	2,000.00	2,000.00	1,745.10	4,047.77	-2,047.77
Category: 98 - MISCELLANEOUS REVENUE					
02-40-9840 PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	5,294.74	22,709.14	7,290.86
02-40-9899 MISCELLANEOUS	30,000.00	30,000.00	1,316.57	10,962.24	19,037.76
Category: 98 - MISCELLANEOUS REVENUE Total:	60,000.00	60,000.00	6,611.31	33,671.38	26,328.62
Department: 40 - REVENUES Total:	4,832,000.00	4,832,000.00	443,929.99	2,952,795.19	1,879,204.81

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	236,611.13	236,611.13	19,195.84	155,778.34	80,832.79
02-45-3003	LONGEVITY	431.86	431.86	48.00	367.67	64.19
02-45-3007	OVERTIME	30,000.00	30,000.00	1,142.17	17,218.19	12,781.81
02-45-3010	INCENTIVES	2,719.94	2,719.94	87.68	543.57	2,176.37
02-45-3051	FICA/MEDICARE TAXES	19,427.15	19,427.15	1,482.48	12,747.72	6,679.43
02-45-3052	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	9,222.65	-4,039.65
02-45-3053	EMPLOYMENT TAXES	864.00	864.00	21.73	1,584.25	-720.25
02-45-3054	RETIREMENT	37,754.57	37,754.57	2,886.80	24,650.24	13,104.33
02-45-3055	HEALTH INSURANCE	69,099.42	69,099.42	5,196.42	43,600.86	25,498.56
02-45-3056	LIFE INS	352.30	352.30	52.65	219.15	133.15
02-45-3057	DENTAL	4,024.02	4,024.02	337.20	2,800.66	1,223.36
02-45-3058	LONG-TERM DISABILITY	993.76	993.76	73.82	652.31	341.45
02-45-3060	VISION INSURANCE	615.42	615.42	47.34	391.50	223.92
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		408,076.57	408,076.57	30,572.13	269,777.11	138,299.46
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	11,000.00	11,000.00	886.38	11,818.43	-818.43
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	241.10	1,975.83	24.17
02-45-3504	WEARING APPAREL	5,000.00	5,000.00	0.00	1,731.74	3,268.26
02-45-3506	CHEMICALS	39,110.00	39,110.00	1,941.35	9,869.14	29,240.86
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3523	TOOLS/EQUIPMENT	14,000.00	14,000.00	0.00	12,816.00	1,184.00
02-45-3534	PARTS AND MATERIALS	8,500.00	8,500.00	1,588.05	4,769.38	3,730.62
02-45-3535	SHOP SUPPLIES	2,000.00	2,000.00	0.00	736.26	1,263.74
Category: 35 - SUPPLIES Total:		82,210.00	82,210.00	4,656.88	43,716.78	38,493.22
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	5,000.00	5,000.00	0.00	11,590.32	-6,590.32
02-45-4041	WATER SYSTEM MAINTENANCE	50,000.00	50,000.00	71.46	94,040.86	-44,040.86
02-45-4042	SEWER SYSTEM MAINTENANCE	30,000.00	30,000.00	10,976.86	22,387.52	7,612.48
02-45-4043	WATER PLANTS MAINTENANCE	40,000.00	40,000.00	23,898.51	139,687.22	-99,687.22
02-45-4044	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	390.00	6,181.50	29,818.50
02-45-4045	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	3,893.50	44,660.64	339.36
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		206,000.00	206,000.00	39,230.33	318,548.06	-112,548.06
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	284.00	5,518.54	1,881.46
Category: 45 - MAINTENANCE Total:		7,400.00	7,400.00	284.00	5,518.54	1,881.46
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	408.65	1,391.35
02-45-5015	LAB TESTS	25,000.00	25,000.00	2,335.00	18,981.35	6,018.65
02-45-5017	UTILITIES	140,000.00	140,000.00	22,210.01	100,422.22	39,577.78
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	47,144.94	266,611.26	83,388.74
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	200.67	3,102.22	3,897.78
02-45-5022	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
02-45-5025	PUBLIC NOTICES	800.00	800.00	0.00	0.00	800.00
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	40.00	960.00
02-45-5029	TRAVEL/TRAINING	13,000.00	13,000.00	0.00	2,964.99	10,035.01
Category: 50 - SERVICES Total:		540,060.00	540,060.00	71,890.62	392,530.69	147,529.31
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	3,018.30	39,111.27	-9,111.27
02-45-5411	WATER-PURCHASED	1,678,900.00	1,678,900.00	261,215.16	854,974.80	823,925.20
02-45-5412	WATER AUTHORITY FEES	100,000.00	100,000.00	216.20	249,931.80	-149,931.80
Category: 54 - SUNDRY Total:		1,808,900.00	1,808,900.00	264,449.66	1,144,017.87	664,882.13
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	9,674.00	326.00
02-45-5510	ENGINEERING SERVICES	150,000.00	150,000.00	0.00	19,364.00	130,636.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02-45-5515	CONSULTANT SERVICES	50,000.00	50,000.00	0.00	5,559.14	44,440.86
	Category: 55 - PROFESSIONAL SERVICES Total:	210,000.00	210,000.00	0.00	34,597.14	175,402.86
	Category: 60 - OTHER SERVICES					
02-45-6001	INSURANCE-VEHICLES	11,500.00	11,500.00	0.00	16,728.40	-5,228.40
02-45-6003	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	8,591.11	1,408.89
	Category: 60 - OTHER SERVICES Total:	21,500.00	21,500.00	0.00	25,319.51	-3,819.51
	Category: 97 - INTERFUND ACTIVITY					
02-45-9751	TRANSFER TO GENERAL FUND	608,000.00	608,000.00	608,000.00	608,000.00	0.00
02-45-9753	TRANSFER TO DEBT SERVICE FUND	87,815.00	87,815.00	87,815.00	87,815.00	0.00
02-45-9772	TECHNOLOGY USER FEE	875.00	875.00	875.00	875.00	0.00
02-45-9791	EQUIPMENT USER FEE	37,000.00	37,000.00	37,000.00	37,000.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	733,690.00	733,690.00	733,690.00	733,690.00	0.00
	Department: 45 - WATER & SEWER Total:	4,017,836.57	4,017,836.57	1,144,773.62	2,967,715.70	1,050,120.87

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7060	WEST WATER PLANT - POWER PANEL RETROF...	140,000.00	140,000.00	0.00	4,681.50	135,318.50
02-46-7064	CASTLEBRIDGE WWTP	30,000.00	30,000.00	0.00	0.00	30,000.00
02-46-7087	SEWER REHABILITATION	250,000.00	250,000.00	0.00	0.00	250,000.00
02-46-7091	WHITEOAK BAYOU REHABILITATION	490,000.00	490,000.00	0.00	0.00	490,000.00
02-46-7111	SEATTLE - WELL REPAIR	50,000.00	50,000.00	3,450.00	3,450.00	46,550.00
02-46-7126	REHAB - REPAIR STORM WAT LINES	50,000.00	50,000.00	0.00	0.00	50,000.00
02-46-7128	VILLAGE WATER PLANT GENERATOR	0.00	0.00	0.00	0.00	0.00
02-46-7129	CONGO ELEVATED STORAGE TANK - REHAB	0.00	0.00	0.00	214,200.00	-214,200.00
02-46-7130	LIFT STATION REHABILITATION REPAIR	500,000.00	500,000.00	0.00	0.00	500,000.00
02-46-7131	REPAIRS FOR LIFT STATION ROAD	100,000.00	100,000.00	0.00	3,500.00	96,500.00
02-46-7132	CASTLEBRIDGE DIFUSERS	100,000.00	100,000.00	0.00	0.00	100,000.00
02-46-7133	RISK AND RESIENCY STUDY UPGRADE REQ	50,000.00	50,000.00	0.00	0.00	50,000.00
02-46-7134	SEATTLE WATER PLANT GENERATOR	500,000.00	500,000.00	0.00	0.00	500,000.00
02-46-7135	WATER VALVE, EXERCISE, REPAIR	300,000.00	300,000.00	0.00	0.00	300,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		2,560,000.00	2,560,000.00	3,450.00	225,831.50	2,334,168.50
Department: 46 - UTILITY CAPITAL PROJECT Total:		2,560,000.00	2,560,000.00	3,450.00	225,831.50	2,334,168.50
Fund: 02 - UTILITY FUND Surplus (Deficit):		-1,745,836.57	-1,745,836.57	-704,293.63	-240,752.01	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	43,635.00	6,365.00
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	43,635.00	31,365.00
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	1,000.00	1,000.00	532.51	1,090.27	-90.27
Category: 96 - INTEREST EARNED Total:	1,000.00	1,000.00	532.51	1,090.27	-90.27
Department: 43 - 43 Total:	76,000.00	76,000.00	532.51	44,725.27	31,274.73
Fund: 04 - IMPACT FEE FUND Total:	76,000.00	76,000.00	532.51	44,725.27	

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	1,450,000.00	1,450,000.00	153,179.29	880,362.55	569,637.45
11-80-8553	RANGE FEES/CLUB RENTALS	200,000.00	200,000.00	16,538.79	132,346.81	67,653.19
11-80-8554	CLUB RENTALS	5,800.00	5,800.00	1,405.00	6,630.00	-830.00
11-80-8555	TOURNAMENT GREENS FEES	135,000.00	135,000.00	14,233.05	122,095.08	12,904.92
11-80-8560	MISCELLANEOUS FEES	20,000.00	20,000.00	797.50	14,255.00	5,745.00
11-80-8567	MERCHANDISE	160,000.00	160,000.00	22,926.57	142,948.59	17,051.41
11-80-8568	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	11,108.40	32,159.38	7,840.62
11-80-8572	CONCESSION FEES	52,000.00	52,000.00	7,183.73	35,921.95	16,078.05
11-80-8575	MEMBERSHIPS	48,000.00	48,000.00	1,891.30	27,393.99	20,606.01
11-80-8579	CASH OVER/UNDER	0.00	0.00	30.15	299.68	-299.68
Category: 85 - FEE & CHARGES FOR SERVICE Total:		2,110,800.00	2,110,800.00	229,293.78	1,394,413.03	716,386.97
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	150.00	150.00	30.09	63.15	86.85
Category: 96 - INTEREST EARNED Total:		150.00	150.00	30.09	63.15	86.85
Category: 97 - INTERFUND ACTIVITY						
11-80-9751	TRANSFER FROM GENERAL FUND	237,098.86	237,098.86	0.00	0.00	237,098.86
Category: 97 - INTERFUND ACTIVITY Total:		237,098.86	237,098.86	0.00	0.00	237,098.86
Department: 80 - 80 Total:		2,348,048.86	2,348,048.86	229,323.87	1,394,476.18	953,572.68

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES AND WAGES	272,873.68	272,873.68	21,007.92	174,316.40	98,557.28
11-81-3002	WAGES	130,000.00	130,000.00	10,323.86	75,425.29	54,574.71
11-81-3003	LONGEVITY	1,103.96	1,103.96	103.40	819.46	284.50
11-81-3007	OVERTIME	3,000.00	3,000.00	350.91	2,228.93	771.07
11-81-3051	FICA/MEDICARE TAXES	30,535.43	30,535.43	2,350.70	18,755.91	11,779.52
11-81-3052	WORKMAN'S COMP	5,913.00	5,913.00	0.00	6,823.36	-910.36
11-81-3053	UNEMPLOYMENT TAXES	912.00	912.00	301.07	5,427.33	-4,515.33
11-81-3054	RETIREMENT	39,053.86	39,053.86	2,994.03	24,554.45	14,499.41
11-81-3055	INSURANCE	44,506.02	44,506.02	4,765.46	33,462.21	11,043.81
11-81-3056	LIFE INS	352.30	352.30	58.50	218.15	134.15
11-81-3057	DENTAL INSURANCE	2,846.74	2,846.74	337.20	2,338.48	508.26
11-81-3058	LONG-TERM DISABILITY	1,146.07	1,146.07	101.84	791.00	355.07
11-81-3060	VISION INSURANCE	512.20	512.20	41.98	329.09	183.11
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		532,755.26	532,755.26	42,736.87	345,490.06	187,265.20
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	120,000.00	120,000.00	18,771.55	103,348.66	16,651.34
11-81-3415	RANGE BALLS	12,500.00	12,500.00	150.50	5,378.75	7,121.25
11-81-3416	RENTAL CLUBS	2,000.00	2,000.00	0.00	0.00	2,000.00
11-81-3419	SPECIAL ORDER MERCHANDISE	25,000.00	25,000.00	4,006.43	16,348.27	8,651.73
Category: 34 - COST OF SALES Total:		159,500.00	159,500.00	22,928.48	125,075.68	34,424.32
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	126.72	473.28
11-81-3503	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	4,506.68	1,493.32
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	738.97	1,897.96	102.04
11-81-3510	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
11-81-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	829.32	170.68
11-81-3529	REPAIR PARTS	250.00	250.00	0.00	0.00	250.00
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	4,104.00	2,896.00
Category: 35 - SUPPLIES Total:		17,350.00	17,350.00	738.97	11,464.68	5,885.32
Category: 45 - MAINTENANCE						
11-81-4501	FURN, FIXTURE/EPT MAINTENANCE	750.00	750.00	0.00	442.97	307.03
11-81-4504	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
11-81-4506	CART MAINTENANCE	2,500.00	2,500.00	0.00	6,787.72	-4,287.72
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	473.64	726.36
Category: 45 - MAINTENANCE Total:		5,950.00	5,950.00	0.00	7,704.33	-1,754.33
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	0.00	0.00	3,500.00
11-81-5020	COMMUNICATIONS	6,500.00	6,500.00	0.00	2,953.63	3,546.37
11-81-5023	LEASE EQUIPMENT	1,000.00	1,000.00	0.00	500.00	500.00
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	175.00	825.00
11-81-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	722.80	1,277.20
11-81-5043	ADVERTISING/PROMOTION	25,000.00	25,000.00	1,570.51	15,599.55	9,400.45
Category: 50 - SERVICES Total:		39,000.00	39,000.00	1,570.51	19,950.98	19,049.02
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	70,000.00	70,000.00	9,481.13	52,288.12	17,711.88
11-81-5410	SECURITY	2,600.00	2,600.00	0.00	863.73	1,736.27
11-81-5413	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
11-81-5421	EQUIPMENT LEASE DEBT	1,500.00	1,500.00	0.00	0.00	1,500.00
11-81-5498	MISCELLANEOUS EXPENSE	4,000.00	4,000.00	0.00	560.87	3,439.13
Category: 54 - SUNDRY Total:		79,900.00	79,900.00	9,481.13	53,712.72	26,187.28
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	3,500.00	0.00	0.00	3,500.00

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Category: 60 - OTHER SERVICES					
11-81-6003 LIABILITY-FIRE & CASUALTY INSR	20,000.00	20,000.00	0.00	21,000.52	-1,000.52
Category: 60 - OTHER SERVICES Total:	20,000.00	20,000.00	0.00	21,000.52	-1,000.52
Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	5,000.00	5,000.00	0.00	0.00	5,000.00
11-81-9791 EQUIP USER FEE	143,950.00	143,950.00	0.00	0.00	143,950.00
Category: 97 - INTERFUND ACTIVITY Total:	148,950.00	148,950.00	0.00	0.00	148,950.00
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	77,455.96	584,398.97	422,506.29

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Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	378,737.02	378,737.02	19,761.26	177,005.77	201,731.25
11-82-3002	WAGES	0.00	0.00	2,560.00	9,472.00	-9,472.00
11-82-3003	LONGEVITY	2,975.70	2,975.70	192.02	1,583.60	1,392.10
11-82-3007	OVERTIME	5,000.00	5,000.00	1,453.01	5,674.77	-674.77
11-82-3051	FICA/MEDICARE TAXES	27,163.99	27,163.99	1,713.39	13,755.61	13,408.38
11-82-3052	WORKMAN'S COMP	6,947.00	6,947.00	0.00	8,529.19	-1,582.19
11-82-3053	UNEMPLOYMENT TAXES	1,376.00	1,376.00	55.02	2,823.41	-1,447.41
11-82-3054	RETIREMENT	54,526.49	54,526.49	3,379.24	27,202.76	27,323.73
11-82-3055	INSURANCE	152,843.86	152,843.86	7,979.18	70,299.75	82,544.11
11-82-3056	LIFE INS	634.14	634.14	81.90	312.60	321.54
11-82-3057	DENTAL	8,185.06	8,185.06	461.18	4,148.98	4,036.08
11-82-3058	LONG-TERM DISABILITY	1,280.26	1,280.26	109.37	853.40	426.86
11-82-3060	VISION INSURANCE	1,218.36	1,218.36	34.72	313.26	905.10
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		640,887.88	640,887.88	37,780.29	321,975.10	318,912.78
Category: 35 - SUPPLIES						
11-82-3503	OFFICE SUPPLIES	500.00	500.00	0.00	223.38	276.62
11-82-3504	WEARING APPAREL	2,700.00	2,700.00	0.00	1,241.22	1,458.78
11-82-3506	CHEMICALS	22,000.00	22,000.00	884.54	23,492.26	-1,492.26
11-82-3514	FUEL & OIL	19,000.00	19,000.00	2,529.01	12,989.60	6,010.40
11-82-3520	FOOD/WATER	750.00	750.00	0.00	96.33	653.67
11-82-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	2,068.34	2,431.66
11-82-3526	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	1,049.85	2,450.15
11-82-3527	AGGREGATES	6,000.00	6,000.00	0.00	2,675.46	3,324.54
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	820.00	-820.00
11-82-3530	PESTICIDES	10,000.00	10,000.00	0.00	0.00	10,000.00
11-82-3533	FERTILIZERS	50,000.00	50,000.00	324.00	46,587.71	3,412.29
11-82-3535	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	559.52	6,439.73	-1,439.73
11-82-3536	LANDSCAPING MATERIALS	7,000.00	7,000.00	550.00	8,213.00	-1,213.00
11-82-3538	COURSE SUPPLIES	5,000.00	5,000.00	0.00	1,399.69	3,600.31
11-82-3539	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	567.87	3,938.78	561.22
11-82-3542	FIRST AID	750.00	750.00	0.00	0.00	750.00
Category: 35 - SUPPLIES Total:		141,200.00	141,200.00	5,414.94	111,235.35	29,964.65
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	932.00	1,568.00
11-82-4046	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		4,000.00	4,000.00	0.00	932.00	3,068.00
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	8,000.00	8,000.00	4,497.04	7,938.95	61.05
11-82-4599	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	1,980.00	20.00
Category: 45 - MAINTENANCE Total:		10,000.00	10,000.00	4,497.04	9,918.95	81.05
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	4,500.00	4,500.00	1,102.80	3,653.50	846.50
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	861.17	138.83
11-82-5029	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	789.18	1,710.82
Category: 50 - SERVICES Total:		8,000.00	8,000.00	1,102.80	5,303.85	2,696.15
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
11-82-5412	WATER AUTHORITY FEES	90,000.00	90,000.00	29,343.40	316,081.22	-226,081.22
Category: 54 - SUNDRY Total:		90,500.00	90,500.00	29,343.40	316,081.22	-225,581.22
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	828.53	1,171.47
11-82-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	501.27	498.73
Category: 55 - PROFESSIONAL SERVICES Total:		3,000.00	3,000.00	0.00	1,329.80	1,670.20

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Category: 97 - INTERFUND ACTIVITY					
11-82-9772 TECHNOLOGY USER FEE	375.00	375.00	0.00	0.00	375.00
Category: 97 - INTERFUND ACTIVITY Total:	375.00	375.00	0.00	0.00	375.00
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	78,138.47	766,776.27	131,186.61

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Department: 83 - BUILDING MAINTENANCE						
Category: 35 - SUPPLIES						
11-83-3517	JANITORIAL SUPPLIES	5,000.00	5,000.00	0.00	2,524.19	2,475.81
11-83-3523	TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
	Category: 35 - SUPPLIES Total:	5,600.00	5,600.00	0.00	2,524.19	3,075.81
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-83-4001	BUILDINGS & GROUNDS	16,000.00	16,000.00	0.00	7,370.20	8,629.80
	Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	16,000.00	16,000.00	0.00	7,370.20	8,629.80
Category: 45 - MAINTENANCE						
11-83-4501	FURN.FIXTURES, OFF EQUIP	2,000.00	2,000.00	0.00	1,725.96	274.04
	Category: 45 - MAINTENANCE Total:	2,000.00	2,000.00	0.00	1,725.96	274.04
Category: 50 - SERVICES						
11-83-5017	UTILITIES	25,000.00	25,000.00	3,132.37	12,748.26	12,251.74
	Category: 50 - SERVICES Total:	25,000.00	25,000.00	3,132.37	12,748.26	12,251.74
Category: 55 - PROFESSIONAL SERVICES						
11-83-5531	PEST CONTROL SERVICES	800.00	800.00	0.00	425.00	375.00
	Category: 55 - PROFESSIONAL SERVICES Total:	800.00	800.00	0.00	425.00	375.00
	Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	3,132.37	24,793.61	24,606.39

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Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45
Category: 70 - CAPITAL IMPROVEMENTS Total:	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45

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Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	46,404.38	46,404.38	3,465.60	29,038.32	17,366.06
11-88-3003	LONGEVITY	1,344.12	1,344.12	33.24	277.79	1,066.33
11-88-3007	OVERTIME	1,000.00	1,000.00	262.41	1,900.14	-900.14
11-88-3051	FICA/MEDICARE TAXES	3,595.55	3,595.55	282.82	2,346.92	1,248.63
11-88-3052	WORKER'S COMP	975.00	975.00	0.00	1,705.85	-730.85
11-88-3053	UNEMPLOYMENT TAXES	144.00	144.00	0.68	267.72	-123.72
11-88-3054	RETIREMENT	6,744.95	6,744.95	530.34	4,382.92	2,362.03
11-88-3055	HEALTH INSURANCE	7,523.62	7,523.62	565.80	4,779.63	2,743.99
11-88-3056	LIFE INS	70.46	70.46	11.70	44.80	25.66
11-88-3057	DENTAL	451.62	451.62	34.74	290.33	161.29
11-88-3058	LONG TERM DISABILITY	194.90	194.90	16.98	132.88	62.02
11-88-3060	VISION INSURANCE	107.12	107.12	0.00	0.00	107.12
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		68,555.72	68,555.72	5,204.31	45,167.30	23,388.42
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	1,700.00	1,700.00	272.38	570.64	1,129.36
11-88-3523	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	1,475.62	2,024.38
11-88-3526	MINOR EQUIPMENT	1,000.00	1,000.00	0.00	-295.26	1,295.26
11-88-3529	REPAIR PARTS	20,000.00	20,000.00	1,409.22	13,458.97	6,541.03
11-88-3535	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	306.00	3,883.77	-1,683.77
11-88-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
Category: 35 - SUPPLIES Total:		29,150.00	29,150.00	1,987.60	19,093.74	10,056.26
Category: 45 - MAINTENANCE						
11-88-4520	AUTO REPAIR/OUTSOURCED	1,000.00	1,000.00	0.00	1,780.06	-780.06
11-88-4599	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	265.00	2,765.00	2,235.00
Category: 45 - MAINTENANCE Total:		6,000.00	6,000.00	265.00	4,545.06	1,454.94
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES Total:		500.00	500.00	0.00	0.00	500.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9781	TRANSFER TO EQUIP PURCH CONT	63,500.00	63,500.00	0.00	0.00	63,500.00
11-88-9791	EQUIPMENT USER FEE	162,950.00	162,950.00	0.00	0.00	162,950.00
Category: 97 - INTERFUND ACTIVITY Total:		226,450.00	226,450.00	0.00	0.00	226,450.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		330,655.72	330,655.72	7,456.91	68,806.10	261,849.62
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		0.00	0.00	51,748.36	-103,911.32	
Total Surplus (Deficit):		-1,669,836.57	-1,669,836.57	-652,012.76	-299,938.06	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	4,770,000.00	4,770,000.00	435,573.58	2,915,076.04	1,854,923.96
96 - INTEREST EARNED	2,000.00	2,000.00	1,745.10	4,047.77	-2,047.77
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	6,611.31	33,671.38	26,328.62
Department: 40 - REVENUES Total:	4,832,000.00	4,832,000.00	443,929.99	2,952,795.19	1,879,204.81

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	408,076.57	408,076.57	30,572.13	269,777.11	138,299.46
35 - SUPPLIES	82,210.00	82,210.00	4,656.88	43,716.78	38,493.22
40 - MAINTENANCE--BLDGS, STRUC	206,000.00	206,000.00	39,230.33	318,548.06	-112,548.06
45 - MAINTENANCE	7,400.00	7,400.00	284.00	5,518.54	1,881.46
50 - SERVICES	540,060.00	540,060.00	71,890.62	392,530.69	147,529.31
54 - SUNDRY	1,808,900.00	1,808,900.00	264,449.66	1,144,017.87	664,882.13
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	0.00	34,597.14	175,402.86
60 - OTHER SERVICES	21,500.00	21,500.00	0.00	25,319.51	-3,819.51
97 - INTERFUND ACTIVITY	733,690.00	733,690.00	733,690.00	733,690.00	0.00
Department: 45 - WATER & SEWER Total:	4,017,836.57	4,017,836.57	1,144,773.62	2,967,715.70	1,050,120.87

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	2,560,000.00	2,560,000.00	3,450.00	225,831.50	2,334,168.50
Department: 46 - UTILITY CAPITAL PROJECT Total:	2,560,000.00	2,560,000.00	3,450.00	225,831.50	2,334,168.50
Fund: 02 - UTILITY FUND Surplus (Deficit):	-1,745,836.57	-1,745,836.57	-704,293.63	-240,752.01	-1,505,084.56
Fund: 04 - IMPACT FEE FUND					
Department: 43 - 43					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	43,635.00	31,365.00
96 - INTEREST EARNED	1,000.00	1,000.00	532.51	1,090.27	-90.27
Department: 43 - 43 Total:	76,000.00	76,000.00	532.51	44,725.27	31,274.73
Fund: 04 - IMPACT FEE FUND Total:	76,000.00	76,000.00	532.51	44,725.27	31,274.73
Fund: 11 - GOLF COURSE FUND					
Department: 80 - 80					
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	229,293.78	1,394,413.03	716,386.97
96 - INTEREST EARNED	150.00	150.00	30.09	63.15	86.85
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	237,098.86
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	229,323.87	1,394,476.18	953,572.68

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	42,736.87	345,490.06	187,265.20
34 - COST OF SALES	159,500.00	159,500.00	22,928.48	125,075.68	34,424.32
35 - SUPPLIES	17,350.00	17,350.00	738.97	11,464.68	5,885.32
45 - MAINTENANCE	5,950.00	5,950.00	0.00	7,704.33	-1,754.33
50 - SERVICES	39,000.00	39,000.00	1,570.51	19,950.98	19,049.02
54 - SUNDRY	79,900.00	79,900.00	9,481.13	53,712.72	26,187.28
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	21,000.52	-1,000.52
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	77,455.96	584,398.97	422,506.29

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	37,780.29	321,975.10	318,912.78
35 - SUPPLIES	141,200.00	141,200.00	5,414.94	111,235.35	29,964.65
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	932.00	3,068.00
45 - MAINTENANCE	10,000.00	10,000.00	4,497.04	9,918.95	81.05
50 - SERVICES	8,000.00	8,000.00	1,102.80	5,303.85	2,696.15
54 - SUNDRY	90,500.00	90,500.00	29,343.40	316,081.22	-225,581.22
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	1,329.80	1,670.20
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	78,138.47	766,776.27	131,186.61

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	5,600.00	5,600.00	0.00	2,524.19	3,075.81
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	0.00	7,370.20	8,629.80
45 - MAINTENANCE	2,000.00	2,000.00	0.00	1,725.96	274.04
50 - SERVICES	25,000.00	25,000.00	3,132.37	12,748.26	12,251.74
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	425.00	375.00
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	3,132.37	24,793.61	24,606.39

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	5,204.31	45,167.30	23,388.42
35 - SUPPLIES	29,150.00	29,150.00	1,987.60	19,093.74	10,056.26
45 - MAINTENANCE	6,000.00	6,000.00	265.00	4,545.06	1,454.94
50 - SERVICES	500.00	500.00	0.00	0.00	500.00
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	7,456.91	68,806.10	261,849.62
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	51,748.36	-103,911.32	103,911.32
Total Surplus (Deficit):	-1,669,836.57	-1,669,836.57	-652,012.76	-299,938.06	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,745,836.57	-1,745,836.57	-704,293.63	-240,752.01	-1,505,084.56
04 - IMPACT FEE FUND	76,000.00	76,000.00	532.51	44,725.27	31,274.73
11 - GOLF COURSE FUND	0.00	0.00	51,748.36	-103,911.32	103,911.32
Total Surplus (Deficit):	-1,669,836.57	-1,669,836.57	-652,012.76	-299,938.06	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022



Jersey Village, TX

Income Statement

Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - REVENUES						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	6,756,278.00	6,756,278.00	638.86	6,601,129.49	155,148.51
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	777.37	-104,689.56	134,689.56
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	2,274.16	15,843.67	9,156.33
	Category: 72 - PROPERTY TAXES Total:	6,811,278.00	6,811,278.00	3,690.39	6,512,283.60	298,994.40
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	360,000.00	360,000.00	23,512.83	279,029.04	80,970.96
01-10-7512	TELEPHONE FRANCHISE	59,000.00	59,000.00	3,238.91	10,474.56	48,525.44
01-10-7513	GAS FRANCHISE	40,000.00	40,000.00	0.00	0.00	40,000.00
01-10-7514	CABLE TV FRANCHISE	75,000.00	75,000.00	20,182.63	60,424.98	14,575.02
01-10-7515	TELECOMMUNICATION	14,000.00	14,000.00	3,422.01	16,228.20	-2,228.20
01-10-7621	CITY SALES TAX	3,986,000.00	3,986,000.00	444,580.34	3,062,794.44	923,205.56
01-10-7622	SALES TX-RED. PROPERTY TX	323,850.00	323,850.00	0.00	371,211.02	-47,361.02
01-10-7631	MIXED DRINK TAX	30,000.00	30,000.00	3,033.77	21,084.53	8,915.47
	Category: 75 - OTHER TAXES Total:	4,887,850.00	4,887,850.00	497,970.49	3,821,246.77	1,066,603.23
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	900,000.00	900,000.00	39,990.00	369,050.67	530,949.33
01-10-8002	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	236.91	2,102.55	7,897.45
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	36.73	353.14	-353.14
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	939.27	8,246.21	-8,246.21
01-10-8005	COURT SECURITY FEE	0.00	0.00	1,016.54	8,645.64	-8,645.64
01-10-8006	OMNI FEE	8,000.00	8,000.00	300.00	3,192.67	4,807.33
01-10-8007	CHILD SAFETY FEE	0.00	0.00	0.00	134.76	-134.76
01-10-8008	JUDICIAL FEE	0.00	0.00	55.70	578.63	-578.63
	Category: 80 - FINES WARRANTS & BONDS Total:	918,000.00	918,000.00	42,575.15	392,304.27	525,695.73
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	500.00	500.00	0.00	0.00	500.00
01-10-8503	POOL MEMBERSHIP FEES	20,000.00	20,000.00	2,680.00	2,680.00	17,320.00
01-10-8504	SWIM LESSON	5,000.00	5,000.00	130.00	130.00	4,870.00
01-10-8505	POOL RENTALS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-10-8506	REC PROGRAMS	4,000.00	4,000.00	170.00	3,910.00	90.00
01-10-8507	AMBULANCE SERVICE FEES	250,000.00	250,000.00	24,472.43	165,921.90	84,078.10
01-10-8509	PET TAGS	800.00	800.00	15.00	265.00	535.00
01-10-8511	JERSEY VILLAGE STICKERS	0.00	0.00	12.00	70.00	-70.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	525.00	2,505.00	37,495.00
01-10-8513	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	841.11	6,085.87	2,914.13
01-10-8514	FOOD & BEVERAGE FEES	1,000.00	1,000.00	50.00	725.00	275.00
01-10-8516	FARMER'S MARKET FEES	7,200.00	7,200.00	290.00	3,184.00	4,016.00
01-10-8517	PARK RENTALS	9,250.00	9,250.00	375.00	4,725.00	4,525.00
01-10-8579	CASH OVER/UNDER	0.00	0.00	0.00	59.54	-59.54
01-10-8999	PLAN CHECKING AND PLAT REVIEW	32,000.00	32,000.00	4,795.91	47,190.42	-15,190.42
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	379,750.00	379,750.00	34,356.45	237,451.73	142,298.27
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	82,000.00	82,000.00	5,606.45	113,197.69	-31,197.69
01-10-9002	PLUMBING PERMITS	10,000.00	10,000.00	3,051.50	23,083.37	-13,083.37
01-10-9003	ELECTRICAL PERMITS	16,000.00	16,000.00	2,793.50	22,805.20	-6,805.20
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	1,826.49	10,398.48	-2,398.48
01-10-9006	SIGN PERMITS	12,000.00	12,000.00	435.60	11,512.49	487.51
01-10-9007	LIQUOR LICENSES	8,000.00	8,000.00	0.00	6,040.00	1,960.00
01-10-9010	ANTENNA ANNUAL FEES	5,000.00	5,000.00	0.00	4,392.03	607.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9011	PLANNING & ZONING APPLICATION FEES	0.00	0.00	0.00	1,771.00	-1,771.00
01-10-9012	BURGLAR/FIRE ALARM PERMIT	8,500.00	8,500.00	233.44	3,596.99	4,903.01
01-10-9013	FIRE MARSHAL PERM FEES	1,100.00	1,100.00	0.00	190.00	910.00
01-10-9015	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
01-10-9016	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	350.00	1,250.00	-250.00
Category: 90 - LICENSES & PERMITS Total:		151,700.00	151,700.00	14,296.98	198,237.25	-46,537.25
Category: 96 - INTEREST EARNED						
01-10-9601	INTEREST EARNED	10,000.00	10,000.00	9,765.65	18,225.63	-8,225.63
Category: 96 - INTEREST EARNED Total:		10,000.00	10,000.00	9,765.65	18,225.63	-8,225.63
Category: 97 - INTERFUND ACTIVITY						
01-10-9750	CRIME CONTROL DISTRICT REIMB.	1,969,284.41	1,969,284.41	1,875,180.70	1,879,284.41	90,000.00
01-10-9752	TRANSFER FROM UTLY FUND	608,000.00	608,000.00	608,000.00	608,000.00	0.00
01-10-9753	COURT SECURITY & TECH REIMB.	50,300.00	50,300.00	0.00	0.00	50,300.00
01-10-9754	TRANSFER FROM MOTEL TAX FUND	19,570.00	19,570.00	19,570.00	19,570.00	0.00
01-10-9755	FIRE CONTROL PREV & EMERG REIMB	1,149,879.00	1,149,879.00	0.00	5,000.00	1,144,879.00
Category: 97 - INTERFUND ACTIVITY Total:		3,797,033.41	3,797,033.41	2,502,750.70	2,511,854.41	1,285,179.00
Category: 98 - MISCELLANEOUS REVENUE						
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	256.00	-256.00
01-10-9816	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	5.00	-5.00
01-10-9899	MISCELLANEOUS	60,000.00	60,000.00	1,228.78	60,804.46	-804.46
Category: 98 - MISCELLANEOUS REVENUE Total:		60,000.00	60,000.00	1,228.78	61,065.46	-1,065.46
Category: 99 - OTHER AGENCY REVENUES						
01-10-9905	AMBULANCE FEES STATE GRANT	30,000.00	30,000.00	0.00	0.00	30,000.00
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	2,522.23	-2,522.23
Category: 99 - OTHER AGENCY REVENUES Total:		30,000.00	30,000.00	0.00	2,522.23	27,477.77
Department: 10 - REVENUES Total:		17,045,611.41	17,045,611.41	3,106,634.59	13,755,191.35	3,290,420.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	409,198.86	487,083.86	31,378.46	259,608.57	227,475.29
01-11-3002	WAGES	27,040.00	27,040.00	1,095.50	3,543.12	23,496.88
01-11-3003	LONGEVITY	959.92	959.92	68.31	548.25	411.67
01-11-3010	INCENTIVES	1,799.98	1,799.98	138.46	1,223.13	576.85
01-11-3020	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	0.00	4,522.01	2,177.99
01-11-3051	FICA/MEDICARE TAXES	29,756.61	35,714.61	2,407.02	17,184.04	18,530.57
01-11-3052	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	692.92	10,934.08
01-11-3053	UNEMPLOYMENT COMPENSATION	576.00	1,166.00	35.29	1,154.69	11.31
01-11-3054	RETIREMENT	59,002.68	69,906.68	4,466.52	37,407.12	32,499.56
01-11-3055	HEALTH INSURANCE	42,499.34	50,104.34	3,610.82	27,404.61	22,699.73
01-11-3056	LIFE INS	211.38	236.38	29.25	128.55	107.83
01-11-3057	DENTAL INSURANCE	2,532.14	3,093.14	267.72	1,853.12	1,240.02
01-11-3058	LONG-TERM DISABILITY	1,300.74	1,682.74	154.20	1,207.91	474.83
01-11-3060	VISION INSURANCE	344.24	434.24	25.50	216.25	217.99
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		593,548.89	697,548.89	43,677.05	356,694.29	340,854.60
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	298.64	1,222.27	2,777.73
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	329.00	-129.00
01-11-3520	FOOD	10,000.00	10,000.00	194.00	7,106.16	2,893.84
Category: 35 - SUPPLIES Total:		14,350.00	14,350.00	492.64	8,657.43	5,692.57
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	1,133.55	866.45
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	1,133.55	866.45
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	1,114.56	2,885.44
01-11-5007	RECORDS MANAGEMENT	7,500.00	7,500.00	0.00	2,049.67	5,450.33
01-11-5012	PRINTING	250.00	250.00	0.00	153.36	96.64
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	866.00	5,285.90	4,714.10
01-11-5020	COMMUNICATIONS	3,600.00	3,600.00	161.85	1,212.34	2,387.66
01-11-5025	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	434.00	6,066.00
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	0.00	1,628.80	5,771.20
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	9.00	5,735.55	264.45
01-11-5028	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	14,000.00	14,000.00	0.00	7,613.29	6,386.71
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	0.00	0.00	6,500.00
01-11-5041	NEWSLETTER	9,500.00	9,500.00	0.00	2,393.03	7,106.97
Category: 50 - SERVICES Total:		75,251.00	75,251.00	1,036.85	27,620.50	47,630.50
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	21,000.00	21,000.00	3,083.50	8,724.70	12,275.30
Category: 54 - SUNDRY Total:		21,000.00	21,000.00	3,083.50	8,724.70	12,275.30
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	0.00	300.00
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	4,250.00	4,250.00	4,250.00	4,250.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		4,250.00	4,250.00	4,250.00	4,250.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		710,699.89	814,699.89	52,540.04	407,080.47	407,619.42

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 12 - LEGAL/OTHER SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-12-3052	WORKMEN'S COMPENSATION	250.00	250.00	0.00	173.24	76.76
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		250.00	250.00	0.00	173.24	76.76
Category: 50 - SERVICES						
01-12-5023	GRANTS AND INCENTIVES	2,089,000.00	2,014,000.00	0.00	9,890.00	2,004,110.00
Category: 50 - SERVICES Total:		2,089,000.00	2,014,000.00	0.00	9,890.00	2,004,110.00
Category: 55 - PROFESSIONAL SERVICES						
01-12-5502	LEGAL FEES	125,000.00	125,000.00	4,493.50	32,967.79	92,032.21
01-12-5515	CONSULTANT SERVICES	10,000.00	85,000.00	20,000.00	20,512.01	64,487.99
Category: 55 - PROFESSIONAL SERVICES Total:		135,000.00	210,000.00	24,493.50	53,479.80	156,520.20
Category: 60 - OTHER SERVICES						
01-12-6001	AUTOMOBILE LIABILITY	56,350.00	56,350.00	0.00	66,913.62	-10,563.62
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	72,573.69	-3,433.69
01-12-6005	SURETY BONDS	500.00	500.00	0.00	565.46	-65.46
Category: 60 - OTHER SERVICES Total:		125,990.00	125,990.00	0.00	140,052.77	-14,062.77
Category: 97 - INTERFUND ACTIVITY						
01-12-9761	TRANSFER TO GOLF FUND	237,098.86	237,098.86	0.00	0.00	237,098.86
01-12-9763	TRANSFER TO TIRZ 3	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	0.00
01-12-9772	TECHNOLOGY USER FEES	375.00	375.00	375.00	375.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,237,473.86	1,237,473.86	1,000,375.00	1,000,375.00	237,098.86
Department: 12 - LEGAL/OTHER SERVICES Total:		3,587,713.86	3,587,713.86	1,024,868.50	1,203,970.81	2,383,743.05

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	246,136.92	246,136.92	18,733.84	154,876.46	91,260.46
01-13-3002	WAGES	10,230.00	10,230.00	737.00	5,083.57	5,146.43
01-13-3003	LONGEVITY	1,199.90	1,199.90	99.68	814.38	385.52
01-13-3010	INCENTIVES	1,200.00	1,200.00	55.00	55.00	1,145.00
01-13-3051	FICA/MEDICARE TAXES	19,118.66	19,118.66	1,443.50	11,852.37	7,266.29
01-13-3052	WORKMEN'S COMPENSATION	449.00	449.00	0.00	519.73	-70.73
01-13-3053	EMPLOYMENT TAXES	576.00	576.00	24.15	1,053.36	-477.36
01-13-3054	RETIREMENT	34,874.49	34,874.49	2,655.54	22,106.97	12,767.52
01-13-3055	HEALTH INSURANCE	29,458.78	29,458.78	2,215.36	18,634.07	10,824.71
01-13-3056	LIFE INS	211.38	211.38	35.10	128.55	82.83
01-13-3057	DENTAL INSURANCE	2,532.14	2,532.14	213.22	1,775.54	756.60
01-13-3058	LONG-TERM DISABILITY	981.29	981.29	91.80	709.46	271.83
01-13-3060	VISION INSURANCE	297.96	297.96	20.04	166.63	131.33
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		347,266.52	347,266.52	26,324.23	217,776.09	129,490.43
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	179.45	320.55
01-13-3503	OFFICE SUPPLIES	250.00	250.00	52.21	191.27	58.73
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	2,800.25	-600.25
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,050.00	3,050.00	52.21	3,170.97	-120.97
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	466.59	3,762.09	2,551.91
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	1,189.85	2,714.43	6,785.57
01-13-4504	SOFTWARE MAINTENANCE	255,321.00	270,861.00	8,112.50	107,466.31	163,394.69
Category: 45 - MAINTENANCE Total:		271,135.00	286,675.00	9,768.94	113,942.83	172,732.17
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	28,020.00	28,020.00	2,722.52	18,360.09	9,659.91
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	1,049.68	400.32
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	60.00	7,540.00
Category: 50 - SERVICES Total:		37,070.00	37,070.00	2,722.52	19,469.77	17,600.23
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	105,000.00	105,000.00	2,000.00	6,941.00	98,059.00
Category: 55 - PROFESSIONAL SERVICES Total:		105,000.00	105,000.00	2,000.00	6,941.00	98,059.00
Category: 65 - CAPITAL OUTLAY						
01-13-6573	COMPUTER EQUIPMENT	4,000.00	46,890.00	0.00	21.08	46,868.92
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	1,260.00	5,722.50	-5,722.50
Category: 65 - CAPITAL OUTLAY Total:		4,000.00	46,890.00	1,260.00	5,743.58	41,146.42
Category: 97 - INTERFUND ACTIVITY						
01-13-9740	COMPUTER CAPITAL	25,000.00	25,000.00	25,000.00	25,000.00	0.00
01-13-9772	TECHNOLOGY USER FEE	48,270.00	48,270.00	48,270.00	48,270.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		73,270.00	73,270.00	73,270.00	73,270.00	0.00
Department: 13 - INFO TECHNOLOGY Total:		840,791.52	899,221.52	115,397.90	440,314.24	458,907.28

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	17,000.00	17,000.00	1,847.42	11,230.68	5,769.32
01-14-3503	OFFICE SUPPLIES	3,000.00	3,000.00	615.27	1,515.81	1,484.19
	Category: 35 - SUPPLIES Total:	20,000.00	20,000.00	2,462.69	12,746.49	7,253.51
Category: 50 - SERVICES						
01-14-5012	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-14-5022	RENTAL OF EQUIPMENT	2,675.00	2,675.00	0.00	1,336.50	1,338.50
	Category: 50 - SERVICES Total:	3,675.00	3,675.00	0.00	1,336.50	2,338.50
	Department: 14 - PURCHASING Total:	23,675.00	23,675.00	2,462.69	14,082.99	9,592.01

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	265,950.19	265,950.19	20,458.14	169,596.59	96,353.60
01-15-3003	LONGEVITY	719.94	719.94	66.48	525.72	194.22
01-15-3007	OVERTIME	2,900.00	2,900.00	0.00	0.00	2,900.00
01-15-3010	INCENTIVES	0.00	0.00	46.16	92.32	-92.32
01-15-3051	FICA/MEDICARE TAXES	19,652.81	19,652.81	1,479.34	12,226.13	7,426.68
01-15-3052	WORKMEN'S COMPENSATION	446.00	446.00	0.00	519.73	-73.73
01-15-3053	EMPLOYMENT TAXES	478.40	478.40	1.80	803.60	-325.20
01-15-3054	RETIREMENT	38,009.39	38,009.39	2,900.48	23,898.50	14,110.89
01-15-3055	HEALTH INSURANCE	55,539.90	55,539.90	3,646.88	33,422.84	22,117.06
01-15-3056	LIFE INS	211.38	211.38	35.10	134.39	76.99
01-15-3057	DENTAL INSURANCE	3,120.78	3,120.78	267.72	2,237.37	883.41
01-15-3058	LONG-TERM DISABILITY	1,044.49	1,044.49	100.24	776.44	268.05
01-15-3060	VISION INSURANCE	390.52	390.52	30.04	251.05	139.47
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		388,463.80	388,463.80	29,032.38	244,484.68	143,979.12
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	546.81	153.19
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
Category: 35 - SUPPLIES Total:		950.00	950.00	0.00	546.81	403.19
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	17.32	132.68
Category: 45 - MAINTENANCE Total:		150.00	150.00	0.00	17.32	132.68
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	1,200.00	0.00	51.10	1,148.90
01-15-5020	COMMUNICATIONS	2,000.00	2,000.00	69.55	612.36	1,387.64
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	375.00	25.00
01-15-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	2,310.32	1,189.68
Category: 50 - SERVICES Total:		7,100.00	7,100.00	69.55	3,348.78	3,751.22
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	550.00	550.00	0.00	920.00	-370.00
Category: 54 - SUNDRY Total:		550.00	550.00	0.00	920.00	-370.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	37,000.00	37,000.00	1,392.43	44,053.26	-7,053.26
Category: 55 - PROFESSIONAL SERVICES Total:		37,000.00	37,000.00	1,392.43	44,053.26	-7,053.26
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	1,575.00	1,575.00	1,575.00	1,575.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,575.00	1,575.00	1,575.00	1,575.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:		435,788.80	435,788.80	32,069.36	294,945.85	140,842.95

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Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	39,677.25	39,677.25	3,052.80	25,086.45	14,590.80
01-16-3003	LONGEVITY	575.90	575.90	48.00	385.02	190.88
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	479.96	479.96	83.08	694.31	-214.35
01-16-3051	FICA/MEDICARE TAXES	2,909.68	2,909.68	219.68	1,802.07	1,107.61
01-16-3052	WORKMEN'S COMPENSATION	75.00	75.00	0.00	173.24	-98.24
01-16-3053	EMPLOYMENT TAXES	144.00	144.00	0.58	265.75	-121.75
01-16-3054	RETIREMENT	5,757.47	5,757.47	448.92	3,673.89	2,083.58
01-16-3055	HEALTH INSURANCE	14,411.54	14,411.54	1,083.78	9,154.09	5,257.45
01-16-3056	LIFE INS	70.46	70.46	11.70	44.80	25.66
01-16-3057	DENTAL INSURANCE	1,040.26	1,040.26	34.74	290.33	749.93
01-16-3058	LONG-TERM DISABILITY	166.64	166.64	14.96	114.90	51.74
01-16-3060	VISION INSURANCE	83.72	83.72	8.24	68.86	14.86
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		65,491.88	65,491.88	5,006.48	41,753.71	23,738.17
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	246.17	253.83
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	246.17	253.83
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	612.34	2,387.66
Category: 50 - SERVICES Total:		3,000.00	3,000.00	69.54	612.34	2,387.66
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	14,891.00	29,112.00	31,888.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,683.98	1,316.02
Category: 55 - PROFESSIONAL SERVICES Total:		68,000.00	68,000.00	14,891.00	34,795.98	33,204.02
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	375.00	375.00	375.00	375.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		375.00	375.00	375.00	375.00	0.00
Department: 16 - CUSTOMER SERVICE Total:		137,766.88	137,766.88	20,342.02	77,783.20	59,983.68

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	165,982.17	165,982.17	11,439.60	101,817.50	64,164.67
01-19-3003	LONGEVITY	1,008.02	1,008.02	88.62	710.77	297.25
01-19-3007	OVERTIME	5,000.00	5,000.00	205.33	417.56	4,582.44
01-19-3010	INCENTIVES	1,080.04	1,080.04	92.32	932.40	147.64
01-19-3051	FICA/MEDICARE TAXES	12,752.90	12,752.90	941.85	7,792.31	4,960.59
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	519.73	-50.73
01-19-3053	EMPLOYMENT TAXES	512.00	512.00	1.66	799.68	-287.68
01-19-3054	RETIREMENT	24,402.91	24,402.91	1,843.71	15,111.30	9,291.61
01-19-3055	HEALTH INSURANCE	33,488.00	33,488.00	3,084.16	24,975.62	8,512.38
01-19-3056	LIFE INS	211.38	211.38	35.10	128.55	82.83
01-19-3057	DENTAL INSURANCE	2,080.52	2,080.52	213.22	1,781.91	298.61
01-19-3058	LONG-TERM DISABILITY	697.12	697.12	62.18	483.30	213.82
01-19-3060	VISION INSURANCE	247.78	247.78	23.74	198.40	49.38
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		247,931.84	247,931.84	18,031.49	155,669.03	92,262.81
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	909.81	1,090.19
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	0.00	909.81	1,390.19
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	2,000.00	2,000.00	0.00	175.00	1,825.00
01-19-5020	COMMUNICATIONS	2,000.00	2,000.00	69.54	612.34	1,387.66
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	165.00	135.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	100.00	1,057.32	2,442.68
Category: 50 - SERVICES Total:		7,800.00	7,800.00	169.54	2,009.66	5,790.34
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	113.17	686.83
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	113.17	686.83
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	55,000.00	55,000.00	3,050.00	16,150.00	38,850.00
01-19-5506	PROSECUTORS	35,000.00	35,000.00	1,300.00	9,500.00	25,500.00
01-19-5516	COLLECTION AGENCY FEES	2,950.00	2,950.00	0.00	1,983.54	966.46
01-19-5518	INTERPRETERS	500.00	500.00	0.00	0.00	500.00
Category: 55 - PROFESSIONAL SERVICES Total:		93,450.00	93,450.00	4,350.00	27,633.54	65,816.46
Department: 19 - MUNICIPAL COURT Total:		352,781.84	352,781.84	22,551.03	186,335.21	166,446.63

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,513,864.44	2,513,864.44	172,792.76	1,486,257.82	1,027,606.62
01-21-3003	LONGEVITY	5,184.92	5,184.92	426.48	3,420.45	1,764.47
01-21-3007	OVERTIME	82,000.00	82,000.00	9,936.59	138,436.68	-56,436.68
01-21-3010	INCENTIVES	21,838.96	21,838.96	3,138.35	21,886.53	-47.57
01-21-3014	S.T.E.P. PROGRAM	100,000.00	100,000.00	2,549.89	14,555.98	85,444.02
01-21-3051	FICA/MEDICARE TAXES	201,403.81	201,403.81	13,952.20	120,905.16	80,498.65
01-21-3052	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	49,069.00	-4,438.00
01-21-3053	EMPLOYMENT TAXES	4,752.00	4,752.00	100.08	8,405.94	-3,653.94
01-21-3054	RETIREMENT	384,096.47	384,096.47	26,701.20	230,793.72	153,302.75
01-21-3055	HEALTH INSURANCE	405,902.38	405,902.38	26,220.62	223,108.05	182,794.33
01-21-3056	LIFE INS	2,184.26	2,184.26	345.15	1,346.00	838.26
01-21-3057	DENTAL INSURANCE	24,007.10	24,007.10	1,790.22	14,976.58	9,030.52
01-21-3058	LONG-TERM DISABILITY	10,106.07	10,106.07	819.38	6,557.50	3,548.57
01-21-3060	VISION INSURANCE	3,708.64	3,708.64	182.40	1,490.83	2,217.81
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		3,803,680.05	3,803,680.05	258,955.32	2,321,210.24	1,482,469.81
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	300.00	300.00	0.00	130.35	169.65
01-21-3503	OFFICE SUPPLIES	10,000.00	10,000.00	634.80	4,154.32	5,845.68
01-21-3504	WEARING APPAREL	29,474.00	29,474.00	593.80	14,492.53	14,981.47
01-21-3505	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
01-21-3510	BOOKS AND PERIODICALS	6,450.00	6,450.00	0.00	2,525.39	3,924.61
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	424.23	1,575.77
01-21-3519	AMMUNITION AND TARGETS	10,000.00	10,000.00	5,890.00	5,937.45	4,062.55
01-21-3520	FOOD	2,400.00	2,400.00	0.00	1,428.20	971.80
01-21-3523	TOOLS/EQUIPMENT	24,200.00	24,200.00	2,423.00	7,555.12	16,644.88
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	186.11	313.89
Category: 35 - SUPPLIES Total:		87,324.00	87,324.00	9,541.60	36,833.70	50,490.30
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	192.57	1,328.88	4,268.12
01-21-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	681.96	1,818.04
01-21-4510	VEHICLE CLEANING	2,000.00	2,000.00	88.00	869.75	1,130.25
01-21-4599	MISCELLANEOUS EQUIPMENT	13,400.00	13,400.00	0.00	305.20	13,094.80
Category: 45 - MAINTENANCE Total:		23,497.00	23,497.00	280.57	3,185.79	20,311.21
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	515.10	1,389.12	610.88
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
01-21-5020	COMMUNICATIONS	4,399.90	4,399.90	595.64	3,269.59	1,130.31
01-21-5022	RENTAL OF EQUIPMENT	10,000.00	10,000.00	140.25	5,481.75	4,518.25
01-21-5025	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
01-21-5027	MEMBERSHIPS	2,600.00	2,600.00	0.00	674.00	1,926.00
01-21-5029	TRAVEL/TRAINING	37,250.00	37,250.00	0.00	24,720.03	12,529.97
01-21-5030	MAINTENANCE AGREEMENT	104,000.00	104,000.00	0.00	4,295.89	99,704.11
Category: 50 - SERVICES Total:		162,899.90	162,899.90	1,250.99	39,830.38	123,069.52
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	3,000.00	3,000.00	0.00	303.56	2,696.44
Category: 54 - SUNDRY Total:		3,000.00	3,000.00	0.00	303.56	2,696.44
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	1,800.00	8.00	1,541.00	259.00
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	1,800.00	8.00	1,541.00	259.00
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	22,878.10	-1,478.10
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
Category: 60 - OTHER SERVICES Total:		21,740.00	21,740.00	0.00	22,878.10	-1,138.10

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 65 - CAPITAL OUTLAY					
01-21-6572 SPECIAL EQUIPMENT-	5,000.00	5,000.00	0.00	1,294.56	3,705.44
Category: 65 - CAPITAL OUTLAY Total:	5,000.00	5,000.00	0.00	1,294.56	3,705.44
Category: 97 - INTERFUND ACTIVITY					
01-21-9771 TECHNOLOGY PURCHASE CONTRIBUTI	3,000.00	3,000.00	3,000.00	3,000.00	0.00
01-21-9772 TECHNOLOGY USER FEE	16,775.00	16,775.00	16,775.00	16,775.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	19,775.00	19,775.00	19,775.00	19,775.00	0.00
Department: 21 - POLICE Total:	4,128,715.95	4,128,715.95	289,811.48	2,446,852.33	1,681,863.62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	470,591.79	470,591.79	33,913.36	279,504.27	191,087.52
01-23-3002	WAGES	24,000.00	24,000.00	0.00	1,008.21	22,991.79
01-23-3003	LONGEVITY	1,535.82	1,535.82	118.16	965.29	570.53
01-23-3007	OVERTIME	77,000.00	77,000.00	7,960.60	50,936.24	26,063.76
01-23-3010	INCENTIVES	5,759.52	13,499.52	876.89	7,478.83	6,020.69
01-23-3051	FICA/MEDICARE TAXES	40,622.28	40,622.28	3,128.47	26,040.02	14,582.26
01-23-3052	WORKMEN'S COMPENSATION	982.00	982.00	0.00	1,905.66	-923.66
01-23-3053	EMPLOYMENT TAXES	1,584.00	1,584.00	40.64	2,954.38	-1,370.38
01-23-3054	RETIREMENT	74,432.09	74,432.09	6,044.56	50,029.96	24,402.13
01-23-3055	HEALTH INSURANCE	105,562.86	105,562.86	8,201.39	66,219.44	39,343.42
01-23-3056	LIFE INS	634.14	634.14	99.45	371.95	262.19
01-23-3057	DENTAL INSURANCE	6,104.54	6,104.54	478.55	3,826.90	2,277.64
01-23-3058	LONG-TERM DISABILITY	1,976.49	1,976.49	148.94	1,182.30	794.19
01-23-3060	VISION INSURANCE	981.24	981.24	64.24	500.65	480.59
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		811,766.77	819,506.77	61,075.25	492,924.10	326,582.67
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	3,719.34	2,670.66
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	2,391.28	1,083.72
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	0.00	223.00	177.00
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,691.56	1,308.44
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	0.00	8,025.18	5,339.82
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	5,865.72	934.28
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	0.00	1,250.00
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	506.14	93.86
Category: 45 - MAINTENANCE Total:		22,050.00	22,050.00	0.00	6,371.86	15,678.14
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	64.39	35.61
01-23-5014	MEDICAL EXPENSES	0.00	0.00	188.00	332.50	-332.50
01-23-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	819.55	2,180.45
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	39.00	573.00	1,427.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	0.00	527.00	673.00
01-23-5029	TRAVEL/TRAINING	6,000.00	6,000.00	0.00	1,370.50	4,629.50
Category: 50 - SERVICES Total:		12,300.00	12,300.00	296.54	3,686.94	8,613.06
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	191.80	408.20
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	191.80	408.20
Category: 97 - INTERFUND ACTIVITY						
01-23-9771	TECHNOLOGY PURCHASE CONTRIBUTI	3,000.00	3,000.00	3,000.00	3,000.00	0.00
01-23-9772	TECHNOLOGY USER FEE	55,575.00	55,575.00	55,575.00	55,575.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		58,575.00	58,575.00	58,575.00	58,575.00	0.00
Department: 23 - COMMUNICATIONS Total:		918,656.77	926,396.77	119,946.79	569,774.88	356,621.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	869,756.93	869,756.93	67,021.42	557,212.76	312,544.17
01-25-3002	WAGES	142,751.00	142,751.00	2,287.07	29,831.36	112,919.64
01-25-3003	LONGEVITY	2,784.34	2,784.34	251.10	2,045.70	738.64
01-25-3007	OVERTIME	173,000.00	173,000.00	12,267.95	123,185.24	49,814.76
01-25-3009	VOLUNTEERS STIPEND	44,000.00	44,000.00	4,110.00	33,940.71	10,059.29
01-25-3010	INCENTIVES	35,439.46	35,439.46	1,096.09	8,945.69	26,493.77
01-25-3051	FICA/MEDICARE TAXES	90,479.70	90,479.70	6,447.39	55,972.50	34,507.20
01-25-3052	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	26,066.64	2,943.36
01-25-3053	EMPLOYMENT TAXES	2,160.00	2,160.00	189.51	6,322.49	-4,162.49
01-25-3054	RETIREMENT	148,554.88	148,554.88	13,995.99	119,956.91	28,597.97
01-25-3055	HEALTH INSURANCE	165,534.20	165,534.20	13,070.36	112,987.83	52,546.37
01-25-3056	LIFE INS	845.52	845.52	146.25	515.20	330.32
01-25-3057	DENTAL INSURANCE	10,128.56	10,128.56	852.88	7,228.85	2,899.71
01-25-3058	LONG-TERM DISABILITY	3,546.49	3,546.49	328.51	2,546.05	1,000.44
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	4,354.00	21,646.00
01-25-3060	VISION INSURANCE	1,408.94	1,408.94	91.08	777.26	631.68
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,745,400.02	1,745,400.02	122,155.60	1,091,889.19	653,510.83
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	12.70	487.30
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	2,002.42	4,996.58
01-25-3504	WEARING APPAREL	46,350.00	46,350.00	191.18	9,198.34	37,151.66
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	320.19	2,579.81
01-25-3508	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
01-25-3515	MEDICAL SUPPLIES	30,000.00	30,000.00	466.60	24,160.52	5,839.48
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	864.41	535.59
01-25-3520	FOOD	8,999.00	8,999.00	0.00	3,462.22	5,536.78
01-25-3523	TOOLS/EQUIPMENT	61,000.00	61,000.00	5,432.00	42,878.62	18,121.38
01-25-3524	FEMA SUPPLIES	5,000.00	5,000.00	0.00	634.30	4,365.70
01-25-3525	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	1,169.50	3,830.50
Category: 35 - SUPPLIES Total:		169,348.00	169,348.00	6,089.78	84,703.22	84,644.78
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	137.67	3,115.14	7,584.86
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	602.70	1,897.30
01-25-4599	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	8,873.71	14,277.12	20,471.88
Category: 45 - MAINTENANCE Total:		47,949.00	47,949.00	9,011.38	17,994.96	29,954.04
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	0.00	750.00
01-25-5014	MEDICAL EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00
01-25-5020	COMMUNICATIONS	5,000.00	5,000.00	69.54	733.19	4,266.81
01-25-5024	RADIO USAGE FEES	15,000.00	15,000.00	0.00	7,698.00	7,302.00
01-25-5027	MEMBERSHIPS	3,115.00	3,115.00	180.00	2,450.13	664.87
01-25-5029	TRAVEL/TRAINING	20,000.00	22,525.22	0.00	12,795.32	9,729.90
Category: 50 - SERVICES Total:		44,865.00	47,390.22	249.54	23,676.64	23,713.58
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	0.00	0.00	1,299.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	59.34	469.34	830.66
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	48,000.00	48,000.00	4,164.89	21,744.59	26,255.41
Category: 55 - PROFESSIONAL SERVICES Total:		54,600.00	54,600.00	4,224.23	22,213.93	32,386.07
Department: 25 - FIRE DEPARTMENT Total:		2,063,461.02	2,065,986.24	141,730.53	1,240,477.94	825,508.30

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	174,476.14	114,476.14	3,727.20	86,321.02	28,155.12
01-30-3003	LONGEVITY	336.18	336.18	25.84	246.82	89.36
01-30-3007	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
01-30-3010	INCENTIVES	1,800.00	1,800.00	300.00	1,650.00	150.00
01-30-3051	FICA/MEDICARE TAXES	13,291.16	9,291.16	305.14	6,560.30	2,730.86
01-30-3052	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	346.49	2,460.51
01-30-3053	EMPLOYMENT TAXES	288.00	288.00	0.73	530.64	-242.64
01-30-3054	RETIREMENT	24,902.34	19,902.34	571.48	12,372.88	7,529.46
01-30-3055	HEALTH INSURANCE	15,047.24	15,047.24	552.84	8,112.32	6,934.92
01-30-3056	LIFE INS	140.92	140.92	11.70	72.05	68.87
01-30-3057	DENTAL INSURANCE	903.24	903.24	34.74	493.80	409.44
01-30-3058	LONG-TERM DISABILITY	676.55	676.55	18.27	356.20	320.35
01-30-3060	VISION INSURANCE	214.24	214.24	8.24	117.13	97.11
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		235,883.01	166,883.01	5,556.18	117,179.65	49,703.36
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	13.55	86.45
01-30-3503	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	1,701.82	-201.82
01-30-3504	WEARING APPAREL	500.00	500.00	0.00	339.62	160.38
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	20.66	657.21	1,842.79
Category: 35 - SUPPLIES Total:		4,700.00	4,700.00	20.66	2,712.20	1,987.80
Category: 45 - MAINTENANCE						
01-30-4501	FURNITURE AND EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 45 - MAINTENANCE Total:		10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	51.10	248.90
01-30-5020	COMMUNICATIONS	2,000.00	2,000.00	69.54	612.38	1,387.62
01-30-5027	MEMBERSHIPS	350.00	350.00	0.00	0.00	350.00
01-30-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00
Category: 50 - SERVICES Total:		6,650.00	6,650.00	69.54	663.48	5,986.52
Category: 55 - PROFESSIONAL SERVICES						
01-30-5515	CONSULTANT SERVICES	20,000.00	20,000.00	1,950.00	12,472.50	7,527.50
Category: 55 - PROFESSIONAL SERVICES Total:		20,000.00	20,000.00	1,950.00	12,472.50	7,527.50
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,750.00	1,750.00	1,750.00	1,750.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,750.00	1,750.00	1,750.00	1,750.00	0.00
Department: 30 - PUBLIC WORKS Total:		278,983.01	209,983.01	9,346.38	134,777.83	75,205.18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	258,186.78	168,186.78	13,251.77	106,070.93	62,115.85
01-31-3003	LONGEVITY	191.88	191.88	18.46	145.55	46.33
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	68.89	931.11
01-31-3010	INCENTIVES	479.96	479.96	336.92	1,958.55	-1,478.59
01-31-3051	FICA/MEDICARE TAXES	18,669.96	18,669.96	966.70	7,661.18	11,008.78
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	744.91	355.09
01-31-3053	EMPLOYMENT TAXES	576.00	576.00	27.83	1,385.80	-809.80
01-31-3054	RETIREMENT	36,640.07	36,640.07	1,782.54	14,592.38	22,047.69
01-31-3055	HEALTH INSURANCE	76,104.08	61,104.08	3,602.14	30,347.07	30,757.01
01-31-3056	LIFE INS	281.84	281.84	29.25	116.85	164.99
01-31-3057	DENTAL INSURANCE	4,161.04	4,161.04	267.72	2,256.50	1,904.54
01-31-3058	LONG-TERM DISABILITY	688.26	688.26	60.22	470.39	217.87
01-31-3060	VISION INSURANCE	543.92	543.92	20.04	106.85	437.07
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		398,623.79	293,623.79	20,363.59	165,925.85	127,697.94
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,500.00	3,500.00	51.10	581.89	2,918.11
01-31-3504	WEARING APPAREL	900.00	900.00	0.00	115.00	785.00
01-31-3510	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
01-31-3521	ANIMAL SHELTER	3,000.00	3,000.00	0.00	1,875.00	1,125.00
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		8,400.00	8,400.00	51.10	2,571.89	5,828.11
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
01-31-5012	PRINTING	600.00	600.00	0.00	110.70	489.30
01-31-5020	COMMUNICATIONS	4,500.00	4,500.00	69.54	612.38	3,887.62
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	0.00	900.00
01-31-5029	TRAVEL/TRAINING	7,500.00	7,500.00	0.00	705.85	6,794.15
Category: 50 - SERVICES Total:		13,600.00	13,600.00	69.54	1,428.93	12,171.07
Category: 54 - SUNDRY						
01-31-5405	PERMITS AND FEES	0.00	0.00	0.00	66.85	-66.85
Category: 54 - SUNDRY Total:		0.00	0.00	0.00	66.85	-66.85
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	75,000.00	180,000.00	12,165.00	100,077.03	79,922.97
Category: 55 - PROFESSIONAL SERVICES Total:		75,000.00	180,000.00	12,165.00	100,077.03	79,922.97
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
Category: 65 - CAPITAL OUTLAY Total:		600.00	600.00	0.00	0.00	600.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	4,875.00	4,875.00	4,875.00	4,875.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		4,875.00	4,875.00	4,875.00	4,875.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		501,098.79	501,098.79	37,524.23	274,945.55	226,153.24

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	150,173.87	150,173.87	11,794.26	96,668.13	53,505.74
01-32-3003	LONGEVITY	144.04	144.04	18.46	120.27	23.77
01-32-3007	OVERTIME	20,000.00	20,000.00	120.00	8,347.63	11,652.37
01-32-3010	INCENTIVES	2,479.96	2,479.96	36.92	308.55	2,171.41
01-32-3051	FICA/MEDICARE TAXES	12,228.17	12,228.17	822.53	7,309.74	4,918.43
01-32-3052	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	7,580.85	-1,922.85
01-32-3053	EMPLOYMENT TAXES	576.00	576.00	0.98	1,157.92	-581.92
01-32-3054	RETIREMENT	24,082.50	24,082.50	1,687.72	14,807.87	9,274.63
01-32-3055	HEALTH INSURANCE	49,387.26	49,387.26	4,212.10	34,095.06	15,292.20
01-32-3056	LIFE INS	211.38	211.38	35.10	116.85	94.53
01-32-3057	DENTAL	3,120.78	3,120.78	267.72	2,160.88	959.90
01-32-3058	LONG-TERM DISABILITY	630.73	630.73	57.78	444.19	186.54
01-32-3060	VISION INSURANCE	320.84	320.84	30.04	240.93	79.91
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		269,013.53	269,013.53	19,083.61	173,358.87	95,654.66
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	1,600.00	1,600.00	0.00	2,727.36	-1,127.36
01-32-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,086.18	1,913.82
01-32-3534	PARTS AND MATERIALS	90,000.00	90,000.00	1,442.64	30,010.91	59,989.09
Category: 35 - SUPPLIES Total:		94,600.00	94,600.00	1,442.64	33,824.45	60,775.55
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	5,667.03	13,271.79	-3,271.79
01-32-4003	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	434.13	17,020.32	12,979.68
01-32-4004	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		65,000.00	65,000.00	6,101.16	30,292.11	34,707.89
Category: 45 - MAINTENANCE						
01-32-4503	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
01-32-4598	ORNMNTL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,800.00	1,800.00	0.00	0.00	1,800.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	195,000.00	195,000.00	23,536.15	93,899.58	101,100.42
01-32-5020	COMMUNICATIONS	3,000.00	3,000.00	69.54	1,198.14	1,801.86
01-32-5022	RENTAL OF EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
01-32-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	2,099.17	2,900.83
Category: 50 - SERVICES Total:		204,000.00	204,000.00	23,605.69	97,196.89	106,803.11
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	1,520.76	5,843.26	10,156.74
01-32-5515	CONSULTANT SERVICES	5,000.00	5,000.00	2,300.00	3,000.00	2,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,000.00	21,000.00	3,820.76	8,843.26	12,156.74
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	500.00	500.00	500.00	500.00	0.00
01-32-9791	EQUIPMENT USER FEE	30,000.00	30,000.00	30,000.00	30,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		30,500.00	30,500.00	30,500.00	30,500.00	0.00
Department: 32 - STREETS Total:		685,913.53	685,913.53	84,553.86	374,015.58	311,897.95

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For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	58,444.62	58,444.62	4,366.14	36,488.46	21,956.16
01-33-3002	WAGES	24,000.00	24,000.00	2,155.50	17,739.21	6,260.79
01-33-3003	LONGEVITY	95.94	95.94	11.08	92.60	3.34
01-33-3007	OVERTIME	5,000.00	5,000.00	406.04	730.87	4,269.13
01-33-3051	FICA/MEDICARE TAXES	6,577.83	6,577.83	521.67	4,134.93	2,442.90
01-33-3052	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	2,052.56	-670.56
01-33-3053	EMPLOYMENT TAXES	288.00	288.00	61.60	1,012.60	-724.60
01-33-3054	RETIREMENT	8,959.22	8,959.22	674.44	4,991.75	3,967.47
01-33-3055	HEALTH INSURANCE	7,523.62	7,523.62	565.80	4,779.62	2,744.00
01-33-3056	LIFE INS	70.46	70.46	11.70	38.95	31.51
01-33-3057	DENTAL	1,040.26	1,040.26	89.24	745.79	294.47
01-33-3058	LONG-TERM DISABILITY	266.47	266.47	21.40	167.04	99.43
01-33-3060	VISION INSURANCE	107.12	107.12	8.24	68.86	38.26
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		113,755.54	113,755.54	8,892.85	73,043.24	40,712.30
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-33-3517	JANITORIAL SUPPLIES	8,500.00	8,500.00	991.09	3,631.16	4,868.84
01-33-3523	TOOLS/EQUIPMENT	750.00	750.00	0.00	318.03	431.97
01-33-3540	POWERED EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
01-33-3541	SAFETY PRODUCTS	750.00	750.00	0.00	382.12	367.88
01-33-3542	FIRST AID	500.00	500.00	0.00	0.00	500.00
01-33-3543	SECURITY SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
Category: 35 - SUPPLIES Total:		17,700.00	17,700.00	991.09	4,331.31	13,368.69
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	4,500.00	4,500.00	65.20	702.10	3,797.90
01-33-4011	CITY HALL/CIVIC CENTER BUILDING MAINTEN...	11,000.00	11,000.00	3,896.69	6,588.49	4,411.51
01-33-4021	POLICE DEPARTMENT BUILDING MAINTENAN...	15,000.00	15,000.00	679.00	10,046.67	4,953.33
01-33-4025	FIRE DEPARTMENT BUILDING MAINTENANCE	10,000.00	10,000.00	1,025.00	11,163.28	-1,163.28
01-33-4030	PUBLIC WORKS BULDING MAINTENANCE	4,500.00	4,500.00	455.00	6,865.00	-2,365.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		45,000.00	45,000.00	6,120.89	35,365.54	9,634.46
Category: 45 - MAINTENANCE						
01-33-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 50 - SERVICES						
01-33-5017	UTILITIES	103,000.00	103,000.00	13,539.87	59,214.78	43,785.22
01-33-5029	TRAVEL AND TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-33-5040	BUILDING MAINT-OUTSOURCING	0.00	0.00	0.00	2,200.72	-2,200.72
Category: 50 - SERVICES Total:		104,000.00	104,000.00	13,539.87	61,415.50	42,584.50
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	6,000.00	6,000.00	0.00	634.74	5,365.26
01-33-5529	CONTRACTUAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
01-33-5530	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	584.55	4,415.45
Category: 55 - PROFESSIONAL SERVICES Total:		16,000.00	16,000.00	0.00	1,219.29	14,780.71
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	75,000.00	75,000.00	13,096.00	19,689.41	55,310.59
Category: 65 - CAPITAL OUTLAY Total:		75,000.00	75,000.00	13,096.00	19,689.41	55,310.59
Department: 33 - BUILDING MAINTENANCE Total:		373,455.54	373,455.54	42,640.70	195,064.29	178,391.25

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	397,113.16	397,113.16	34,879.67	222,568.01	174,545.15
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
01-35-5519	RECYCLING PROGRAM	99,702.00	99,702.00	7,869.54	55,086.78	44,615.22
	Category: 55 - PROFESSIONAL SERVICES Total:	499,715.16	499,715.16	42,749.21	277,654.79	222,060.37
	Department: 35 - SOLID WASTE Total:	499,715.16	499,715.16	42,749.21	277,654.79	222,060.37

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-36-3001	SALARIES	127,880.06	127,880.06	9,607.76	79,641.95	48,238.11
01-36-3003	LONGEVITY	431.86	431.86	40.62	337.09	94.77
01-36-3007	OVERTIME	12,000.00	12,000.00	0.00	3,521.99	8,478.01
01-36-3010	INCENTIVES	2,600.08	2,600.08	83.08	694.31	1,905.77
01-36-3051	FICA/MEDICARE TAXES	10,208.67	10,208.67	706.86	6,127.92	4,080.75
01-36-3052	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	2,949.89	-703.89
01-36-3053	EMPLOYMENT TAXES	416.00	416.00	1.76	537.22	-121.22
01-36-3054	RETIREMENT	20,380.74	20,380.74	1,372.14	11,857.17	8,523.57
01-36-3055	HEALTH INSURANCE	20,447.44	20,447.44	2,055.68	17,284.15	3,163.29
01-36-3056	LIFE INS	140.92	140.92	29.24	95.44	45.48
01-36-3057	DENTAL	1,491.88	1,491.88	178.48	1,485.21	6.67
01-36-3058	LONG-TERM DISABILITY	539.36	539.36	47.08	365.87	173.49
01-36-3060	VISION INSURANCE	201.50	201.50	18.24	151.97	49.53
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		198,984.51	198,984.51	14,140.94	125,050.18	73,934.33
Category: 35 - SUPPLIES						
01-36-3503	OFFICE SUPPLIES	500.00	500.00	0.00	185.05	314.95
01-36-3504	WEARING APPAREL	800.00	800.00	0.00	655.69	144.31
01-36-3510	MANUALS AND PERIODICALS	500.00	500.00	0.00	72.95	427.05
01-36-3514	FUEL AND OIL	135,000.00	135,000.00	14,600.80	104,386.44	30,613.56
01-36-3523	TOOLS/EQUIPMENT	12,500.00	12,500.00	49.99	1,217.92	11,282.08
01-36-3529	VEHICLE REPAIR PARTS	48,000.00	48,000.00	5,131.55	32,588.34	15,411.66
01-36-3535	SHOP SUPPLIES	5,000.00	5,000.00	215.14	3,366.71	1,633.29
Category: 35 - SUPPLIES Total:		202,300.00	202,300.00	19,997.48	142,473.10	59,826.90
Category: 45 - MAINTENANCE						
01-36-4520	AUTO REPAIR/OUTSOURCED	55,000.00	55,000.00	-617.72	70,040.54	-15,040.54
Category: 45 - MAINTENANCE Total:		55,000.00	55,000.00	-617.72	70,040.54	-15,040.54
Category: 50 - SERVICES						
01-36-5020	COMMUNICATIONS	2,040.02	2,040.02	0.00	846.84	1,193.18
01-36-5022	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
01-36-5027	MEMBERSHIP	750.00	750.00	0.00	599.00	151.00
01-36-5029	TRAVEL/TRAINING	8,500.00	8,500.00	0.00	1,335.79	7,164.21
Category: 50 - SERVICES Total:		11,650.02	11,650.02	0.00	2,781.63	8,868.39
Category: 54 - SUNDRY						
01-36-5405	LICENSES/PERMITS	850.00	850.00	16.75	859.04	-9.04
Category: 54 - SUNDRY Total:		850.00	850.00	16.75	859.04	-9.04
Category: 65 - CAPITAL OUTLAY						
01-36-6572	SPECIAL EQUIPMENT	5,000.00	5,000.00	0.00	2,662.77	2,337.23
01-36-6574	COMPUTER SOFTWARE	8,900.00	8,900.00	0.00	4,340.34	4,559.66
Category: 65 - CAPITAL OUTLAY Total:		13,900.00	13,900.00	0.00	7,003.11	6,896.89
Category: 97 - INTERFUND ACTIVITY						
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	1,000.00	1,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		1,000.00	1,000.00	1,000.00	1,000.00	0.00
Department: 36 - FLEET SERVICES Total:		483,684.53	483,684.53	34,537.45	349,207.60	134,476.93

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Department: 38 - RECREATION						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-38-3001	SALARIES	60,700.29	60,700.29	4,000.00	33,473.23	27,227.06
01-38-3002	WAGES	59,000.00	59,000.00	0.00	1,484.57	57,515.43
01-38-3003	LONGEVITY	95.94	95.94	0.00	6.33	89.61
01-38-3051	FICA/MEDICARE TAXES	8,786.78	8,786.78	301.08	2,613.56	6,173.22
01-38-3053	EMPLOYMENT TAXES	288.00	288.00	0.00	1,384.74	-1,096.74
01-38-3054	RETIREMENT	8,572.27	8,572.27	1,707.62	5,877.79	2,694.48
01-38-3055	HEALTH INSURANCE	20,564.18	20,564.18	543.34	5,538.75	15,025.43
01-38-3056	LIFE INS	70.46	70.46	11.70	56.50	13.96
01-38-3057	DENTAL	1,040.26	1,040.26	34.74	337.04	703.22
01-38-3058	LONG-TERM DISABILITY	254.94	254.94	19.78	154.48	100.46
01-38-3060	VISION INSURANCE	153.40	153.40	8.24	61.80	91.60
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		159,526.52	159,526.52	6,626.50	50,988.79	108,537.73
Category: 35 - SUPPLIES						
01-38-3503	OFFICE SUPPLIES	500.00	500.00	0.00	16.06	483.94
01-38-3504	WEARING APPAREL	1,500.00	1,500.00	0.00	451.84	1,048.16
01-38-3506	CHEMICALS	500.00	500.00	0.00	0.00	500.00
01-38-3517	JANITORIAL SUPPLIES	300.00	300.00	0.00	19.46	280.54
01-38-3523	TOOLS/EQUIPMENT	250.00	250.00	0.00	0.00	250.00
01-38-3526	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
01-38-3531	RECREATION & EVENTS	2,500.00	2,500.00	0.00	1,080.15	1,419.85
01-38-3532	RECREATION AWARDS/PRIZES	1,000.00	1,000.00	0.00	1,030.57	-30.57
01-38-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-38-3547	POOL SUPPLIES	4,000.00	4,000.00	0.00	2,003.93	1,996.07
Category: 35 - SUPPLIES Total:		11,050.00	11,050.00	0.00	4,602.01	6,447.99
Category: 45 - MAINTENANCE						
01-38-4512	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-38-5012	PRINTING	4,000.00	4,000.00	0.00	4,340.00	-340.00
01-38-5020	COMMUNICATIONS	0.00	0.00	36.92	276.90	-276.90
01-38-5022	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
01-38-5027	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	517.62	232.38
01-38-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	968.29	31.71
01-38-5043	GENERAL ADVERTISING	1,800.00	1,800.00	0.00	328.09	1,471.91
01-38-5046	SPRING EVENT	2,000.00	2,000.00	262.50	18,550.16	-16,550.16
01-38-5047	EGG HUNTS	2,000.00	2,000.00	0.00	1,075.28	924.72
01-38-5048	FOURTH OF JULY	3,200.00	3,200.00	0.00	0.00	3,200.00
01-38-5049	FALL FROLIC	2,500.00	2,500.00	0.00	2,763.14	-263.14
01-38-5050	HOLIDAY IN THE VILLAGE	5,500.00	5,500.00	0.00	5,494.94	5.06
01-38-5051	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	2,747.03	252.97
01-38-5052	CONCERT SERIES	4,000.00	4,000.00	0.00	3,927.54	72.46
01-38-5053	MOVIE SERIES	1,800.00	1,800.00	0.00	1,183.51	616.49
01-38-5054	POOL EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-38-5055	RECREATIONAL ACTIVITIES	4,000.00	4,000.00	0.00	1,851.56	2,148.44
Category: 50 - SERVICES Total:		37,050.00	37,050.00	299.42	44,024.06	-6,974.06
Category: 55 - PROFESSIONAL SERVICES						
01-38-5530	PROFESSIONAL SERVICES	11,500.00	11,500.00	0.00	8,750.00	2,750.00
Category: 55 - PROFESSIONAL SERVICES Total:		11,500.00	11,500.00	0.00	8,750.00	2,750.00
Category: 97 - INTERFUND ACTIVITY						
01-38-9772	TECHNOLOGY USER FEE	375.00	375.00	375.00	375.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		375.00	375.00	375.00	375.00	0.00
Department: 38 - RECREATION Total:		220,001.52	220,001.52	7,300.92	108,739.86	111,261.66

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	442,309.29	407,309.29	32,437.37	270,671.38	136,637.91
01-39-3003	LONGEVITY	3,071.90	3,071.90	258.48	2,146.41	925.49
01-39-3007	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-3010	INCENTIVES	600.08	600.08	46.16	385.77	214.31
01-39-3051	FICA/MEDICARE TAXES	32,599.19	32,599.19	2,369.90	19,772.93	12,826.26
01-39-3052	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	7,187.08	1,138.92
01-39-3053	EMPLOYMENT TAXES	1,184.00	1,184.00	3.60	2,769.11	-1,585.11
01-39-3054	RETIREMENT	63,165.36	63,165.36	4,616.62	38,357.96	24,807.40
01-39-3055	HEALTH INSURANCE	104,075.14	104,075.14	8,392.46	70,885.49	33,189.65
01-39-3056	LIFE INS	563.68	563.68	87.75	358.40	205.28
01-39-3057	DENTAL	6,104.54	6,104.54	550.42	4,599.94	1,504.60
01-39-3058	LONG-TERM DISABILITY	1,586.58	1,586.58	158.94	1,238.88	347.70
01-39-3060	VISION INSURANCE	1,005.94	1,005.94	46.52	388.77	617.17
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		666,591.70	631,591.70	48,968.22	418,762.12	212,829.58
Category: 35 - SUPPLIES						
01-39-3503	OFFICE SUPPLIES	250.00	250.00	0.00	761.30	-511.30
01-39-3504	WEARING APPAREL	3,000.00	3,000.00	0.00	2,884.37	115.63
01-39-3506	CHEMICALS	6,500.00	6,500.00	86.51	7,106.82	-606.82
01-39-3517	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	786.91	213.09
01-39-3523	TOOLS/EQUIPMENT	1,500.00	1,500.00	275.97	1,765.25	-265.25
01-39-3526	MINOR EQUIPMENT	3,000.00	3,000.00	109.95	2,191.67	808.33
01-39-3534	EQUIP REPAIR PARTS	5,000.00	5,000.00	411.10	2,536.86	2,463.14
01-39-3536	LANDSCAPING MATERIALS	9,500.00	9,500.00	19.92	6,786.01	2,713.99
01-39-3542	FIRST AID	500.00	500.00	0.00	69.97	430.03
01-39-3544	IRRIGATION SUPPLIES	2,000.00	2,000.00	0.00	2,541.50	-541.50
01-39-3545	POOL JANITORIAL SUPPLIES	750.00	750.00	0.00	0.00	750.00
01-39-3546	SPLASH PAD CHEMICALS	2,000.00	2,000.00	0.00	0.00	2,000.00
01-39-3547	POOL CHEMICALS	13,000.00	13,000.00	530.00	4,024.06	8,975.94
Category: 35 - SUPPLIES Total:		48,000.00	48,000.00	1,433.45	31,454.72	16,545.28
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	3,000.00	3,000.00	875.71	10,866.19	-7,866.19
01-39-4008	PARK MAINTENANCE	0.00	0.00	0.00	1,113.80	-1,113.80
01-39-4031	SPLASH PAD MAINTENANCE	1,500.00	1,500.00	183.64	183.64	1,316.36
01-39-4032	CAROL FOX PARK	5,000.00	5,000.00	101.80	1,282.76	3,717.24
01-39-4033	CLARK HENRY PARK	5,000.00	5,000.00	0.00	5,218.62	-218.62
01-39-4034	PHILLIPINE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00
01-39-4035	DOG PARK	2,500.00	2,500.00	0.00	954.96	1,545.04
01-39-4036	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	195.20	804.80
01-39-4037	HIKE AND BIKE TRAILS	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-4038	TREE MAINTENANCE AND TREE CITY USA	1,500.00	1,500.00	0.00	248.89	1,251.11
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		22,000.00	22,000.00	1,161.15	20,064.06	1,935.94
Category: 45 - MAINTENANCE						
01-39-4511	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	27.96	972.04
01-39-4512	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	46.37	2,453.63
Category: 45 - MAINTENANCE Total:		3,500.00	3,500.00	0.00	74.33	3,425.67
Category: 50 - SERVICES						
01-39-5012	PRINTING	1,000.00	1,000.00	0.00	79.68	920.32
01-39-5020	COMMUNICATIONS	1,800.00	1,800.00	69.54	612.38	1,187.62
01-39-5022	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
01-39-5027	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	612.30	-112.30
01-39-5029	TRAVEL/TRAINING	3,000.00	3,000.00	0.00	2,400.97	599.03
Category: 50 - SERVICES Total:		7,300.00	7,300.00	69.54	3,705.33	3,594.67
Category: 55 - PROFESSIONAL SERVICES						
01-39-5529	CONTRACTUAL SERVICES	1,000.00	1,000.00	0.00	500.00	500.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-39-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
	Category: 55 - PROFESSIONAL SERVICES Total:	2,000.00	2,000.00	0.00	500.00	1,500.00
	Category: 65 - CAPITAL OUTLAY					
01-39-6516	PARKS & LANDSCAPING PROJS	30,000.00	30,000.00	-2,685.77	10,470.54	19,529.46
01-39-6598	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	341.95	9,952.82	47.18
	Category: 65 - CAPITAL OUTLAY Total:	40,000.00	40,000.00	-2,343.82	20,423.36	19,576.64
	Category: 97 - INTERFUND ACTIVITY					
01-39-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	1,000.00	1,000.00	0.00
01-39-9791	EQUIPMENT USER FEE	11,800.00	11,800.00	11,800.00	11,800.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	12,800.00	12,800.00	12,800.00	12,800.00	0.00
	Department: 39 - PARKS Total:	802,191.70	767,191.70	62,088.54	507,783.92	259,407.78
	Fund: 01 - GENERAL FUND Surplus (Deficit):	516.10	-68,179.12	964,172.96	4,651,384.01	

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For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - 50						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,454,925.74	1,454,925.74	122.68	1,418,960.03	35,965.71
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	232.02	-23,023.09	53,023.09
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	550.44	3,499.20	11,500.80
	Category: 72 - PROPERTY TAXES Total:	1,499,925.74	1,499,925.74	905.14	1,399,436.14	100,489.60
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	5,000.00	5,000.00	162.66	345.06	4,654.94
	Category: 96 - INTEREST EARNED Total:	5,000.00	5,000.00	162.66	345.06	4,654.94
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	87,815.00	87,815.00	87,815.00	87,815.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	87,815.00	87,815.00	87,815.00	87,815.00	0.00
	Department: 50 - 50 Total:	1,592,740.74	1,592,740.74	88,882.80	1,487,596.20	105,144.54

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,290,000.00	1,290,000.00	0.00	1,290,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	236,850.00	236,850.00	0.00	128,100.00	108,750.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	Category: 61 - DEBT SERVICE Total:	1,535,850.00	1,535,850.00	0.00	1,419,350.00	116,500.00
	Department: 51 - DEBT SERVICE Total:	1,535,850.00	1,535,850.00	0.00	1,419,350.00	116,500.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	56,890.74	56,890.74	88,882.80	68,246.20	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
Category: 75 - OTHER TAXES					
05-55-7635 MOTEL OCCUPANCY TAX	70,000.00	70,000.00	8,126.41	121,033.76	-51,033.76
Category: 75 - OTHER TAXES Total:	70,000.00	70,000.00	8,126.41	121,033.76	-51,033.76
Category: 96 - INTEREST EARNED					
05-55-9601 INTEREST EARNED	500.00	500.00	161.34	340.19	159.81
Category: 96 - INTEREST EARNED Total:	500.00	500.00	161.34	340.19	159.81
Department: 55 - 55 Total:	70,500.00	70,500.00	8,287.75	121,373.95	-50,873.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5043 GENERAL ADVERTISING	7,000.00	7,000.00	0.00	5,000.00	2,000.00
05-56-5044 ADVERTISING	34,900.00	34,900.00	0.00	3,610.00	31,290.00
Category: 50 - SERVICES Total:	41,900.00	41,900.00	0.00	8,610.00	33,290.00
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	19,570.00	19,570.00	19,570.00	19,570.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	19,570.00	19,570.00	19,570.00	19,570.00	0.00
Department: 56 - MOTEL TAX Total:	61,470.00	61,470.00	19,570.00	28,180.00	33,290.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	9,030.00	9,030.00	-11,282.25	93,193.95	

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For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
Category: 96 - INTEREST EARNED					
10-90-9601 INTEREST EARNED	5,000.00	5,000.00	1,914.70	4,350.26	649.74
Category: 96 - INTEREST EARNED Total:	5,000.00	5,000.00	1,914.70	4,350.26	649.74
Category: 98 - MISCELLANEOUS REVENUE					
10-90-9891 BOND PROCEEDS	20,000,000.00	20,000,000.00	0.00	0.00	20,000,000.00
Category: 98 - MISCELLANEOUS REVENUE Total:	20,000,000.00	20,000,000.00	0.00	0.00	20,000,000.00
Category: 99 - OTHER AGENCY REVENUES					
10-90-9904 GRANT	0.00	0.00	0.00	1,500,000.00	-1,500,000.00
10-90-9910 AMERICAN RESCUE PLAN	502,515.00	502,515.00	0.00	0.00	502,515.00
Category: 99 - OTHER AGENCY REVENUES Total:	502,515.00	502,515.00	0.00	1,500,000.00	-997,485.00
Department: 90 - 90 Total:	20,507,515.00	20,507,515.00	1,914.70	1,504,350.26	19,003,164.74

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	200,000.00	200,000.00	67,260.42	438,632.26	-238,632.26
10-91-7013	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	5,050.00	27,775.00	-27,775.00
10-91-7014	FY 17 -HOME ELEV GRANT ADM SER	0.00	0.00	0.00	63,751.70	-63,751.70
10-91-7016	ELEVATIONS FY 20 GRANT	0.00	0.00	0.00	1,155.00	-1,155.00
10-91-7017	ELEVATION FY 21	600,000.00	600,000.00	0.00	0.00	600,000.00
10-91-7037	FIRE STATION GENERATOR	0.00	0.00	0.00	0.00	0.00
10-91-7038	POLICE GENERATOR	0.00	0.00	0.00	0.00	0.00
10-91-7039	EXHAUST SYSTEM FOR APPARATUS BAYS	100,000.00	100,000.00	0.00	93,500.00	6,500.00
10-91-7096	ROOF REPAIRS AT CIVIC CENTER	15,000.00	15,000.00	15,000.00	15,000.00	0.00
10-91-7103	NEW CITY HALL - CONSTRUCTION	10,500,000.00	10,500,000.00	0.00	0.00	10,500,000.00
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7117	GOLF COURSE IRRIGATION PROJECT	0.00	0.00	0.00	5,000.00	-5,000.00
10-91-7130	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	3,630.55	46,369.45
10-91-7131	GOLF COURSE CONVENTION CENTER	7,500,000.00	7,500,000.00	0.00	518.00	7,499,482.00
10-91-7134	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	0.00	40,878.00	64,122.00
10-91-7136	GATEWAY ENTRANCE	0.00	0.00	0.00	415,374.95	-415,374.95
10-91-7137	SIDEWALK REPL & ADD	200,000.00	200,000.00	0.00	56,073.60	143,926.40
10-91-7138	SEATTLE ST (SENATE W TO DEAD END)	1,500,000.00	1,500,000.00	8,350.05	114,167.75	1,385,832.25
10-91-7139	FY 23 STREET PROJECT	100,000.00	100,000.00	0.00	5,546.20	94,453.80
10-91-7141	POOL HOUSE RESTROOMS FIXT	15,000.00	15,000.00	0.00	17,056.75	-2,056.75
10-91-7142	PMP DOG PARK IMP	35,000.00	35,000.00	0.00	0.00	35,000.00
10-91-7143	PMP JERSEY MEADOW NATURE TRAIL & FOU...	50,000.00	50,000.00	0.00	0.00	50,000.00
10-91-7144	ROCK WALL POOL AMMENITY	50,000.00	50,000.00	800.00	48,200.00	1,800.00
10-91-7145	PMP CAROL FOX RESTROOM	100,000.00	100,000.00	41,300.00	41,300.00	58,700.00
10-91-7146	LED LIGHTING AT POLICE DEPT BLDG	20,000.00	20,000.00	0.00	12,545.00	7,455.00
10-91-7147	PROP ROOM REMODEL WATER LINE WASHER...	53,000.00	53,000.00	0.00	55,931.89	-2,931.89
10-91-7148	DECORATIVE STREET LIGHTS	250,000.00	250,000.00	0.00	289,465.00	-39,465.00
10-91-7149	NEW TEE SIGNS & MARKERS	31,500.00	31,500.00	0.00	29,920.42	1,579.58
10-91-7150	DRIVING RANGE NETS	60,000.00	60,000.00	44,512.50	59,350.00	650.00
10-91-7151	GOLF COURSE RIO GRANDE FENCE	92,000.00	92,000.00	0.00	53,000.00	39,000.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		21,676,500.00	21,676,500.00	182,272.97	1,887,772.07	19,788,727.93
Department: 91 - 91 Total:		21,676,500.00	21,676,500.00	182,272.97	1,887,772.07	19,788,727.93
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-1,168,985.00	-1,168,985.00	-180,358.27	-383,421.81	
Total Surplus (Deficit):		-1,102,548.16	-1,171,243.38	861,415.24	4,429,402.35	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - REVENUES					
72 - PROPERTY TAXES	6,811,278.00	6,811,278.00	3,690.39	6,512,283.60	298,994.40
75 - OTHER TAXES	4,887,850.00	4,887,850.00	497,970.49	3,821,246.77	1,066,603.23
80 - FINES WARRANTS & BONDS	918,000.00	918,000.00	42,575.15	392,304.27	525,695.73
85 - FEE & CHARGES FOR SERVICE	379,750.00	379,750.00	34,356.45	237,451.73	142,298.27
90 - LICENSES & PERMITS	151,700.00	151,700.00	14,296.98	198,237.25	-46,537.25
96 - INTEREST EARNED	10,000.00	10,000.00	9,765.65	18,225.63	-8,225.63
97 - INTERFUND ACTIVITY	3,797,033.41	3,797,033.41	2,502,750.70	2,511,854.41	1,285,179.00
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	1,228.78	61,065.46	-1,065.46
99 - OTHER AGENCY REVENUES	30,000.00	30,000.00	0.00	2,522.23	27,477.77
Department: 10 - REVENUES Total:	17,045,611.41	17,045,611.41	3,106,634.59	13,755,191.35	3,290,420.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	593,548.89	697,548.89	43,677.05	356,694.29	340,854.60
35 - SUPPLIES	14,350.00	14,350.00	492.64	8,657.43	5,692.57
45 - MAINTENANCE	2,000.00	2,000.00	0.00	1,133.55	866.45
50 - SERVICES	75,251.00	75,251.00	1,036.85	27,620.50	47,630.50
54 - SUNDRY	21,000.00	21,000.00	3,083.50	8,724.70	12,275.30
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,250.00	4,250.00	4,250.00	4,250.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	710,699.89	814,699.89	52,540.04	407,080.47	407,619.42

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	173.24	76.76
50 - SERVICES	2,089,000.00	2,014,000.00	0.00	9,890.00	2,004,110.00
55 - PROFESSIONAL SERVICES	135,000.00	210,000.00	24,493.50	53,479.80	156,520.20
60 - OTHER SERVICES	125,990.00	125,990.00	0.00	140,052.77	-14,062.77
97 - INTERFUND ACTIVITY	1,237,473.86	1,237,473.86	1,000,375.00	1,000,375.00	237,098.86
Department: 12 - LEGAL/OTHER SERVICES Total:	3,587,713.86	3,587,713.86	1,024,868.50	1,203,970.81	2,383,743.05

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	347,266.52	347,266.52	26,324.23	217,776.09	129,490.43
35 - SUPPLIES	3,050.00	3,050.00	52.21	3,170.97	-120.97
45 - MAINTENANCE	271,135.00	286,675.00	9,768.94	113,942.83	172,732.17
50 - SERVICES	37,070.00	37,070.00	2,722.52	19,469.77	17,600.23
55 - PROFESSIONAL SERVICES	105,000.00	105,000.00	2,000.00	6,941.00	98,059.00
65 - CAPITAL OUTLAY	4,000.00	46,890.00	1,260.00	5,743.58	41,146.42
97 - INTERFUND ACTIVITY	73,270.00	73,270.00	73,270.00	73,270.00	0.00
Department: 13 - INFO TECHNOLOGY Total:	840,791.52	899,221.52	115,397.90	440,314.24	458,907.28

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	20,000.00	20,000.00	2,462.69	12,746.49	7,253.51
50 - SERVICES	3,675.00	3,675.00	0.00	1,336.50	2,338.50
Department: 14 - PURCHASING Total:	23,675.00	23,675.00	2,462.69	14,082.99	9,592.01

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	388,463.80	388,463.80	29,032.38	244,484.68	143,979.12
35 - SUPPLIES	950.00	950.00	0.00	546.81	403.19
45 - MAINTENANCE	150.00	150.00	0.00	17.32	132.68
50 - SERVICES	7,100.00	7,100.00	69.55	3,348.78	3,751.22
54 - SUNDRY	550.00	550.00	0.00	920.00	-370.00
55 - PROFESSIONAL SERVICES	37,000.00	37,000.00	1,392.43	44,053.26	-7,053.26
97 - INTERFUND ACTIVITY	1,575.00	1,575.00	1,575.00	1,575.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:	435,788.80	435,788.80	32,069.36	294,945.85	140,842.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	65,491.88	65,491.88	5,006.48	41,753.71	23,738.17
35 - SUPPLIES	500.00	500.00	0.00	246.17	253.83
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	69.54	612.34	2,387.66
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	14,891.00	34,795.98	33,204.02
97 - INTERFUND ACTIVITY	375.00	375.00	375.00	375.00	0.00
Department: 16 - CUSTOMER SERVICE Total:	137,766.88	137,766.88	20,342.02	77,783.20	59,983.68

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	247,931.84	247,931.84	18,031.49	155,669.03	92,262.81
35 - SUPPLIES	2,300.00	2,300.00	0.00	909.81	1,390.19
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,800.00	7,800.00	169.54	2,009.66	5,790.34
54 - SUNDRY	800.00	800.00	0.00	113.17	686.83
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	4,350.00	27,633.54	65,816.46
Department: 19 - MUNICIPAL COURT Total:	352,781.84	352,781.84	22,551.03	186,335.21	166,446.63

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	3,803,680.05	3,803,680.05	258,955.32	2,321,210.24	1,482,469.81
35 - SUPPLIES	87,324.00	87,324.00	9,541.60	36,833.70	50,490.30
45 - MAINTENANCE	23,497.00	23,497.00	280.57	3,185.79	20,311.21
50 - SERVICES	162,899.90	162,899.90	1,250.99	39,830.38	123,069.52
54 - SUNDRY	3,000.00	3,000.00	0.00	303.56	2,696.44
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	8.00	1,541.00	259.00
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	22,878.10	-1,138.10
65 - CAPITAL OUTLAY	5,000.00	5,000.00	0.00	1,294.56	3,705.44
97 - INTERFUND ACTIVITY	19,775.00	19,775.00	19,775.00	19,775.00	0.00
Department: 21 - POLICE Total:	4,128,715.95	4,128,715.95	289,811.48	2,446,852.33	1,681,863.62

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	811,766.77	819,506.77	61,075.25	492,924.10	326,582.67
35 - SUPPLIES	13,365.00	13,365.00	0.00	8,025.18	5,339.82
45 - MAINTENANCE	22,050.00	22,050.00	0.00	6,371.86	15,678.14
50 - SERVICES	12,300.00	12,300.00	296.54	3,686.94	8,613.06
60 - OTHER SERVICES	600.00	600.00	0.00	191.80	408.20
97 - INTERFUND ACTIVITY	58,575.00	58,575.00	58,575.00	58,575.00	0.00
Department: 23 - COMMUNICATIONS Total:	918,656.77	926,396.77	119,946.79	569,774.88	356,621.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	1,745,400.02	1,745,400.02	122,155.60	1,091,889.19	653,510.83
35 - SUPPLIES	169,348.00	169,348.00	6,089.78	84,703.22	84,644.78
45 - MAINTENANCE	47,949.00	47,949.00	9,011.38	17,994.96	29,954.04
50 - SERVICES	44,865.00	47,390.22	249.54	23,676.64	23,713.58
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	54,600.00	54,600.00	4,224.23	22,213.93	32,386.07
Department: 25 - FIRE DEPARTMENT Total:	2,063,461.02	2,065,986.24	141,730.53	1,240,477.94	825,508.30

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	235,883.01	166,883.01	5,556.18	117,179.65	49,703.36
35 - SUPPLIES	4,700.00	4,700.00	20.66	2,712.20	1,987.80
45 - MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00
50 - SERVICES	6,650.00	6,650.00	69.54	663.48	5,986.52
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	1,950.00	12,472.50	7,527.50
97 - INTERFUND ACTIVITY	1,750.00	1,750.00	1,750.00	1,750.00	0.00
Department: 30 - PUBLIC WORKS Total:	278,983.01	209,983.01	9,346.38	134,777.83	75,205.18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	398,623.79	293,623.79	20,363.59	165,925.85	127,697.94
35 - SUPPLIES	8,400.00	8,400.00	51.10	2,571.89	5,828.11
50 - SERVICES	13,600.00	13,600.00	69.54	1,428.93	12,171.07
54 - SUNDRY	0.00	0.00	0.00	66.85	-66.85
55 - PROFESSIONAL SERVICES	75,000.00	180,000.00	12,165.00	100,077.03	79,922.97
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	4,875.00	4,875.00	4,875.00	4,875.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	501,098.79	501,098.79	37,524.23	274,945.55	226,153.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	269,013.53	269,013.53	19,083.61	173,358.87	95,654.66
35 - SUPPLIES	94,600.00	94,600.00	1,442.64	33,824.45	60,775.55
40 - MAINTENANCE--BLDGS, STRUC	65,000.00	65,000.00	6,101.16	30,292.11	34,707.89
45 - MAINTENANCE	1,800.00	1,800.00	0.00	0.00	1,800.00
50 - SERVICES	204,000.00	204,000.00	23,605.69	97,196.89	106,803.11
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	3,820.76	8,843.26	12,156.74
97 - INTERFUND ACTIVITY	30,500.00	30,500.00	30,500.00	30,500.00	0.00
Department: 32 - STREETS Total:	685,913.53	685,913.53	84,553.86	374,015.58	311,897.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	113,755.54	113,755.54	8,892.85	73,043.24	40,712.30
35 - SUPPLIES	17,700.00	17,700.00	991.09	4,331.31	13,368.69
40 - MAINTENANCE--BLDGS, STRUC	45,000.00	45,000.00	6,120.89	35,365.54	9,634.46
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	104,000.00	104,000.00	13,539.87	61,415.50	42,584.50
55 - PROFESSIONAL SERVICES	16,000.00	16,000.00	0.00	1,219.29	14,780.71
65 - CAPITAL OUTLAY	75,000.00	75,000.00	13,096.00	19,689.41	55,310.59
Department: 33 - BUILDING MAINTENANCE Total:	373,455.54	373,455.54	42,640.70	195,064.29	178,391.25

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	499,715.16	499,715.16	42,749.21	277,654.79	222,060.37
Department: 35 - SOLID WASTE Total:	499,715.16	499,715.16	42,749.21	277,654.79	222,060.37

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	198,984.51	198,984.51	14,140.94	125,050.18	73,934.33
35 - SUPPLIES	202,300.00	202,300.00	19,997.48	142,473.10	59,826.90
45 - MAINTENANCE	55,000.00	55,000.00	-617.72	70,040.54	-15,040.54
50 - SERVICES	11,650.02	11,650.02	0.00	2,781.63	8,868.39
54 - SUNDRY	850.00	850.00	16.75	859.04	-9.04
65 - CAPITAL OUTLAY	13,900.00	13,900.00	0.00	7,003.11	6,896.89
97 - INTERFUND ACTIVITY	1,000.00	1,000.00	1,000.00	1,000.00	0.00
Department: 36 - FLEET SERVICES Total:	483,684.53	483,684.53	34,537.45	349,207.60	134,476.93

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION					
30 - SALARIES, WAGES, & BENEFITS	159,526.52	159,526.52	6,626.50	50,988.79	108,537.73
35 - SUPPLIES	11,050.00	11,050.00	0.00	4,602.01	6,447.99
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	37,050.00	37,050.00	299.42	44,024.06	-6,974.06
55 - PROFESSIONAL SERVICES	11,500.00	11,500.00	0.00	8,750.00	2,750.00
97 - INTERFUND ACTIVITY	375.00	375.00	375.00	375.00	0.00
Department: 38 - RECREATION Total:	220,001.52	220,001.52	7,300.92	108,739.86	111,261.66

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	666,591.70	631,591.70	48,968.22	418,762.12	212,829.58
35 - SUPPLIES	48,000.00	48,000.00	1,433.45	31,454.72	16,545.28
40 - MAINTENANCE--BLDGS, STRUC	22,000.00	22,000.00	1,161.15	20,064.06	1,935.94
45 - MAINTENANCE	3,500.00	3,500.00	0.00	74.33	3,425.67
50 - SERVICES	7,300.00	7,300.00	69.54	3,705.33	3,594.67
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	500.00	1,500.00
65 - CAPITAL OUTLAY	40,000.00	40,000.00	-2,343.82	20,423.36	19,576.64
97 - INTERFUND ACTIVITY	12,800.00	12,800.00	12,800.00	12,800.00	0.00
Department: 39 - PARKS Total:	802,191.70	767,191.70	62,088.54	507,783.92	259,407.78
Fund: 01 - GENERAL FUND Surplus (Deficit):	516.10	-68,179.12	964,172.96	4,651,384.01	-4,719,563.13
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - 50					
72 - PROPERTY TAXES	1,499,925.74	1,499,925.74	905.14	1,399,436.14	100,489.60
96 - INTEREST EARNED	5,000.00	5,000.00	162.66	345.06	4,654.94
97 - INTERFUND ACTIVITY	87,815.00	87,815.00	87,815.00	87,815.00	0.00
Department: 50 - 50 Total:	1,592,740.74	1,592,740.74	88,882.80	1,487,596.20	105,144.54

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Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,535,850.00	1,535,850.00	0.00	1,419,350.00	116,500.00
Department: 51 - DEBT SERVICE Total:	1,535,850.00	1,535,850.00	0.00	1,419,350.00	116,500.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	56,890.74	56,890.74	88,882.80	68,246.20	-11,355.46
Fund: 05 - MOTEL TAX FUND					
Department: 55 - 55					
75 - OTHER TAXES	70,000.00	70,000.00	8,126.41	121,033.76	-51,033.76
96 - INTEREST EARNED	500.00	500.00	161.34	340.19	159.81
Department: 55 - 55 Total:	70,500.00	70,500.00	8,287.75	121,373.95	-50,873.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	41,900.00	41,900.00	0.00	8,610.00	33,290.00
97 - INTERFUND ACTIVITY	19,570.00	19,570.00	19,570.00	19,570.00	0.00
Department: 56 - MOTEL TAX Total:	61,470.00	61,470.00	19,570.00	28,180.00	33,290.00
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	9,030.00	9,030.00	-11,282.25	93,193.95	-84,163.95
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - 90					
96 - INTEREST EARNED	5,000.00	5,000.00	1,914.70	4,350.26	649.74
98 - MISCELLANEOUS REVENUE	20,000,000.00	20,000,000.00	0.00	0.00	20,000,000.00
99 - OTHER AGENCY REVENUES	502,515.00	502,515.00	0.00	1,500,000.00	-997,485.00
Department: 90 - 90 Total:	20,507,515.00	20,507,515.00	1,914.70	1,504,350.26	19,003,164.74

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - 91					
70 - CAPITAL IMPROVEMENTS	21,676,500.00	21,676,500.00	182,272.97	1,887,772.07	19,788,727.93
Department: 91 - 91 Total:	21,676,500.00	21,676,500.00	182,272.97	1,887,772.07	19,788,727.93
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-1,168,985.00	-1,168,985.00	-180,358.27	-383,421.81	-785,563.19
Total Surplus (Deficit):	-1,102,548.16	-1,171,243.38	861,415.24	4,429,402.35	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	516.10	-68,179.12	964,172.96	4,651,384.01	-4,719,563.13
03 - DEBT SERVICE FUND	56,890.74	56,890.74	88,882.80	68,246.20	-11,355.46
05 - MOTEL TAX FUND	9,030.00	9,030.00	-11,282.25	93,193.95	-84,163.95
10 - CAPITAL IMPROVEMENTS ...	-1,168,985.00	-1,168,985.00	-180,358.27	-383,421.81	-785,563.19
Total Surplus (Deficit):	-1,102,548.16	-1,171,243.38	861,415.24	4,429,402.35	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORT

APRIL 2022

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 04/01/2022 thru 04/30/2022

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2021	1,521.64	2,842.10	159.51	0.00	4,523.25	0.00	4,523.25	26,127.98	159.51
2020	1,186.57	934.92	808.94	0.00	2,930.43	0.00	2,930.43	2,740.98	808.94
2019	(1,047.82)	135.73	100.05	0.00	(812.04)	0.00	(812.04)	(615.83)	100.05
2014	344.65	304.42	128.55	0.00	777.62	0.00	777.62	0.00	128.55
2010	12.41	16.75	5.83	0.00	34.99	0.00	34.99	0.00	5.83
Total:	\$2,017.45	\$4,233.92	\$1,202.88	\$0.00	\$7,454.25	\$0.00	\$7,454.25	\$28,253.13	\$1,202.88

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 04/01/2022 TO 04/30/2022

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
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2021	00.742500	8,146,667.81	2,975
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----	-----	-----	-----	-----	-----	-----	-----	-----
2021	7,856,029.87	36,571.12-	290,637.94	1,521.64	7,993,942.67	152,725.14	98.13	0.00
2020	125,005.08	2,562.03-	113,685.20-	1,186.57	57,659.15-	68,979.03	9.36-	0.00
2019	41,467.65	1,415.09-	91,113.89-	1,047.82-	74,473.15-	24,826.91	50.01	0.00
2018	27,128.80	.00	3,072.62-	0.00	1,700.65-	25,756.83	7.07-	0.00
2017	18,106.81	.00	491.84-	0.00	1,125.77	16,489.20	6.39	0.00
2016	12,050.51	.00	0.00	0.00	1,072.52	10,977.99	8.90	0.00
2015	10,199.59	.00	0.00	0.00	941.27	9,258.32	9.23	0.00
2014	8,876.29	.00	7.93	344.65	352.58	8,531.64	3.97	0.00
2013	7,716.34	.00	320.08	0.00	320.08	7,716.34	3.98	0.00
2012	8,064.75	.00	0.00	0.00	0.00	8,064.75		0.00
2011	9,824.85	.00	0.00	0.00	0.00	9,824.85		0.00
2010	8,015.23	.00	0.00	12.41	12.41	8,002.82	.15	0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	0.00	2,578.18		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	463.05	.00	0.00	0.00	0.00	463.05		0.00
2001	382.66	.00	0.00	0.00	0.00	382.66		0.00
2000	334.73	.00	0.00	0.00	0.00	334.73		0.00
****	8,149,452.56	40,548.24-	82,602.40	2,017.45	7,863,934.35	368,120.61		0.00
CURR	7,856,029.87	36,571.12-	290,637.94	1,521.64	7,993,942.67	152,725.14		0.00
DELO	293,422.69	3,977.12-	208,035.54-	495.81	130,008.32-	215,395.47		0.00

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 04/01/2022 THRU 04/30/2022
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2019 RF220406	107-439-000-0014	201911	0.00	0.00	0.00	0.00 30	556.87-	556.87-RF
2019 RF220406	107-439-000-0014	201911	556.87-	0.00	0.00	0.00 30	556.87	0.00 RF
2019 RF220406	107-448-001-0004	202001	556.88-	0.00	0.00	0.00 30	556.88	0.00 RF
2019 RF220406	107-448-001-0004	202001	0.00	0.00	0.00	0.00 30	556.88-	556.88-RF
2019 RF220426	107-448-001-0005	201912	296.26-	0.00	0.00	0.00 31	296.26	0.00 RF
2019 RF220426	107-448-001-0005	201912	0.00	0.00	0.00	0.00 31	296.26-	296.26-RF
2019 RF220406	222-201-550-0000	202001	5.08-	0.00	0.00	0.00 30	5.08	0.00 RF
2019 RF220406	222-201-550-0000	202001	0.00	0.00	0.00	0.00 30	5.08-	5.08-RF
2019 TOTAL			1,415.09-	0.00	0.00	0.00	0.00	1,415.09-
2020 OR220413	105-863-000-0011	202103	255.96-	0.00	0.00	0.00 0	0.00	255.96-TR
2020 RF220407	107-439-000-0014	202012	542.60-	0.00	0.00	0.00 18	542.60	0.00 RF
2020 RF220407	107-439-000-0014	202012	0.00	0.00	0.00	0.00 18	542.60-	542.60-RF
2020 RF220407	107-443-070-0012	202101	1,173.86-	0.00	0.00	0.00 18	1,173.86	0.00 RF
2020 RF220407	107-443-070-0012	202101	0.00	0.00	0.00	0.00 18	1,173.86-	1,173.86-RF
2020 RF220407	107-448-001-0004	202012	542.60-	0.00	0.00	0.00 18	542.60	0.00 RF
2020 RF220407	107-448-001-0004	202012	0.00	0.00	0.00	0.00 18	542.60-	542.60-RF
2020 RF220427	107-448-001-0005	202012	302.97-	0.00	0.00	0.00 19	302.97	0.00 RF
2020 RF220427	107-448-001-0005	202012	0.00	0.00	0.00	0.00 19	302.97-	302.97-RF
2020 TOTAL			2,817.99-	0.00	0.00	0.00	0.00	2,817.99-
2021 RF220428	064-015-001-0001	202112	0.00	0.00	0.00	0.00 7	1,252.52-	1,252.52-RF
2021 RF220428	064-015-001-0001	202112	1,252.52-	0.00	0.00	0.00 7	1,252.52	0.00 RF
2021 RF220428	064-027-000-0021	202201	0.00	0.00	0.00	0.00 7	119.97-	119.97-RF
2021 RF220428	064-027-000-0021	202201	119.97-	0.00	0.00	0.00 7	119.97	0.00 RF
2021 RF220408	082-104-000-0029	202201	0.00	0.00	0.00	0.00 6	341.71-	341.71-RF
2021 RF220408	082-104-000-0029	202201	341.71-	0.00	0.00	0.00 6	341.71	0.00 RF
2021 RF220408	082-115-001-0001	202112	268.20-	0.00	0.00	0.00 6	268.20	0.00 RF
2021 RF220408	082-115-001-0001	202112	0.00	0.00	0.00	0.00 6	268.20-	268.20-RF
2021 RF220408	082-133-000-0009	202201	742.50-	0.00	0.00	0.00 6	742.50	0.00 RF
2021 RF220408	082-133-000-0009	202201	0.00	0.00	0.00	0.00 6	742.50-	742.50-RF
2021 RF220425	104-761-000-0011	202202	0.00	0.00	0.00	0.00 0	363.13-	363.13-RF
2021 RF220425	104-761-000-0011	202202	390.46-	0.00	27.33-	0.00 0	417.79	0.00 RF
2021 RF220425	104-761-000-0011	202202	0.00	0.00	0.00	0.00 0	417.79-	417.79-RF
2021 RF220425	104-761-000-0011	202202	363.13-	0.00	0.00	0.00 0	363.13	0.00 RF
2021 RF220408	104-766-000-0025	202112	0.00	0.00	0.00	0.00 6	259.19-	259.19-RF
2021 RF220408	104-766-000-0025	202112	259.19-	0.00	0.00	0.00 6	259.19	0.00 RF
2021 RF220408	107-439-000-0014	202112	742.50-	0.00	0.00	0.00 6	742.50	0.00 RF
2021 RF220408	107-439-000-0014	202112	0.00	0.00	0.00	0.00 6	742.50-	742.50-RF
2021 RF220408	107-443-070-0012	202112	1,673.66-	0.00	0.00	0.00 6	1,673.66	0.00 RF
2021 RF220408	107-443-070-0012	202112	0.00	0.00	0.00	0.00 6	1,673.66-	1,673.66-RF

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 04/01/2022 THRU 04/30/2022
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2021	RF220408	107-448-001-0004	202112	0.00	0.00	0.00	0.00 6	742.50-	742.50-RF
2021	RF220408	107-448-001-0004	202112	742.50-	0.00	0.00	0.00 6	742.50	0.00 RF
2021	RF220428	107-448-001-0005	202112	478.73-	0.00	0.00	0.00 7	478.73	0.00 RF
2021	RF220428	107-448-001-0005	202112	0.00	0.00	0.00	0.00 7	478.73-	478.73-RF
2021	RF220408	107-450-000-0005	202112	0.00	0.00	0.00	0.00 6	742.50-	742.50-RF
2021	RF220408	107-450-000-0005	202112	742.50-	0.00	0.00	0.00 6	742.50	0.00 RF
2021	RF220408	116-097-000-0003	202201	0.00	0.00	0.00	0.00 6	11,937.48-	11,937.48-RF
2021	RF220408	116-097-000-0003	202201	11,937.48-	0.00	0.00	0.00 6	11,937.48	0.00 RF
2021	RF220425	118-020-073-0026	202203	0.00	0.00	0.00	0.00 0	24.60-	24.60-RF
2021	RF220425	118-020-073-0026	202203	24.60-	0.00	0.00	0.00 0	24.60	0.00 RF
2021	RF220425	118-020-073-0026	202201	0.00	0.00	0.00	0.00 0	743.22-	743.22-RF
2021	RF220425	118-020-073-0026	202201	743.22-	0.00	0.00	0.00 0	743.22	0.00 RF
2021	RF220428	119-033-000-0001	202201	15,874.57	0.00	0.00	0.00 7	15,874.57	0.00 RF
2021	RF220428	119-033-000-0001	202201	0.00	0.00	0.00	0.00 7	15,874.57-	15,874.57-RF
2021	RF220421	122-482-002-0090	202203	1,735.52-	0.00	30.91-	0.00 0	1,766.43	0.00 RF
2021	RF220421	122-482-002-0090	202203	0.00	0.00	0.00	0.00 0	1,766.43-	1,766.43-RF
2021	N0428221	127-250-006-0016	202203	1,299.38-	0.00	116.94-	0.00 0	0.00	1,416.32-TR
2021	RF220428	138-440-001-0001	202112	4,511.56-	0.00	0.00	0.00 7	4,511.56	0.00 RF
2021	RF220428	138-440-001-0001	202112	0.00	0.00	0.00	0.00 7	4,511.56-	4,511.56-RF
2021	RF220428	203-430-420-0000	202201	16.82-	0.00	0.00	0.00 7	16.82	0.00 RF
2021	RF220428	203-430-420-0000	202201	0.00	0.00	0.00	0.00 7	16.82-	16.82-RF
2021	N0426221	204-486-510-0000	202202	119.39-	0.00	8.36-	0.00 0	0.00	127.75-TR
2021	N0425221	209-594-950-0000	202202	483.73-	0.00	33.86-	0.00 0	0.00	517.59-TR
2021	RF220428	222-826-360-0000	202201	0.09	0.00	0.00	0.00 7	0.00	0.09 RF
2021 TOTAL				44,863.75-	0.00	217.40-	0.00	0.00	45,081.15-
YEAR 2019									
REFUNDS				1,415.09-	0.00	0.00	0.00	0.00	1,415.09-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				1,415.09-	0.00	0.00	0.00	0.00	1,415.09-
YEAR 2020									
REFUNDS				2,562.03-	0.00	0.00	0.00	0.00	2,562.03-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				255.96-	0.00	0.00	0.00	0.00	255.96-
TOTAL				2,817.99-	0.00	0.00	0.00	0.00	2,817.99-
YEAR 2021									
REFUNDS				42,961.25-	0.00	58.24-	0.00	0.00	43,019.49-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				1,902.50-	0.00	159.16-	0.00	0.00	2,061.66-
TOTAL				44,863.75-	0.00	217.40-	0.00	0.00	45,081.15-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 04/01/2022 THRU 04/30/2022
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
	ALL YEARS							
	REFUNDS		46,938.37-	0.00	58.24-	0.00	0.00	46,996.61-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		2,158.46-	0.00	159.16-	0.00	0.00	2,317.62-
	TOTAL		49,096.83-	0.00	217.40-	0.00	0.00	49,314.23-

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 SUMMARY OF PAYMENTS AND REVERSALS
 FROM: 04/01/2022 THRU 04/30/2022
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2010 TOTAL		12.41	0.00	16.75	5.83	0.00	34.99
	2014 TOTAL		344.65	0.00	304.42	128.55	0.00	777.62
	2019 TOTAL		367.27	0.00	135.73	100.05	0.00	603.05
	2020 TOTAL		4,004.56	0.00	934.92	808.94	0.00	5,748.42
	2021 TOTAL		46,385.39	0.00	3,059.50	159.51	0.00	49,604.40
	TOTAL PAYMENTS		51,114.28	0.00	4,451.32	1,202.88	0.00	56,768.48
	2019 TOTAL		1,415.09-	0.00	0.00	0.00	0.00	1,415.09-
	2020 TOTAL		2,817.99-	0.00	0.00	0.00	0.00	2,817.99-
	2021 TOTAL		44,863.75-	0.00	217.40-	0.00	0.00	45,081.15-
	TOTAL REVERSALS		49,096.83-	0.00	217.40-	0.00	0.00	49,314.23-
	TOTAL FOR UNIT		2,017.45	0.00	4,233.92	1,202.88	0.00	7,454.25

General Fund
For the period ended May 31, 2022

Revenue	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Property Taxes	6,811,278.00	6,811,278.00	6,512,283.60	95.61%	6,811,278.00
Electric Franchise Taxes	360,000.00	360,000.00	279,029.04	77.51%	360,000.00
Telephone Franchise	59,000.00	59,000.00	10,474.56	17.75%	59,000.00
Gas Franchise	40,000.00	40,000.00	0.00	0.00%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	60,424.98	80.57%	75,000.00
Telecommunication	14,000.00	14,000.00	16,228.20	115.92%	14,000.00
City Sales Tax	3,986,000.00	3,986,000.00	3,062,794.44	76.84%	3,986,000.00
Sales TX-Reduce Property Taxes	323,850.00	323,850.00	371,211.02	114.62%	371,200.00
Mixed Drink Tax	30,000.00	30,000.00	21,084.53	70.28%	30,000.00
Fines Warrants & Bonds *	918,000.00	918,000.00	392,304.27	42.73%	918,000.00
Fees & Charge for Services	379,750.00	379,750.00	237,451.73	62.53%	379,750.00
Licenses & Permits	151,700.00	151,700.00	198,237.25	130.68%	250,000.00
Interest Earned	10,000.00	10,000.00	18,225.63	182.26%	60,000.00
Interfund Activity	3,797,033.41	3,797,033.41	2,511,854.41	66.15%	3,707,033.41
Misc Revenue	60,000.00	60,000.00	61,065.46	101.78%	70,000.00
Other Agency Revenue	30,000.00	30,000.00	2,522.23	8.41%	30,000.00
Total Revenue	<u>17,045,611.41</u>	<u>17,045,611.41</u>	<u>13,755,191.35</u>	<u>80.70%</u>	<u>17,161,261.41</u>
Expenditures					
Administrative Service	710,699.89	814,699.89	407,080.47	49.97%	814,699.89
Legal/Other Services	3,587,713.86	3,587,713.86	1,203,970.81	33.56%	3,587,713.86
Info Technology	840,791.52	840,791.52	440,314.24	52.37%	840,791.52
Purchasing	23,675.00	23,675.00	14,082.99	59.48%	23,675.00
Accounting Services	435,788.80	435,788.80	294,945.85	67.68%	435,788.80
Customer Services	137,766.88	137,766.88	77,783.20	56.46%	137,766.88
Municipal Court	352,781.84	352,781.84	186,335.21	52.82%	352,781.84
Police Department	4,128,715.95	4,128,715.95	2,446,852.33	59.26%	4,128,715.95
Communications	918,656.77	918,656.77	569,774.88	62.02%	918,656.77
Fire Department	2,063,461.02	2,063,461.02	1,240,477.94	60.12%	2,063,461.02
Public Works	278,983.01	209,983.01	134,777.83	64.19%	209,983.01
Community Development	501,098.79	501,098.79	274,945.55	54.87%	501,098.79
Streets	685,913.53	685,913.53	374,015.58	54.53%	685,913.53
Building Maintenance	373,455.54	373,455.54	195,064.29	52.23%	373,455.54
Solid Waste	499,715.16	499,715.16	277,654.79	55.56%	499,715.16
Fleet Services	483,684.53	483,684.53	349,207.60	72.20%	483,684.53
Recreation	220,001.52	220,001.52	108,739.86	49.43%	220,001.52
Parks	802,191.70	767,191.70	507,783.92	66.19%	767,191.70
Total Expenditures	<u>17,045,095.31</u>	<u>17,045,095.31</u>	<u>9,103,807.34</u>	<u>53.41%</u>	<u>17,045,095.31</u>

* Part of the fines revenue collections is transfer to Court Security and Technology Fund

Utility Fund
For the period ended May 31, 2022

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	4,770,000.00	4,770,000.00	2,915,076.04	61.11%	4,770,000.00
Interest Earned	2,000.00	2,000.00	4,047.77	202.39%	8,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	60,000.00	60,000.00	33,671.38	56.12%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	4,832,000.00	4,832,000.00	2,952,795.19	61.11%	4,838,000.00
Expenditures					
Water & Sewer	4,017,836.57	4,017,836.57	2,967,715.70	73.86%	4,017,836.57
Utility Capital Projects	2,560,000.00	2,560,000.00	225,831.50	8.82%	2,560,000.00
	-	-	-		-
Total Expenditures	6,577,836.57	6,577,836.57	3,193,547.20	48.55%	6,577,836.57

MONTHLY REPORT – MAY 2022
JERSEY VILLAGE FIRE DEPARTMENT

EMERGENCY RESPONSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Fire/County	8	5	5	1	0								19
Fire/ETJ	1	3	3	1	0								8
Fire/JV	43	36	51	37	28								195
EMS/County	2	0	0	0	2								4
EMS/ETJ	10	3	3	2	2								20
EMS/JV	73	59	55	60	83								330
TOTAL	137	106	117	101	115								576
Transports	53	46	42	40	61								242
Aid received	1	3	3	2	1								10
Aid given	2	0	1	2	0								5

FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	104	153	96	82	84								519

PUBLIC EDUCATION COURSES CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	0	0	2	1	1								4
Audience	0	0	120	71	23								214

FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	2	3	8	2									15

FIRE MARSHAL ACTIVITY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Plan Reviews	8	8	13	0	6								35
Fire Drills	2	0	3	2	1								8
Knox	0	0	1	0	0								1
Inspections	16	89	96	82	28								311
C of O	5	5	5	6	1								22
Fire Alarm Inspection	1	2	1	7	1								12
Fre Sprinkler Inspection	10	4	7	1	4								26
Hydrant Mapping	0	0	0	4	0								4
Hydrant Flow Test	0	0	0	0	0								0
Pre-Plans	0	0	0	0	0								0
Construction Meetings	14	20	21	1	2								58
Fire Lane Violations	1	3	0	0	0								4
Complaints	0	5	0	0	0								5
Emergency Call Assist	41	13	16	14	24								108

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

MAY 2022

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	CFS - FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Msgs	Day Total
1-May	22	4	0	14	67	19	18	4	16	164
2-May	56	3	1	23	91	40	40	4	9	267
3-May	44	4	4	23	83	39	58	2	8	265
4-May	34	4	0	21	66	29	40	5	4	203
5-May	28	2	0	34	93	32	27	1	4	221
6-May	45	5	0	34	125	33	30	0	11	283
7-May	30	3	W	24	97	25	35	3	10	227
8-May	35	5	W	11	76	31	23	2	3	186
9-May	38	1	0	16	54	36	35	3	4	187
10-May	36	3	7	26	73	34	48	6	7	240
11-May	50	5	6	20	105	48	53	0	20	307
12-May	36	5	6	24	145	28	27	3	20	294
13-May	36	3	1	22	180	40	39	3	13	337
14-May	59	1	W	34	108	50	49	1	4	306
15-May	46	5	W	18	89	45	51	0	5	259
16-May	55	4	1	16	101	50	52	5	3	287
17-May	44	11	5	22	121	49	38	5	4	299
18-May	49	4	5	19	113	37	45	4	7	283
19-May	63	3	0	26	132	53	52	8	13	350
20-May	70	6	0	25	112	62	55	0	1	331
21-May	35	4	W	20	82	28	26	1	11	207
22-May	37	4	W	19	78	26	38	2	13	217
23-May	49	6	0	27	165	33	31	4	6	321
24-May	43	8	0	28	100	45	27	1	9	261
25-May	75	8	4	31	119	56	48	2	14	357
26-May	77	2	1	25	108	62	43	2	2	322
27-May	50	3	2	55	109	51	46	2	0	318
28-May	30	1	W	15	75	26	31	0	0	178
29-May	33	1	W	13	73	30	39	0	24	213
30-May	51	4	0	13	63	40	42	1	0	214
31-May	104	7	1	33	150	102	100	8	2	507
Totals	1460	129	44	731	3153	1279	1286	82	247	8411
Annual Totals	6504	600	44	3456	14910	5967	6290	464	1165	39400

Kris Ledezma joined our team on the 16th. She comes to us from Border Patrol and has a total of 26 years of police dispatching. Everyone is settling into the new center and is getting more comfortable with new CAD. You will notice a new column for the Fire Marshal's Office. This new CAD system gives us a way to track the locations they call out at, so you'll be seeing this new category every month (the Ws listed represent the weekends when they are off duty). IT got the 10 digit line fixed on the 10th. All numbers from half a day on the 10th and from the 9th and up are outgoing calls only. It did not start giving stats for incoming and outgoing calls until the afternoon of the 10th.

Police Department
Monthly Activity Report
 May-2022

ACTIVITY	CURRENT MONTH MAY	PREVIOUS MONTH APRIL	YTD 2022	TOTAL 2021
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PART I OFFENSES

Homicide / Manslaughter	0	0	1	0
Sexual Assault	0	3	4	4
Robbery	1	0	3	6
Aggravated Assault	3	0	7	6
Burglary	7	0	13	35
Larceny	9	23	92	153
Motor Vehicle Theft	6	1	22	51
TOTAL PART I	26	27	142	255
TOTAL PART II	50	33	183	243
TOTAL OFFENSES	76	60	325	498

ADDITIONAL STATISTICS

FAMILY VIOLENCE	1	4	11	45
D.W.I.	7	4	32	173

FELONY	55	29	156	227
MISDEMEANOR	3	8	29	109
WARRANT ARREST	2	11	50	114
JUVENILE	3	6	22	16
TOTAL ARRESTS	63	54	257	466

DISPATCH

CALLS FOR SERVICE	795	615	3160	8213
TRAFFIC STOPS	660	679	3339	6970

ACCIDENTS

INJURY	24	17	84	138
NON-INJURY	78	72	334	553
FATALITY	0	0	0	2
TOTAL	102	89	418	693

Part II Crimes: are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



Warrant Payment Report

CITY OF JERSEY VILLAGE

6/1/2022 4:32:29 PM

Warrant Payment Totals For 05/01/2022 - 05/31/2022

Payment Activity Totals:		Transaction Total	1291
Payments	\$30,836.40		
Bonds Applied/Forfeit	\$0.00		
Bonds Posted	\$0.00		
Total Collected	\$30,836.40		
Pending Bond	\$0.00		
Pending Payments	\$0.00		
Total Collected	\$30,836.40		
Non-Cash Amt:	\$3,493.00		

Payment Activity Totals By Fees:			
AR-ARREST FEE	\$25.00		5
AR-ARREST FEE	\$247.06	01-10-8001	45
FEES	\$288.00		8
FEES	\$2,872.46	01-0-1213	66
CCC20-CCC 2020	\$832.00	01-0-1213	14
CJFC-Civil Justice Fee Court	\$0.01		1
CJFC-Civil Justice Fee Court	\$0.12	01-10-8001	11
CJFS-Civil Justice Fee State	\$0.09		1
CJFS-Civil Justice Fee State	\$1.08	01-0-1213	11
FEE	\$771.00		8
FEE	\$6,627.41	01-0-1223	68
FINE-Fine	\$141.00		1
FINE-Fine	\$4,144.05	01-10-8001	29
IDF-Indigent Defense Fee	\$16.00		8
IDF-Indigent Defense Fee	\$144.00	01-0-1213	64
JFCI-Judicial Fee City	\$4.80		8
JFCI-Judicial Fee City	\$43.80	01-10-8008	65
State	\$3.40	01-0-1214	1
JFCT2-Judicial Fee State	\$43.20		8
JFCT2-Judicial Fee State	\$388.80	01-0-1214	64
LMCBSF-Local Building Security Fund	\$63.70	01-10-8005	13
Fund	\$52.00	01-10-8004	13
LMJF-Local Municipal Jury Fund	\$1.30	01-10-8008	13
Fund	\$65.00	01-10-8001	13
SE-SPECIAL EXPENSE FEE	\$677.52	01-10-8001	4
SECURITY	\$21.00		7
SECURITY	\$226.24	01-10-8005	69
FEE	\$28.00		7
FEE	\$284.00	01-0-1213	64
FEE	\$30.00		1
FEE	\$402.35	01-0-1213	13
FEE	\$450.00	01-0-1213	9
TECH-COURT TECHNOLOGY FEE	\$28.00		7
TECH-COURT TECHNOLOGY FEE	\$301.65	01-10-8004	69
TFC-TFC	\$3.00		1
TFC-TFC	\$67.24	01-10-8001	22
TITLE7-TRAFFIC FINES	\$1,182.72		8
TITLE7-TRAFFIC FINES	\$8,506.97	01-10-8001	51
DPS	\$140.00		7
DPS	\$1,200.00	01-0-1226	49
FEE	\$42.00		7
FEE	\$492.20	01-0-1227	72
TLFTA3-OMNIBASE CITY	\$28.00		7
TLFTA3-OMNIBASE CITY	\$328.00	01-10-8006	71
FEE	\$36.73	01-10-8003	15
TPF-TRUANCY PREVENTION FUND	\$14.00		7
TPF-TRUANCY PREVENTION FUND	\$126.00	01-0-1213	56
FEE	\$146.91	01-10-8002	15

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022



Warrant Payment Report

CITY OF JERSEY VILLAGE

6/1/2022 4:32:29 PM

Warrant Payment Totals For 05/01/2022 - 05/31/2022

TPRF-Time Payment Reimbursement Fee	\$45.00	01-10-8002	3
FEEES	\$183.64	01-0-1220	15
WRNTFE-WARRANT FEE	\$687.18		11
WRNTFE-WARRANT FEE	\$5,368.77	01-10-8001	86
Report Total	\$34,329.40		1291
Payment Activity Totals By Transaction Type:			
Non-cash Credit	\$3,493.00		118
Payment	\$30,836.40		1173
Report Total	\$34,329.40		1291

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Police Department Open Positions/Recruitment

May 2022

As of May 31, 2022, the Jersey Village Police Department has the following job openings:

- Patrol Officer (3 open positions)

The Police Department has continued recruiting efforts, and is currently reviewing applications for qualified applicants.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	LEXUS	NEXUS	10/2/2021	LAST MONTH OF CITATIONS ISSUED			10/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
2	WARDAK	AIMAL	10/4/2021	COPY OF CFS OR ANY OTHER DOCUMENTS PERTAINING TO 3/11/-3/12 @ 11011 # 3223			10/4/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
3	BROWN	SEANTA	10/6/2021	COPY OF CRASH 21-11360 9/24/2021			10/13/2021 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
4	SULLO	SULLO	10/7/2021	LAST 2 WEEKS OF CITATIONS ISSUED			10/13/2021 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
5	BEAZLEY	MERRILEE	10/7/2021	NEED TO KNOW WHO CALLED THE POLICE ON 8/1/2021			10/13/2021 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
6	ROUGUE	ARTURO	10/12/2021	COPY OF POLICE PERSONEL FILE, TRAINING FILE, TOTAL NUMBER OF TICKETS ISSUED BY SAID OFFICER			10/25/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 00 HRS 20 MIN
7	HILDRETH	PATRICK	10/12/2021	COPY OF 14-5020			10/25/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 00 HRS 20 MIN
8	MEZA	OSCAR	10/12/2021				10/26/2021 VIA CRRR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
9	SULLO	SULLO	10/14/2021	LAST 2 WEEKS OF CITATIONS ISSUED			10/27/2021 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 40 MIN
10	GURKA	LARRY	10/14/2021	CFS FOR LAST 2 YEARS @ 16114 ACAPULCO			10/14/2021 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
11	THE HUYNH	LAW FIRM	10/26/2021	20-14275 COPY OF CFS, DISPATCH LOGS, 911 RECORDINGS, SCENE PHOTOS, BWC, DASHCAM VIDEO, WITNESS STATEMENTS,			10/27/2021 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	CHEVY	LONESTAR	10/27/2021	COPY OF ANY AND ALL DOCUMENTS FOR CASE 21-789 INCLUDING CFS			11/3/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
13	SULLO	SULLO	10/28/2021	LAST 2 WEEKS OF CITATIONS ISSUED			11/3/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
14	KRRC		10/28/2021	18-10589 BWC, DASHCAM VIDEO, 911 OFFICER GUZMAN, COMPLAINANT: GREEN, CHRISTOPHER DATE 6/27/2018 @ 830			11/3/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
15	KING	TROY	11/1/2021	COPY OF PHOTOS AND BWC, DASH CAM FOR ACCIDENT 21-12366			11/11/2021 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
16	LEXUS	NEXUS	11/2/2021	LAST MONTH OF CITATIONS ISSUED			11/3/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
17	COMPLIANCE	PROFESSIONALS	11/2/2021	1/2 MILE GRID OF PART 1 CRIMES FOR ENERGY CAPITAL CREDIT UNION			11/15/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
18	SULLO	SULLO	11/5/2021	LAST 2 WEEKS OF CITATIONS ISSUED			11/15/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
19	BEAZLEY	MERRILEE	11/8/2021	I WOULD LIKE TO KNOW WHO CALLED THIS REPORT IN WHEN YOU WARNED ME ABOUT CRIMINAL TRESPASSING. I WANT TO KNOW WHAT IS MEANT BY LITERATURE			11/15/2021 VIA EMAIL	NO	YES	NO	00 HRS 45 MIN ACCUM 1 HRS 10 MIN
20	BEAZLEY	MERRILEE	11/8/2021	CFS FOR SENATE BREWERY FROM THE OPENING TILL THE DAY OF PROCESSING THIS REQUEST			11/17/2021 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 3 HRS 10 MIN
21	MAY	ANDY	11/8/2021	EMPLOYEE ROSTER, IA FILES, DISCIPLINE MEMOS, COMPLAINTS AGAINST OFFICERS			11/10/2021 SENT EMAIL TO OLSON & OLSON 11/10/2021 JENNIFER @ OLSON & OLSON STATED THEY WILL HANDLE THIS ONE				
22	PEREZ	ROBERTO	11/15/2021	COPY OF REPORT MADE AT 1823 EQUADOR BTWN 10/14-10/16 WITH VEHICLE INFORMATION			11/24/2021 OPEN CASE 21-12028	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
23	BEAZLEY	MERRILEE	11/16/2021	THERE MUST BE A RECORD OR RECORDING OF WHO CALLED THE JVPD FOR THIS REQUEST			11/24/2021 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 5 HRS 00 MIN
24	LALU	ROSHNI	11/16/2021	CFS LIST OF SPECS FROM 1/1/2021-6/30/2021 CFS LIST OF PALACE INN 1/1/2021-6/30/2021 CFS RED ROOF INN 1/1/2021-6/30/2021 CSF EXXON 1/1/2021-6/30/2021 CFS VILLAGE ER 1/1/2021-6/30/2021			11/22/2021 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
25	PATEL	SURAJ	11/17/2021	QUALITY SUITES CFS 2ND HAVE OF 2021, DETAILED DOCUMENTS ASSOCIATED WITH CALLS FOR 202-2021 @ QUALITY SUITES INCLUDING ARREST INFORMATION, AND WRITTEN POLICE REPORTS, MOONLIGHT INN CALL REPORT FOR 202-2021, PALACE INN CALL REPORT FOR 2020-2021			11/22/2021 SENT TO LORRI TO RELEASE CFS REPORT	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
26	SULLO	SULLO	11/18/2021	LAST 2 WEEKS OF CITATIONS ISSUED			11/30/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
27	BEAZLEY	MERRILEE	11/22/2021	ANY AND ALL REPORTS INVOLVING JEFF CLEBOWSKI			11/30/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
28	KING	HANNAH	11/22/2021	COPY OF BWC, AND DASH CAM FOR ACCIDENT 10/5/2021 21-11752			12/2/2021 VIA MAIL	NO	YES	NO	4 HRS 00 MIN ACCUM 4 HRS 00 MIN
29	KVM LAW FIRM	KENNETH MITCHELL	11/22/2021	COPY OF BWC AND DASH CAM FOR ARESI 21-13764, ALSO OFFICER ASHELY WALKERS EMPLOYMENT HISTORY, DISCIPLINE HISTORY, CIVIL SERVICE RECORD, EDUCATION HISTORY, TCLOE LICENSING COMPLAINT HISTORY, JOB PERFORMANCE DOCUMENTATION			SENT TO OLSON & OLSON TO PROCESS 11/30/2021				
30	SCHNEIDER	McKINNEY LAW FIRM	11/23/2021	COPY OF ASHLEY WALKER PERSONEL FILE			SENT TO OLSON & OLSON TO PROCESS 11/24/2021				
31	DUPREE JR.	ANSERA	11/29/2021	COPY OF CASE NUMBER 21-5533.			12/2/2021 SENT TO AG FOR AN OPINION 2/2/2022 AG RULING TO WITHHOLD	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	MEZA	EDWARD	11/29/2021	21-8522 PROPERTY LIST, LOCATION OF TOWED VEHICLE			12/2/2021	NO	YES	NO	1 HRS 00 MIN ACCUM 3 HRS 00 MIN

33	HOLEMAN	SARAH	11/30/2021	COPY OF CFS FOR 15534 CONGO IN THE EARLY MORNING			11/30/2021 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
34	LEXUS	NEXUS	12/6/2021	LAST MONTH OF CITATIONS ISSUED			12/9/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
35	SULLO	SULLO	12/8/2021	LAST 2 WEEKS OF CITATIONS ISSUED			12/16/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
36	CALDWELL	JOHN	12/9/2021	COPY OF 20-13025 ARREST REPORT			12/27/2021 PUBLIC PAGE VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
37	WEBER JR	R. KEITH	12/11/2021	COPY OF 911 CALL, AND DASH CAM/BWC OF OFFICER RESPONDING TO ACCIDENT 21-13346 11/12/2021 @ 749 AM			12/27 ISSUE WITH WG. CONTACTED THE REQUESTOR WAITING ON WG TO FIX ISSUE.	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
38	PENICHE	WILIAM	12/20/2021	COPY OF BWC AND DASH CAM FOR C0065190 FROM 11/18/2021			12/30/2021 COPY OF AG LETTER BY EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
39	SULLO	SULLO	12/22/2021	LAST 2 WEEKS OF CITATIONS ISSUED			12/30/2021 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
40	EUSTACE	LINDSAY	1/3/2022	COPY OF 911 CALL ON 12/29/2021 AND ANY BWC FROM 52 PARKWAY PL			1/6/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
41	LEXUS	NEXUS	1/5/2022	LAST MONTH OF CITATIONS ISSUED			1/6/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
42	FERNANDEZ	CARLOS	1/6/2022	COPY OF ARREST FOR DWI 1200014763 11/4/2012			1/19/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
43	LEXUS	NES	1/10/2022	LAST 7 YEARS CITATION ISSUED			1/10/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
44	MCCORMICK	LAW FIRM	1/10/2022	REQUEUSTING COPY OF BWC & DASH CAM, 911 RECORDINGS FOR ACCIDENT 21-4965		3.00 2/16/2022 PD BY CHECK	1/20/2022 VIA USPS CRRR 70201810000 139246859	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
45	PETERS	EMILY	1/11/2022	COPY OF 21-11747 WITH ALL SUPPORTING DOCUMENTS			1/20/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
46	SULLO	SULLO	1/12/2022	LAST 2 WEEKS OF CITATIONS ISSUED			1/20/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
47	BEAZLEY	MERRILEE	1/12/2022	REDUNDANT REQUEST PD PIR 23 STILL REQUESTING TO KNOW WHO CALLED THE POLICE			1/19/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN
48	LOZANO	REBECCA	1/20/2022	COPY OF REPORT AND PHOTOS, WITNESS STATEMENTS FOR 15706 JUNEAU FOR THE LAST 2 YEARS			1/24/2021 VIA PU	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
49	MAY	ANDY	1/24/2022	IYPD EMPLOYEE ROSTER: NAME, POSITION & PAY RATE FOR YEARS 2018, 2019, 2020.	1/24/2022 SENT TO OLSEN & OLSEN TO PROCESS		1/24/2022 VIA EMAIL	XXX	XXX	XXXX	XXXXXX
50	MAY	ANDY	1/24/2022	COPY OF THE FOLLOWING RECORDS FROM MARK ZATZKIN: EMPLOYMENT APPLICATION, COMPLAINTS FILED BY CITIZENS, JOB EVALUATIONS, PERFORMANCE REVIEWS, OFFICER TERMINATION OR RESIGNATION.	1/25 EMAILED HR TO SEND FILES 1/26 SENT TO OLSEN AND OLSEN TO PROCESS		1/26/2022 VIA EMAIL	XXXX	XXXX	XXXX	XXXXXX
51	MAY	ANDY	1/25/2022	COPY OF FORMER OFFICER FILES: E. LERMA, D. BRYANT, A LOPEZ, K. ALLEY, C. BRANEFF, E. VENTO, J BROUSSARD DISCIPLINARY HISTORY, ADVERS ACTION RECORD. COMPLAINTS FILED BY CITIZENS. EMPLOYMENT APPLICATIONS, JOB EVALUATION, INTERNAL AFFAIRS INVESTGATION RECORDS, PERFORMANCE REVIEWS. OFFICER TERMINATION	1/25 EMAILED HR TO SEND FILES 1/28/2022 SENT TO OLSEN AND OLSEN TO PROCESS						
52	MAY	ANDY	1/25/2022	COPY OF FORMER OFFICER FILES: HARNES, J. BUGHTER, MOORE, LAMKIN, J. GONZALES DISCIPLINARY HISTORY, ADVERS ACTION RECORD. COMPLAINTS FILED BY CITIZENS. EMPLOYMENT APPLICATIONS, JOB EVALUATION, INTERNAL AFFAIRS INVESTGATION RECORDS, PERFORMANCE REVIEWS. OFFICER TERMINATION	1/25 EMAILED HR TO SEND FILES 1/28/2022 SENT TO OLSEN AND OLSEN TO PROCESS						
53	SULLO	SULLO	1/25/2022	LAST 2 WEEKS OF CITATIONS ISSUED			2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
54	ARMSTRONG	LEE LAW FIRM	1/26/2022	ACCIDENT 21-11427 COPY OF BWC, WITNESS STATEMENTS, PHOTOS, POLICE REPORT OR INCIDENT REPORT			2/8/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
55	VINTON	NICOLE	1/27/2022	INFO ON RACE/ETHNICITY OF GENESIS CORNEJO ALVARADO 15YO, REPORTED MISSING IN JERSEY VILLAGE AND FOUND DECEASED IN HOUSTON 3/2017	2/8/2022 SENT TO OLSEN & OLSEND TO PROCESS						
56	THE HUYNH	LAW FIRM	1/27/2022	REFERENCE: 22-0293 COPY OF CFS, DISPATCH LOGS, 911 RECORDINGS, INCIDENT REPORT, SCENE PHOTOS, INTERVIEW STATEMENTS, WITNESS STATEMENTS, COPIES OF ALL DASH CAM & BWC RECORDINGS THAT RESPONDED TO THE SCENE	2/8/2022 SENT TO AG OFFICE FOR OPINION 4/14/2022 WITHHOLD PER AG OFFICE		2/8/2022 VIA EMAIL PUBLIC PAGE	YES	NO	YES	2 HRS 00 MIN ACCUM 4 HRS 00 MIN
57	KNIIGHT	MELISSA	1/28/2022	COPY OF REPORT 2200000387 OCCURRED ON 1/11/2022 @ VILLAGE LEARNING CENTER	2/8/2022 SENT TO OLSEN & OLSEND TO PROCESS						
58	MCNEILL	RILEY	1/21/2022	COPY OF ACCIDENT 22-186			2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
59	LEXUS	NEXUS	2/1/2022	LAST MONTH OF CITATIONS ISSUED			2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
60	NMW	LAW FIRM	2/1/2022	COPIES OF BLUE FORM, OR CITIZEN EXCHANGE FORM MADE BETWEEN PARTIES FOR CASE 2200000163			2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
61	GARCIA	GRACIE	2/2/2022	COPY OF ARREST ON LAMAS-CASTRO, DANIEL	2/8/2022 SENT CLAIRFICATION EMAIL TO REQUESTOR		2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 45 MIN ACCUM 00 HRS 45 MIN

62	DUPREE JR.	ANSERA	2/2/2022	REQUEST BWC, DASH CAM FOR 21-5533 AND 21-8975 AND AUDIO FILES FOR THESE CASES	2/14/2022 REQUESTOR WITHDREW REQUEST		2/10/2022 VIA EMAIL OPTIONS OF CD OR THUMB DRIVE	NO	YES	NO	2 HRS 00 MIN ACCUM 4 HRS 00 MIN
63	CAMP	VANESSA	2/7/2022	GARCIA, DOMINGO RODRIGUEZ DOB 2/9/2961 FROM 1/1/1988- PRESENT ANY AND ALL ARREST, OFFENSE REPORT, INCIDENT REPORTS, ACCIDENT REPORTS, CITATIONS ISSUED			2/8/2022 VIA EMAIL	NO	YES	NO	00 HRS 45 MIN ACCUM 00 HRS 45 MIN
64	HOOVER	JENNIFER	2/8/2022	COPY OF CTS, OFFENSE REPORTS FOR JENNIFER GAYLE HOOVER DOB 4/9/1984 OR JERALD JERMANINE JOHNSON DOB 7/28/1981			2/22/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
65	HENDERSON	CHAD	2/8/2022	ACCIDENT 22-163 REQUESTING ANY VIDEOS, REPORTS OR WITNESS STATEMENTS	USPS TRACKING 7020 1810 0001 3924 7207	\$9.19	2/22/2022 VIA THUMB DRIVE	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
66	SULLO	SULLO	2/11/2022	LAST 2 WEEKS OF CITATIONS ISSUED			2/22/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
67	VILLEGAS	MERIDITH	2/11/2022	ACCIDENT 43744007 1/2/2022	2/11/2022 REQUESTOR WITHDREW REQUEST HCSO ACCIDENT	XXX	XXXX	XXX	XX	XXXX	XXXXXX
68	COLE	JUSTIN	2/14/2022	COPY OF BWC FROM SKERO FOR ACCIDENT 22-0920	SENT TO AG CRRR TRACKING # 7020 1810 0001 3924 6903 4/21/2022 WITHHOLD PER		2/22/2022	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
69	BOWES	JACQUELINE	2/14/2022	INFO ON A MIP ON FILE THAT OCCURRED 2010-2011 BOWES, JACQUELINE KELSEY DOB 9/15/1990			2/22/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
70	BENAVIDEA	LAUREN	2/15/2022	CRIME STATS FOR 11011 PLEASANT COLONY GOING BACK TO 2019			2/22/2022 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
71	MARTINEZ	YVONNE	2/17/2022	CRASH REPORT/ POLICE RECORD FOR ACCIDENT 2200001378 OCCURRED 2/3/2022			2/22/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
72	COPE	KATHRYN	2/21/2022	ANY AND ALL CONTACT WITH GRACIE LYNN HILTON DOB 1/22/2000	SENT TO AG CRRR TRACKING # 7020 1810 0001 3924 6910 4/21/2022 WITHHOLD PER		2/22/2022 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
73	LEXUS	NEXUS	3/2/2022	LAST MONTH OF CITATIONS ISSUED			3/7/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
74	SULLO	SULLO	3/2/2022	LAST 2 WEEKS OF CITATIONS ISSUED			3/7/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN
75	EPSON	JARED	3/8/2022	COPY OF 1200009752 DWI 1ST OFFENSE 7/23/2012 GIPSON, JARED SCOTT			3/17/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
76	SULLO	SULLO	3/9/2022	LAST 2 WEEKS OF CITATIONS ISSUED			3/17/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN
77	JONES	GENERA	3/16/2022	COPY OF DOMESTIC CALLS TO 16121 SINGAPORE LN FROM DECEMBER 2021 TO PRESENT DAY			3/17/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
78	GURRION-MORENO	JOSE LUIS	3/16/2022	AMOUNT OF MARYJ THAT HE WAS ARRESTED WITH ON 9/14/2007 CASE NUMBER 07-12250			3/17/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
79	SULLO	SULLO	3/23/2022	LAST 2 WEEKS OF CITATIONS ISSUED			4/4/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN
80	HATFIELD	BREYDEN	3/25/2022	COPY OF ARREST REPORT FOR CASE NUMBER 21-4288	SENT TO AG OFFICE CRRR 7020 1810 0001		4/5/2022 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
81	COLLINS	TYLER	3/26/2022	COPY OF BREYDEN RAY HATFIELD MUG SHOT			4/5/2022 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
82	WRIGHT	RICHARD	3/30/2022	CRIME INCIDENTS FROM YEAR 2021 *CRIMES/NIBRS DESCRIPTION, DATE, HOUR, STREET NUMBER, STREET TYPE, ZIP CODE			4/6/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
83	BROWN	ASHLEY	3/31/2022	COPY OF 22-3501			4/5/2022 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
84	LEXUS	NEXUS	4/1/2022	COPY OF LAST MONTH CITATIONS ISSUED			4/5/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
85	MARTINEZ	YVONNE	4/4/2022	COPY OF ACCIDENT 22-2762			4/4/2022 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
86	WINDER	NICOLAS	4/7/2022	COPY OF HIS POLICE REPORT ??	4/8/2022 REQUEST ADDITIONAL INFORMATION TO LOCATE HIS REPORT						
87	SIMMONS	FLETCHER	4/11/2022	COPY OF ACCIDENT 21-12285 . COPY OF CITATION, COPY OF DASH CAM, BWC, OF ALL RESPONDING OFFICERS.		\$12.00	4/21/2022 VIA MAIL CRRR 7020 1810 0001 3924 7047	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
88	JOHNSON	JANET	4/11/2022	COPY OF POLICE EVENT REPORT FROM 4/3/2022 @ 1800 @ JVPD PKLOT. MAY INCLUDE JERINE OSEI OR TREASURE SMITH			4/11/2022 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
89	ORTIZ	GAUDALUPE	4/12/2022	COPY OF REPORTS 12-1113			4/12/2022 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
90	CLAY	TRAVIS	4/13/2022	COPY OF ARSON INVESTIGATION FROM ADDRESS ON LEEDS BTWN JAN 2017-DEC 2019			4/21/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
91	CLAY	TRAVIS	4/13/2022	COPY OF LOPEZ PERSONEL FILE INCLUDING ANY AND ALL INTERNAL AFFAIRS INVESTIGATIONS	4/13/2022 SENT TO OLSEN AND OLSEN						
92	SULLO	SULLO	4/14/2022	LAST 2 WEEKS OF CITATIONS ISSUED			4/21/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN
93	WHITE	HARRISON ATTORNEY	4/14/2022	COPY OF 911 AND DASH CAM VIDEO FOR ACCI 22-3829	CRRR# 7020 1810 0001 3924 7085	\$12.00	4/28/2022 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
94	GARCIA	DOMINGO	4/18/2022	COPY OF ACCIDENT ON 4/7/2022 COPY OF 911, DASH CAM/BWC RECORDINGS 22-4024	5/4 EMAIL REQUESTOR TO ALLOW TO REDACT WHAT THE STATE ALLOWS 5/5 EMAIL RECEIVED ALLOWING TO REDACT	\$12.00	5/10/2022 VIA USPS CRRR TRACKING 7020 1810 0001 3924 7122	NO	YES	NO	6 HRS 00 MIN ACCUM 6 HRS 00 MIN

95	GEISZLER	DAVID	4/21/2022	COPY OF 21-9671 OFFENSE REPORT, ACCIDENT, PHOTO, WITNESS STATEMENTS, BWC RECORDINGS		\$10.70	5/5/2022 VIA USPS CRRR TRACKING 7020 1810 0001 3924 7115	NO	YES	NO	3 HRS 00 MIN ACCUM 3 HRS 00 MIN
96	MAY	ANDY	4/21/2022	LIST, RECORDS, REPORTS, LOGS OF SUMMARIES OF CERTIFIED POLICE OFFICERS WHO CEASED BEING EMPLOYED WITHIN THE LAST 5 YEARS. COPY OF FILES FOR OFFICER HARNES, BROUSSARD, LAMKIN	4/21/2022 SENT TO OLSEN & OLSEN 5/2/2022 SENT COST ESTIMATOR TO REQUESTOR 5/4/2022 MAILED COPY OF COST ESTIMATOR TO REQUESTOR BY CRRR 7020 1810 0001 3924 7092 5/9/2022 REQUESTOR WITHDREW REQUEST	89.15 5/9 REQUESTOR WITHDREW REQUEST	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXX
97	LADIEWIG	LISA	4/25/2022	JVPD RESPONSE TO 8655 JONES RD APT 126 FROM DATE 7/23/2021 TO PRESENT			5/4/2022 VIA EMAIL	NO	YES	NO	30 MIN ACCUM 00 HRS 30 MIN
98	LOCK	DAVID	4/26/2022	21-14800 COPY OF OFFENSE REPORT AND ANY DOCUMENTS SENT TO THE HCDAO 21-13847 COPY OF OFFENSE REPROT AND	5/5/2022 SENT TO AG OFFICE		5/5/2022 PUBLIC PAGE VIA	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
99	ELDER	ABBY	4/26/2022	CASE NUMBER FOR RESPONDS TO 8655 JONES RD # 108 INVOLVING SON KRISTIAN ELDER			4/26/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
100	SULLO	SULLO	4/27/2022	LAST 2 WEEKS OF CITATIONS ISSUED	5/10/2022 WITHDREW REQUEST						
101	HURSKIN	HANNAH	4/27/2022	COPY OF SURVEILLANCE VIDEO OF MINOR ACCIDENT OCCURRED 4/7/2022 BTWN 1300-1320 FRONT OF DOLLAR TREE & SPECS 17400 PKLOT	5/9 not able to watch or burn video to thumb drive 5/10 EMAIL READY FOR PU 5/18/2022 IT (ANDY) CORRECTED THE ISSUE		5/11/2022 VIA PU 5/18/2022 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
102	REBOLLAR	BERTHA	4/28/2022	CES FOR 22-3610 MINR ACCIDENT INVOLVING PARTIES HECTOR RAMIREZ, GILBERTO ROJAS, ALEJANDRO MARQUEZ DE LEON			5/10/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
103	LEXUS	NEXUS	5/3/2022	LAST MONTH OF CITATIONS ISSUED			5/10/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
104	MEZA	OSCAR	5/3/2022	REPEAT REQUEST FROM PD PIR 8	5/11/2022 SENT TO AG OFFICE USPS 7020 1810 0001 3924 7139 ALREADY RULED ON PD PIR 8 REDUNDANT REQUEST		5/11/2022 VIA USPS MAIL 7020 1810 0001 3924 7146 COPY OF AG TO REQUESTOR	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
105	SULLO	SULLO	5/4/2022	LAST 2 WEEKS OF CITATIONS ISSUED			5/10/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN
106	KAHN	LAW FIRM	5/5/2022	COPY OF ACCIDENT 22-4024 BWC & DASH CAM		\$12.00	5/11/2022 VIA USPS CRRR TRACKING # 7020-1810-0001-3924-7153	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
107	MAY	ANDY	5/9/2022	DISCIPLINARY HISTORY, ADVERSE ACTION RECORDS, COMPLAINTS FILED BY CITIZENS, EMPLOYMENT APPLICATION, IA FILES, OFFICERS TERMINAION OR RESIGNATION ON THE FOLLOWING HARNES, BROUSSARD, LAMKIN	5/7/2022 SENT TO OLSEN AND OLSEN						
108	MAY	ANDY	5/9/2022	LIST, RECORDS, REPORTS, LOGS, DOCUMENTS, SPREADSHEET OR SUMMARIES OF CERTIFIED PEACE OFFICERS WHO CEASED BEING EMPLOYED WITHIN THE LAST 5 YEARS.	5/7/2022 SENT TO OLSEN AND OLSEN						
109	LAYTON	CHRISTINE	5/9/2022	POLICE REPORT FROM 12/23/2017 -12/24-2017 BETWEEN MYSELF AND REVA ROHE @ 15515 MAUNA LOA LN 77040			5/11/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
110	DOMINGO	GARCIA	5/9/2022	2022-5232 ACCIDENT REPORT, 911 AND DASH/BWC VIDEO			5/16/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
111	WHALEY	MARK	5/11/2022	COPY OF THE JERSEY VILLAGE POLICE DEPARTMENT'S 'USE OF FORCE' POLICY	5/10/2022 SENT TO SONYA FOR DOCUMENTATION		5/11/2022 VIA USPS CRRR TRACKING # 7021-0350-0001 -5472-5716	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
112	COLON	JULIANA	5/12/2022	COPY OF SAMS PKLOT VIDEO FOR ACCIDENT 22-5371			5/12/2022 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
113	MAY	ANDY	5/18/2022	COPIES OF OFFICER LAMKIN DISCIPLINARY HISTORY, ADVERSE ACTIONS RECORDS, COMPLAINTS & REPORTS FILED BY CITIZENS OR OTHER LAW ENFORCEMENT OFFICERS. HR FILES	5/18 SENT TO OLSEN AND OLSEN						
114	PAZ & ASSOCIATES	LAW FIRM	5/18/2022	COPY OF ARREST REPORT FROM 2/28/2012 FOR ADRIAN MANCERA. OFFICER MARK ZATZKIN IS THE ARRESTING OFFICER			5/26/2022 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
115	MAY	ANDY	5/22/2022	COPY OF OFFICER BROUSSARD FILES. REDUNDANT REQUEST FROM REQUEST NUMBER 96, 107, 108	SENT TO OLSEN AND OLSEN						
116	ERTEL	BELINDA	5/23/2022	COPY OF ARREST REPORT 22-4662			5/31/2022 VIA EMAIL	NO	YES	NO	1 HR 00 MIN ACCUM 1 HRS 00 MIN
117	BOYCE	AUDREU	5/25/2022	LIST OF ARRESTING OFFICERS NAME AND BADGE NUMBERS THAT ARRESTED HER SON ON 5/22/2022. ARRESTEE: JOSEPH BOYCE			5/24/2022 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
118	SULLO	SULLO	5/26/2022	LAST 2 WEEKS OF CITATIONS ISSUED	5/26 SENT TO JV COURT TO PROCESS						
119											

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2022**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$35,360.52	\$4,598.15	\$340.00	\$952.60	\$903.57	\$62.20	\$0.00	\$25,920.25	\$68,137.29
Feb	\$41,264.23	\$6,926.10	\$472.00	\$1,093.00	\$1,068.67	\$83.30	\$0.00	\$33,823.32	\$84,730.62
Mar	\$53,220.12	\$8,602.17	\$636.67	\$1,357.72	\$1,330.85	\$103.15	\$25.00	\$41,506.17	\$106,781.85
Apr	\$37,456.08	\$4,862.39	\$348.00	\$1,019.10	\$950.37	\$63.70	\$9.76	\$27,140.38	\$71,849.78
May	\$35,582.05	\$4,681.59	\$300.00	\$1,016.54	\$939.27	\$55.70	\$0.00	\$26,124.05	\$68,699.20
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$202,883.00	\$29,670.40	\$2,096.67	\$5,438.96	\$5,192.73	\$368.05	\$34.76	\$154,514.17	\$400,198.74

Municipal Courts
Activity Detail
May 1, 2022 to May 31, 2022
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 5/1/2022:							
<i>Active Cases</i>	15,780	225	0	129	1,566	164	17,864
<i>Inactive Cases</i>	17,014	33	0	147	5,102	51	22,347
Docket Adjustments	0	0	0	0	0	0	0
Cases Added:							
New Cases Filed	484	1	0	5	39	6	535
Cases Reactivated	113	1	0	0	36	1	151
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	16,377	227	0	134	1,641	171	18,550
Dispositions:							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	95	0	0	0	31	0	126
Dismissed by Prosecution	135	1	0	1	24	0	161
Total Dispositions Prior to Court Appearance or Trial	230	1	0	1	55	0	287
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	2	0	0	0	1	0	3
<i>By the Court</i>	5	0	0	0	0	0	5
<i>By the Jury</i>	2	0	0	0	0	0	2
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	9	0	0	0	1	1	11
Total Dispositions at Court Appearance or Trial	18	0	0	0	2	1	21
Compliance Dismissals:							
After Driver Safety Course	26	---	---	---	---	---	26
After Deferred Disposition	29	0	0	0	2	0	31
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	11	---	---	---	---	---	11
All Other Transportation Code Dismissals	39	0	0	0	0	0	39
Total Compliance Dismissals	105	0	0	0	2	0	107
All Other Dispositions	0	0	0	0	0	0	0
Total Cases Disposed	353	1	0	1	59	1	415
Cases Placed on Inactive Status	7	0	0	0	2	0	9
Cases Pending 5/31/2022:							
<i>Active Cases</i>	16,017	226	0	133	1,580	170	18,126
<i>Inactive Cases</i>	16,908	32	0	147	5,068	50	22,205
Show Cause and Other Required Hearings Held	90	0	0	0	4	1	95
Cases Appealed:							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Municipal Courts
Activity Detail
May 1, 2022 to May 31, 2022
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

CIVIL/ADMINISTRATIVE CASES	
	Total
Cases Pending 5/1/2022:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
Cases Added:	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
Total Cases on Docket	0
Dispositions:	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
Total Cases Disposed	0
Cases Placed on Inactive Status	0
Cases Pending 5/31/2022:	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Cases Appealed:	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	6
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	1
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	1
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i>	0
<i>Discretionary Transfer</i>	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i>	0
<i>Statements Certified</i>	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Municipal Courts
Activity Detail
May 1, 2022 to May 31, 2022
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Jersey Village

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors	0	--
Class A and B Misdemeanors	0	0
Felonies	0	0
		Total
Arrest Warrants Issued:		
Class C Misdemeanors		0
Class A and B Misdemeanors		0
Felonies		0
Capiases Pro Fine Issued		371
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction		0
Full Satisfaction		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
Cases in Which Fine and Court Costs Waived for Indigency		2
Amount of Fines and Court Costs Waived for Indigency		\$ 451
Fines, Court Costs and Other Amounts Collected:		
Kept by City		\$ 64,003
Remitted to State		\$ 4,696
Total		\$ 68,699

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>May 4, 2022</u>	Judge Kisluk	52	17	33%	35	67%	0	0%	21	60%
<u>AM Docket</u>	Lance Long									
<u>May 4, 2022</u>	Judge Kisluk	44	6	14%	38	86%	4	11%	19	50%
<u>PM Docket</u>	Lance Long									
<u>May 11, 2022</u>	Judge Chacia	10	3	30%	7	70%	0	0%	3	43%
<u>AM Docket</u>	Marcy McCorvey									
<u>May 25, 2022</u>	Judge Harris	72	4	6%	68	94%	3	4%	39	57%
<u>AM Docket</u>	Lance Long									
<u>May 25, 2022</u>	Judge Harris	61	3	5%	58	95%	0	0%	37	64%
<u>PM Docket</u>	Lance Long									
<u>TOTAL</u>		239	33	14%	206	86%	7	3%	119	58%



Location Listing

CITY OF JERSEY VILLAGE

6/7/2022

Location Listing By Location

Location Details For Dates From 05/01/2022 To 05/31/2022

Citation #	Location
Ran Stop Sign	5
05400	15500 Lakeview/Jersey-Dr
05402	15500 Lakeview/Jersey-Dr
05403	15500 Lakeview/Jersey-Dr
C0066448	7800 Block Rio Grande Dr - N
05919	7997 Block Senate Ave - N

Speeding	17
C0066374	15700 Block Lakeview Dr - N
C0066375	15700 Block Lakeview Dr - N
C0066376	15700 Block Lakeview Dr - N
C0066510	15700 Block Lakeview Dr - N
C0066511	15700 Block Lakeview Dr - N
C0066512	15700 Block Lakeview Dr - N
C0066513	15700 Block Lakeview Dr - N
C0066540	15700 Block Lakeview Dr - N
C0066541	15700 Block Lakeview Dr - N
06300	15700 Block Lakeview Dr - N

06301	15700 Block Lakeview Dr - N
C0066542	15700 Block Lakeview Dr - N
06303	15800 Block Lakeview Dr - N
C0066463	16100 Block Lakeview Dr - N
C0066468	16500 Block Village Dr - N
C0066421	17400 Block Village Dr - N
C0066410	8000 Block Rio Grande Dr - N

Report Totals

22

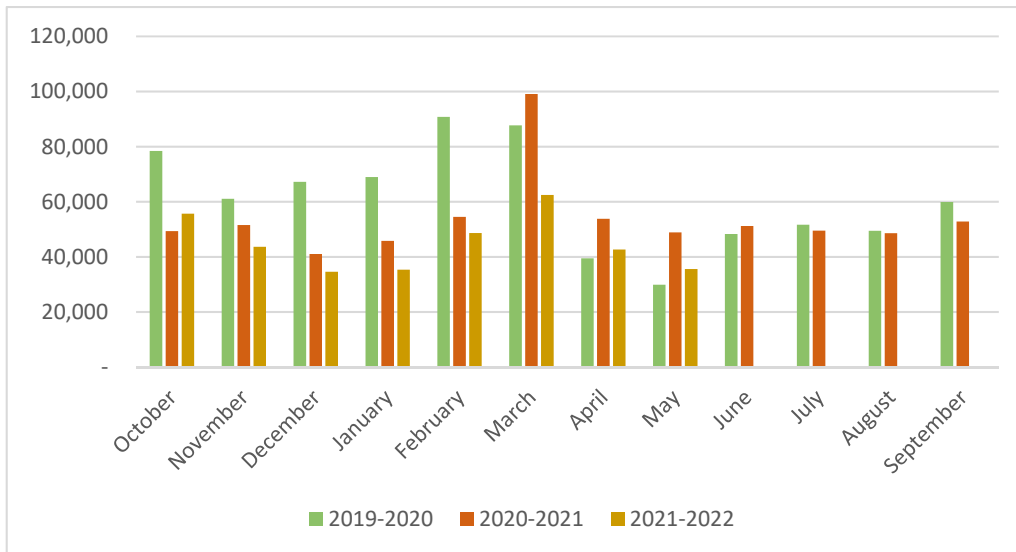
JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2019, 2020, 2021

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
October	78,416	49,309	55,655
November	61,065	51,540	43,670
December	67,241	41,041	34,579
January	68,972	45,799	35,361
February	90,758	54,502	48,662
March	87,719	99,058	62,459
April	39,486	53,785	42,666
May	29,873	48,861	35,582
June	48,286	51,190	
July	51,684	49,497	
August	49,447	48,597	
September	59,882	52,813	
FY Total	\$ 732,830	\$ 645,992	\$ 358,635

Average Per Month \$ 61,069 \$ 53,833 \$ 44,829





Public Works Status Report for the month of May 2022

General –

- Communication between PW, CenterPoint representatives, and SER construction is on-going to rectify outstanding electrical issues with the pump at the golf course.
- New addresses and ESI ID's have been established for 2 gateway signs (7201 Senate and 8101A Jones Rd) as requested by CenterPoint; meter move-ins were also resubmitted.
- Automated procedures for emergency/planned water outage response were established for internal notification. External notification process is still being constructed.
- Letters were sent to 53 residents notifying of the upcoming Seattle Street project.

Streets –

- Sidewalk repair areas have been identified and contractors scheduled to begin work early June.
- Job descriptions for two vacant infrastructure positions were posted and applications are being reviewed.
- Two speed 30 MPH speed limit signs were installed on Steepleway as requested by PD.
- Streets staff assisted utility billing with monthly meter readings, responded to daily work orders and conducted standard operations.

Utilities –

- Water valve RFP went live on Civcast; bid closing date is scheduled for June 14th.
- Contract for utility line locating services was reviewed by the city attorney; currently awaiting response from USIC for approval. Item has been tentatively placed on council agenda for June.
- Areas for SewerVue Technology pilot project were identified. Awaiting details of from pilot project from vendor.
- Sewer repair for collapsed line at 7673 Equador was completed. Collapsed storm drain on Hamilton Cir. was also repaired.
- Conducted interceptor inspections for FOG compliance, repaired fire hydrant at Jones and Charles and conducted normal operations, routine repairs, and calls for service.
- Prepared and submitted routine compliance reports.

Fleet –

- 302 inspections were conducted through the whip around application and 34 work orders consisting of multiple fleet services completed.
- 2 new fleet vehicles were received and 5 were put into service with in-house light installation, equipment installation, and logo installation.
- 1 vehicle was sold in the online auction and 1 was sold to Carmax
- PD admin vehicles were pulled from Siddons-Martin upfitting line up. Other vendors providing these services are being sought.

Community Development –

- 148 building inspections, 13 plan reviews, 3 engineering reviews and 12.5 hours of building official services were conducted during the month of May.
- Regular code enforcement inspections, following up with reported violations, and removing bandit signs across the city as necessary.

Jersey Meadow Golf Course
Monthly Report

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246					26560
Tournament Rounds	372	478	179	385	360	528	803	437					3542
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915					15306
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13					-3449.00
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30					26,418.13
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91					883,620.65
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05					122,095.08
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79					132,346.81
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00					6,630.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97					175,107.97
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59					39,196.47
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50					14,255.00
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	-	-	-	-	1,396,221.11
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM					16RO/34WD/2H/5CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$0.00	\$0.00	\$0.00	\$0.00	\$45.62
FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
FY 2019-2020													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50		2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	1,232,874.09

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	201,970.21	1,785,625.75
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50

Jersey Meadow Golf Course
Monthly Report

Fy 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920	
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
							10 TT				Harvey		10 TT	
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17	
FY 2015 - 2016														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047	
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11	
FY 2014 - 2015														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518	
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664	
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228	
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670	
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768	
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676	
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346	
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733	
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Jersey Meadow Golf Course
Monthly Report

Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21
Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	229,293.78	1,394,413.03	-716,386.97	66.06%
96 - INTEREST EARNED	150.00	150.00	30.09	63.15	-86.85	42.10%
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	-237,098.86	0.00%
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	229,323.87	1,394,476.18	-953,572.68	59.39%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	42,736.87	345,490.06	187,265.20	64.85%
34 - COST OF SALES	159,500.00	159,500.00	22,928.48	125,075.68	34,424.32	78.42%
35 - SUPPLIES	17,350.00	17,350.00	738.97	11,464.68	5,885.32	66.08%
45 - MAINTENANCE	5,950.00	5,950.00	0.00	7,704.33	-1,754.33	129.48%
50 - SERVICES	39,000.00	39,000.00	1,570.51	19,950.98	19,049.02	51.16%
54 - SUNDRY	79,900.00	79,900.00	9,481.13	53,712.72	26,187.28	67.22%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	21,000.52	-1,000.52	105.00%
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	77,455.96	584,398.97	422,506.29	58.04%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	37,780.29	321,975.10	318,912.78	50.24%
35 - SUPPLIES	141,200.00	141,200.00	5,414.94	111,235.35	29,964.65	78.78%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	932.00	3,068.00	23.30%
45 - MAINTENANCE	10,000.00	10,000.00	4,497.04	9,918.95	81.05	99.19%
50 - SERVICES	8,000.00	8,000.00	1,102.80	5,303.85	2,696.15	66.30%
54 - SUNDRY	90,500.00	90,500.00	29,343.40	316,081.22	-225,581.22	349.26%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	1,329.80	1,670.20	44.33%
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	78,138.47	766,776.27	131,186.61	85.39%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,600.00	5,600.00	0.00	2,524.19	3,075.81	45.07%
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	0.00	7,370.20	8,629.80	46.06%
45 - MAINTENANCE	2,000.00	2,000.00	0.00	1,725.96	274.04	86.30%
50 - SERVICES	25,000.00	25,000.00	3,132.37	12,748.26	12,251.74	50.99%
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	425.00	375.00	53.13%
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	3,132.37	24,793.61	24,606.39	50.19%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45	84.93%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	11,391.80	53,612.55	9,512.45	84.93%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	5,204.31	45,167.30	23,388.42	65.88%
35 - SUPPLIES	29,150.00	29,150.00	1,987.60	19,093.74	10,056.26	65.50%
45 - MAINTENANCE	6,000.00	6,000.00	265.00	4,545.06	1,454.94	75.75%
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00%
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	7,456.91	68,806.10	261,849.62	20.81%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	51,748.36	-103,911.32	-103,911.32	0.00%
Report Surplus (Deficit):	0.00	0.00	51,748.36	-103,911.32	-103,911.32	0.00%

CITY COUNCIL MEETING FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	0.00	0.00	51,748.36	-103,911.32	-103,911.32
Report Surplus (Deficit):	0.00	0.00	51,748.36	-103,911.32	-103,911.32

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Golf Course Fund
For the period ended May 31, 2022

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	2,110,800.00	2,110,800.00	1,394,413.03	66.06%	2,110,800.00
Interest Earned	150.00	150.00	63.15	42.10%	100.00
Interfund Activity	237,098.86	237,098.86	-	0.00%	237,098.86
Miscellaneous Revenue	-	-	-	0.00%	-
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	2,348,048.86	2,348,048.86	1,394,476.18	59.39%	2,347,998.86
Expenditures					
Club House	1,006,905.26	1,006,905.26	584,398.97	58.04%	1,006,905.26
Course Maintenance	897,962.88	897,962.88	766,776.27	85.39%	897,962.88
Building Maintenance	49,400.00	49,400.00	24,793.61	50.19%	49,400.00
Capital Improvement	63,125.00	63,125.00	53,612.55	84.93%	63,125.00
Equipment Maintenance	330,655.72	330,655.72	68,806.10	20.81%	330,655.72
Total Expenditures	2,348,048.86	2,348,048.86	1,498,387.50	63.81%	2,348,048.86



Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: June 9, 2022

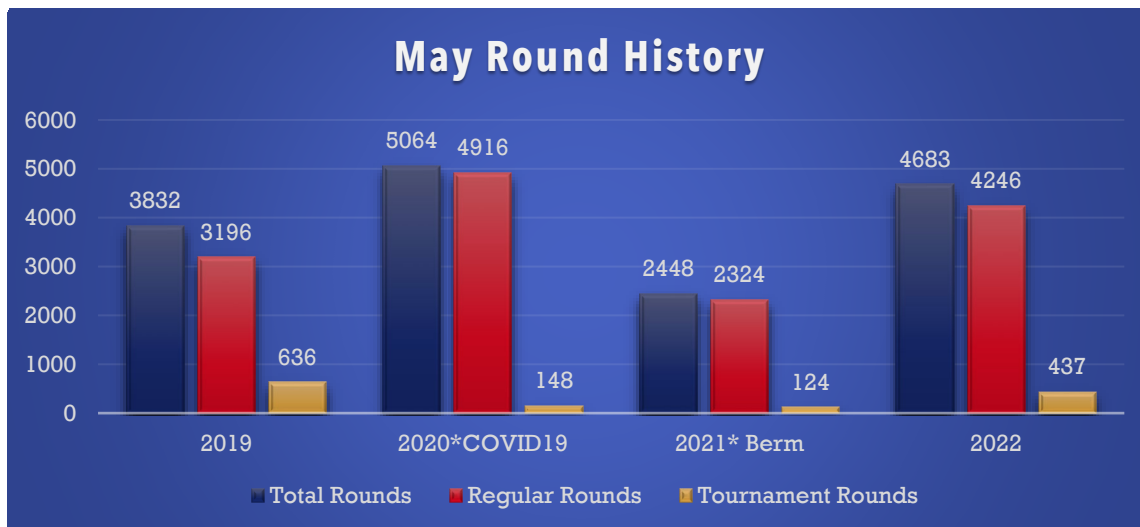
Subject: Parks & Recreation May 2022 Monthly Update

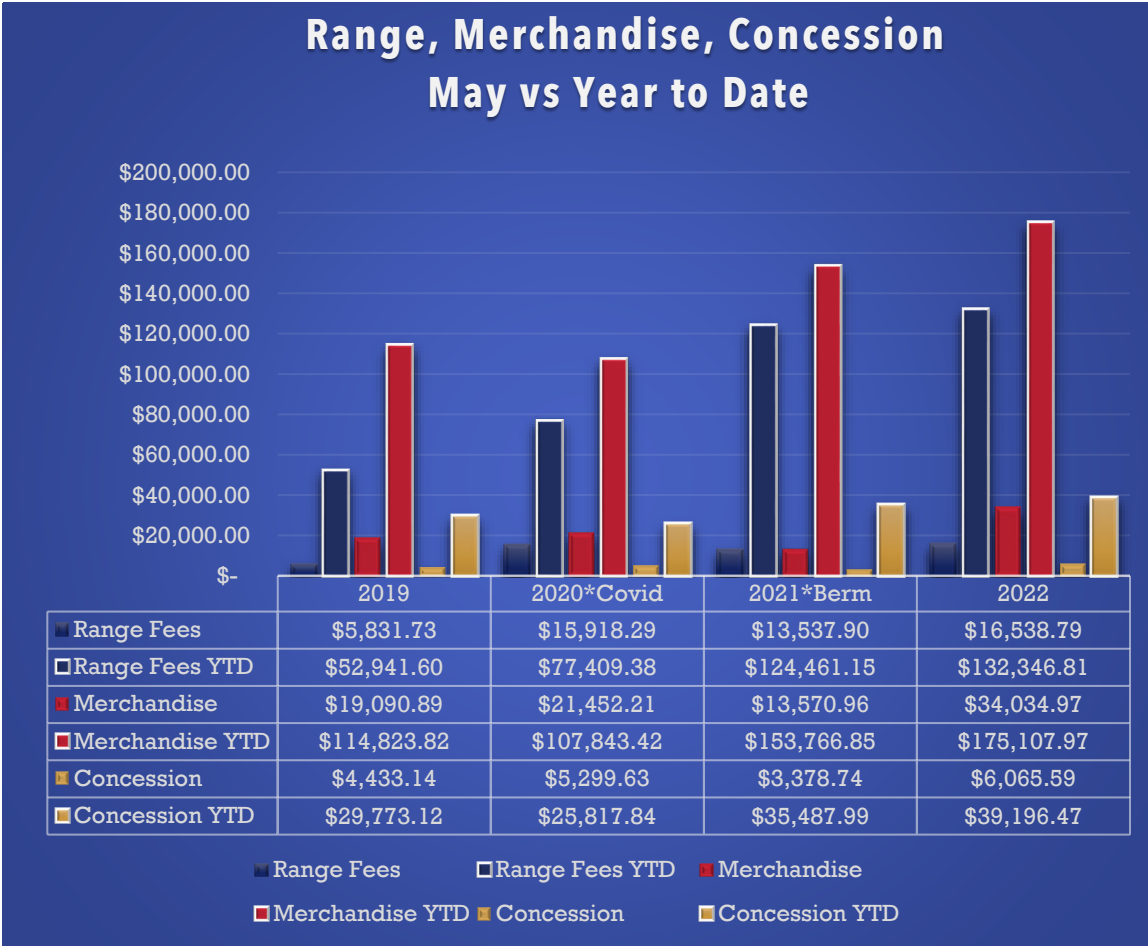
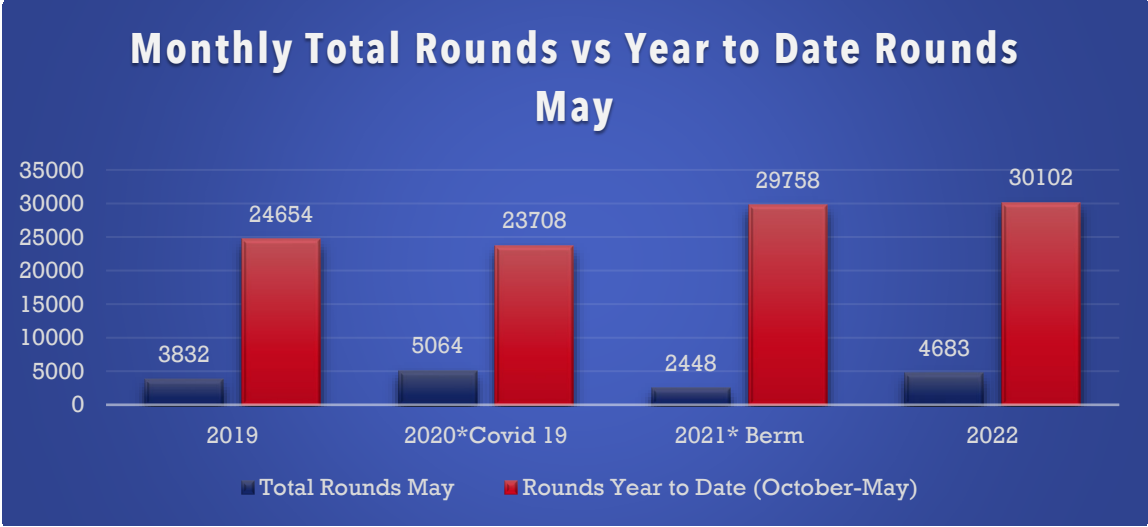
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

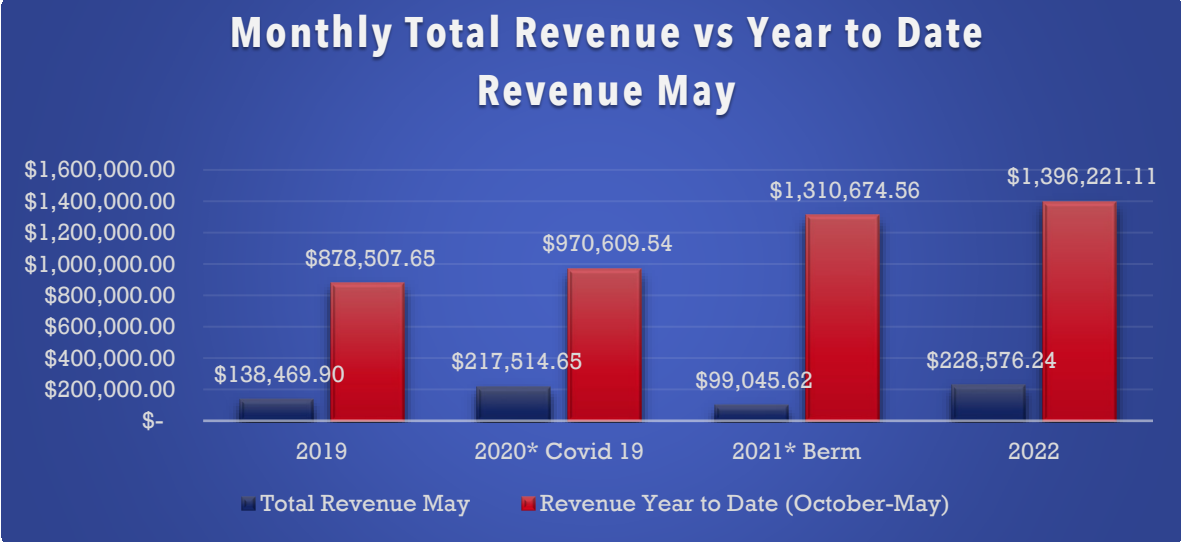
Jersey Meadow Golf Club Financial Report (Monthly and Year to Date)

Monthly

For the month of May, the course recorded its best revenue to date. Trends remain in favor of the golf course. The course received \$153,551.91 in green fees, and \$14,233.05 in tournament fees. The course hosted 4246 rounds and 437 rounds of tournament play for a total of 4683 rounds. We experienced 2 weather days and 3 course maintenance days. Merchandise Sales totaled \$34,034.97. This month produced a total golf course monthly revenue of \$228,576.24. Another great month for the golf course.







Clubhouse Maintenance Report

- The course had 3 maintenance days scheduled that allowed staff some time to work on the course uninterrupted. We experienced some rain on the second workday hindering some of our plans but we were very productive otherwise. Some dangerous trees were removed, some greens were sodded around the edge, irrigation work was completed as well as additional routine housekeeping.

Golf Course Greens Report

Hole 1

In May of 2021 the green on our first hole was arguably in the worst condition following the freeze. It experienced spots of winter kill, most of which recovered. Minimal sodding around the perimeter helped increase the speed of recovery and contributed to its drastic improvement. We experienced over 20 inches of rain in May as well as on our June photo date so we were unable to gather a snap shot for June.

MAY 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	9	6	8
Reviewer 2	9.5	10	9	9.5
Reviewer 3	8	8	8	8
Reviewer 4	10	10	9	9.66
Average	9.125	9.25	8	8.79

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	9.5	8	8.33
Reviewer 2	9	9	8	8.667
Reviewer 3	9	9	7	8.33
Reviewer 4				
Average				8.611

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 2

Hole 2 also experienced weakness around the edge of the green but that has come along significantly in the past 60 days.

MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	5	7	6	6
Reviewer 2	6	8.5	4	6.17
Reviewer 3	7	8	6	7
Reviewer 4	6	8	7	7
Average	6	7.875	5.75	6.54

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7.5	8.5	7	7.667
Reviewer 2	8	9	6	7.667
Reviewer 3	6	9	3	6
Reviewer 4				
Average				7.11

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 3

Hole Three experienced one larger area of winter kill directly in the center which showed slow growth. One patch of sod during the latter half of may helped bring this green back up to standard.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	4	5	6	5
Reviewer 2	8.5	7.5	8	8
Reviewer 3	7	7	8	7.33
Reviewer 4	9	10	8	9
Average	7.125	7.375	7.5	7.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8	9	6.5	7.833
Reviewer 2	8	9	8	8.33
Reviewer 3	7	9	6	7.33
Reviewer 4				
Average				7.833

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 4
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	8	6	7
Reviewer 2	7	4.5	4	5.17
Reviewer 3	6	6	6	6
Reviewer 4	6	9	7	7.33
Average	6.5	6.875	5.75	6.375

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8.5	8.5	7	7
Reviewer 2	8	8	8	8
Reviewer 3	5	8	3	5.33
Reviewer 4				
Average				7.11

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 5

Hole 5 experienced the most improvement in terms of value and quality for a few reasons. As depicted in the May photo, there is a large mound that impedes a golfer's view of the #5 green from the fairway. Being that the hole was closed during construction we decided to lower that mound and discovered that there was an additional ~400 sq ft. of green under the mound! We removed the hill, split the bunker, fixed the framing and sodded the newly discovered green area. That combined with 60 days of rest and growth makes #5 green one of the best in the area. Note: The green on 5 was verti-cut a few days prior to the July photo which gives an aerial view with a yellow hue.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	4	7	6	5.67
Reviewer 2	7	7	4	6
Reviewer 3	6	6	7	6.33
Reviewer 4	6	8	6	6.66
Average	5.75	7	5.75	6.17

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	8	6	7
Reviewer 2	8	8	8	8
Reviewer 3	3	8	5	5.33
Reviewer 4				
Average				6.778

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 6
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	6	7	6.67
Reviewer 2	8	7	6.5	6.17
Reviewer 3	7	8	7	7.33
Reviewer 4	7	8	7	7.33
Average	7.25	7.25	6.875	7.125

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8.5	7.5	6.5	7.5
Reviewer 2	8	7	7	7.33
Reviewer 3	5	3	2	3.33
Reviewer 4				
Average				6.055

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 7

Hole #7 experienced drastic improvement as it was played as a par 3 for the past 60 days.

MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8	7	7	7.33
Reviewer 2	8	6.5	8.5	7.67
Reviewer 3	9	6	7	7.33
Reviewer 4	10	9	8	9
Average	8.75	7.125	7.625	7.83

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	9	8	8.66
Reviewer 2	9	9	8	8.66
Reviewer 3	6	5	4	5
Reviewer 4				
Average				7.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 8
MAY 2021



JUNE 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8	4	8	6.67
Reviewer 2	8.5	6	8.5	7.67
Reviewer 3	7	6	7	6.67
Reviewer 4	8	9	8	8.33
Average	7.875	6.25	7.875	7.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	9	9	9
Reviewer 2	9	9	8	8.66
Reviewer 3	7	7	7	7
Reviewer 4				
Average				8.22

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 9

Hole 9 experienced dead spots around the green while the green remained mostly intact. The minimal low growth areas improved within the first 45 days as did the dead spots surrounding the green. A July photo of number 9 was not taken.

MAY 2021



JUNE 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	6	4	4	4.67
Reviewer 2	8.5	5	2	5.17
Reviewer 3	6	6	5	5.67
Reviewer 4	8	8	4	6.66
Average	7.125	5.75	3.75	5.54

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	6	7.5	5	6.16
Reviewer 2	9	8	8	8.33
Reviewer 3	7	7	5	6.33
Reviewer 4				
Average				6.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 10

Hole 10 experienced the same condition as hole 9 and the green improved much quicker than the rest. Our fairway also improved dramatically within the first 45 days.

MAY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	6	7	4	5.67
Reviewer 2	6.5	7.5	7.5	7.17
Reviewer 3	7	7	6	6.67
Reviewer 4	8	8	7	7.66
Average	6.875	7.375	6.125	6.79

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7.5	7.5	8	8
Reviewer 2	8	9	7	8
Reviewer 3	7	8	7	7.33
Reviewer 4				
Average				7.66

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 11

Hole 11 experienced the same condition as hole 9 and hole 10 and the green improved much quicker than the rest. We have attempted to compare the status of these three greens to the rest of our course to better understand the reasoning behind their success vs. the others to help us prepare for the future

MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	6	7	7.33
Reviewer 2	9	8	7.5	8.17
Reviewer 3	8	7	6	7
Reviewer 4	9	8	8	8.33
Average	8.75	7.25	7.125	7.71

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	8.5	8.5	8.667
Reviewer 2	9	9	7	8.33
Reviewer 3	7	5	5	5.67
Reviewer 4				
Average				7.55

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 12

MAY 2021



JUNE 2021



JULY 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	5	6	7	6
Reviewer 2	4	5	6.5	5.17
Reviewer 3	7	6	7	6.67
Reviewer 4	6	8	6	6.66
Average	5.5	6.25	6.625	6.125

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	7.5	6.5	7
Reviewer 2	8	8	7	7.66
Reviewer 3	4	5	5	4.67
Reviewer 4				
Average				6.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 13
MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8	5	7	6.67
Reviewer 2	7	7.5	6	6.83
Reviewer 3	7	7	6	6.67
Reviewer 4	9	8	6	7.66
Average	7.75	6.875	6.25	6.96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	7.5	2	5.5
Reviewer 2	8	8	6	7.33
Reviewer 3	5	5	5	5
Reviewer 4				
Average				5.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 14
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	8	7	7	7.33
Reviewer 2	8	6	6	6.67
Reviewer 3	8	7	7	7.33
Reviewer 4	8	8	7	7.66
Average	8	7	6.75	7.25

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7.5	7.5	5	6.67
Reviewer 2	8	8	8	8
Reviewer 3	6	4	4	4.67
Reviewer 4				
Average				6.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 15
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	5	8	7.33
Reviewer 2	6	7.5	6.5	6.67
Reviewer 3	8	5	7	6.67
Reviewer 4	10	7	9	8.66
Average	8.25	6.125	7.625	7.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	9	9	9
Reviewer 2	10	9	8	9
Reviewer 3	8	7	7	7.33
Reviewer 4				
Average				8.44

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 16
MAY 2021



JUNE 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	6	7	7.33
Reviewer 2	9	6.5	7.5	7.67
Reviewer 3	7	7	6	6.67
Reviewer 4	10	8	8	8.66
Average	8.75	6.875	7.125	7.58

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	8.5	8.5	8.67
Reviewer 2	9	8	7	8
Reviewer 3	8	7	7	7.33
Reviewer 4				
Average				8

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 17
MAY 2021



JULY 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	9	6	7.33
Reviewer 2	7	9	5	7
Reviewer 3	7	9	8	8
Reviewer 4	7	8	6	7
Average	7	8.75	6.25	7.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	7	5	4	5.33
Reviewer 2	8	7	7	7.33
Reviewer 3	6	6	3	5
Reviewer 4				
Average				5.89

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Hole 18
MAY 2021



JUNE 2021



OCTOBER 2021



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	4	7	7	6
Reviewer 2	4	6	6.5	5.5
Reviewer 3	6	7	7	6.67
Reviewer 4	6	8	8	7.33
Average	5	7	7.125	6.375

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	6	7	5	6
Reviewer 2	8	8	8	8
Reviewer 3	3	5	5	4.33
Reviewer 4				
Average				6.11

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Practice Green
MAY 2021



OCTOBER 2021



FEBRUARY 2022



Grading 2/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	6	4	9	6.33
Reviewer 2	6	4	8	6
Reviewer 3	8	8	9	8.33
Reviewer 4	10	8	8	8.66
Average	7.5	6	8.5	7.33

JUNE 2022



Grading 6/2022	Coverage (1-10)	Weeds	Collars	Average
Reviewer 1	9	8	9	8.67
Reviewer 2	9	8	8	8.33
Reviewer 3	9	8	5	7.33
Reviewer 4				
Average				8.11

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Parks & Recreation

Parks

- Finished up working on the dog park irrigation map, we have been out to walk the property to start laying out the design of this irrigation system
- Working on helping staff getting the pool ready for the start of the public pool season opener, we have been wrapping up the last of the things to be ready.
 - We have finished building the pool pump vacuum cleaner we added a filter to this setup to be able to filter the water back into the pool.
 - Progressive aquatics came out to fix the rock-climbing wall they did not install the handles correctly; they came out to reinstall the handles to make this wall ready for use.
 - The water slide is up and going we had a few technical difficulties but is up and going.
- Completed the flower bed on number 18 tee box, the golf course maintenance staff we out and tilled the area inside of the border and removed some of the dirt. We went out and filled the area with new potting soil, once the new potting soil was in, we went ahead and installed all the new flowers. Once the new flowers were put in, we added a lot newer potting soil to give the flowers good soil to grow in. After we added new mulch to flower bed to provide nice new color.
- The Carol Fox bathroom
 - The utilities have been run and ready to be connected
 - The site pad is built and ready to have the bathroom dropped on it
 - The utilities contractor will be back out to fix the compaction issues we are having
- The Clark Henry pavilion has been completely painted and finished, we thought of the positive on this case. Unfortunately, this building got hit by the graffiti bandit, but we were able to get the color of this building changed and look good again.
- Welwyn Park is getting a nice new upgrade we are adding a new longer zip trak, also adding new baby swings and an expression swing to this park. This park is going to get a fresh new look. Expected near the end of the FY.
- We have installed a site pad at the dog park for the new pavilion that is going to be installed in the next few months.
- We have been out working on our test plot on Delozier, we first started with changing out all the irrigation heads to more efficient and more effective heads. We have been putting a lot of water out on this park. The goal of putting a lot of water out is to try and get the water requirements up and then once the soil is completely saturated you can start to dial in how much water we need on this park. Once the saturation levels were up, we went out and put down a moisture manager to hold the water in the soil. We then went out and aerovated the grass to put holes in the soil to the more air in. Once the ground was aerated, we put down more fertilizer to supply the soil with more nutrients.

Recreation

- The month of May was heavily focused on getting the pool ready for opening weekend.

- In the month of May we managed to onboard 16 lifeguards and get them in the city system before pool opening weekend on Memorial Day.
- We had two lifeguard certification classes hosted at our pool this month where we were able to certify 11 of our own staff currently working. One of the certifications was the weekend of May 14th and the second was the weekend of May 28th.
- Progressive did some work on our Rockwall this month. They came to adjust some of the handles that were a little loose.
- Our new pool vacuum has been working great. It even has a feature that allows you to remote control the vacuum so that you can hit trouble areas when needed. This has helped a lot with the maintenance of the pool.
- July 4th planning is underway, we have secured THE FAB 5 as a headliner and are in the final stages of locking in the opening act. The search for more food trucks and parade entries is still underway. However, for the most part the event is planned.

Open Date	Type	Address	Notes
5/31/2022 15:52	Code Issue	15917 Congo Ln Jersey Village 77040	Boat in driveway
5/31/2022 15:13	Code Issue	17497 Village Green Dr Jersey Village 77040	Low trees over street a letter will be mailed to owners/
5/31/2022 15:09	Code Issue	17401 Village Green Dr Jersey Village 77040	Low trees over street a letter will be mailed to owners allowing them time to correct
5/31/2022 14:16	Code Issue	Crystal Downs Jersey Village 77064	Tree down fell through brick wall of subdivision
5/31/2022 11:35	Code Issue	15814 Tenbury St Jersey Village 77040	Rv in driveway
5/31/2022 8:01	Code Issue	15621 Shanghai St Jersey Village 77040	Commercial 5th wheel trailer parked in driveway since 05/28/2022 visible from public view.
5/27/2022 17:45	Code Issue	16214 St Helier St Jersey Village 77040	Gutter not properly attached. A letter will be mailed to homeowners
5/27/2022 15:10	Code Issue	15506 Chichester Ln Jersey Village 77040	Tree over sidewalk a letter will be mailed to homeowners
5/27/2022 14:50	Code Issue	15509 Lakeview Dr Jersey Village 77040	Large truck parked in driveway a letter will be mailed to homeowners
5/27/2022 14:08	Code Issue	15802 Acapulco Dr Jersey Village 77040	High grass and weeds a letter will be mailed to homeowners allowing them time to correct
5/27/2022 14:05	Code Issue	15813 Acapulco Dr Jersey Village 77040	2 commercial vehicle parked in driveway will be completing a packet to submit to JV municipal court
5/27/2022 13:45	Code Issue	16205 Lakeview Dr Jersey Village 77040	Rv in driveway day 5
5/27/2022 13:24	Code Issue	15701 acapulco Jersey Village	Black SUV parked on jersey drive. Has not moved in weeks. Impeding traffic. Expired registration.
5/27/2022 12:29	Code Issue	12095â€“12103 West Rd Jersey Village 77065	High grass weeds spoke with Mr Calhoun informed of high graaa he stated heâ€™d have cut 6/6/22. A letter will be mailed to o
5/27/2022 9:20	Code Issue	16122 Lakeview Dr Jersey Village 77040	Jet ski on trailer parked in driveway. Visible from public view.
5/26/2022 18:38	Code Issue	15509 lakeview Jersey Village	boat in driveway for over a month straight
5/26/2022 17:30	Code Issue	16327 Lakeview Dr Jersey Village 77040	6 signs removed
5/26/2022 16:30	Code Issue	15406 Shanghai St Jersey Village 77040	A low tree branch over sidewalk a letter will be mailed to homeowners
5/26/2022 14:28	Code Issue	16210 St Helier St Jersey Village 77040	An inspection conducted this date i observed low trees over street a letter will be mailed to homeowners allowing them time to correct
5/26/2022 14:27	Code Issue	16206 St Helier St Jersey Village 77040	Low trees over street a letter will be mailed to homeowners allowing them time to correct
5/26/2022 13:44	Code Issue	16225 Lakeview Dr Jersey Village 77040	An inspection conducted this date. I observed low tree over street a letter will be mailed to homeowners
5/26/2022 10:23	Code Issue	16117 Congo Jersey Village	rubbish in driveway, no number listed on or near residence.
5/25/2022 16:10	Code Issue	16510 Delozier St Jersey Village 77040	An inspection conducted this date i observed a truck parked on the grass. A letter will be mailed to homeowners allowing them time to correct
5/24/2022 10:30	Code Issue	15830 Northwest freeway Jersey Village	High grass and weeds.
5/25/2022 8:44	Code Issue	18550 northwest Fwy Jersey Village	0 Northwest Freeway Lot next to Popeyes is overgrown. A letter will be mailed to Mr. Patel informing of violation. An email correspondence as well as phone call was with Mr. Patel and I dated 5/20/22 informing him of violation photos were also attached.
5/24/2022 17:13	Code Issue	16327 Lakeview Dr Jersey Village 77040	13 signs removed

5/24/2022 15:17	Code Issue	18550 US 290 Frontage Rd Jersey Village 77065	Lot needs to be mowed. Contact was established Friday 5/20 with owner Mr. Patel. He stated heâ€™d have mowed my Tuesday of this week a letter will be mailed this date
5/24/2022 11:39	Code Issue	16233 Seattle St Jersey Village 77040	An inspection conducted this date i observed low trees branches over sidewalk a letter will be mailed to homeowners allowing them time to correct
5/23/2022 15:53	Code Issue	16017 Kevindale Ln Jersey Village 77040	I observed low trees branches over street a letter will be mailed to homeowners allowing them time to correct
5/23/2022 15:47	Code Issue	16025 Kevindale Ln Jersey Village 77040	Received a complaint concerning loud noise at the residence. I spoke with Johnny who resides at residence informed him of complaint. When I arrived thereâ€™s was not loud music playing I only asked if heâ€™d be considerate of his neighbors an if music is being played to keep low
5/23/2022 13:02	Code Issue	15509 lakeview Jersey Village	Boat in driveway over 7 days in a row
5/23/2022 13:00	Code Issue	15509 lakeview Jersey Village	Boat in driveway viewable from street
5/21/2022 16:28	Code Issue	15509 lakeview Jersey Village	Vehicles blocking sidewalk.Boat parked in driveway, visible from street.
5/21/2022 15:51	Code Issue	15509 lakeview Jersey Village	Cars and motorcycles parked on sidewalk completely blocking it from pedestrians. We had to walk in middle of street because they also had 10+ cars parked all down street. Boat parked in driveway for weeks at a time. Multiple families living at this residence. Multiple code violations, please do something about this. I know multiple people have sent reports on this house and nothing is done. This one house is making our neighborhood look like shit.
5/21/2022 6:52	Code Issue	15509 lakeview Jersey Village	Boat in driveway 3 weeks straight. Parking in grass, multiple families living at residence.
5/20/2022 21:53	Code Issue	8640 Jones Rd Jersey Village 77065	The concrete in this picture has been tagged with graffiti. (This picture is from Google, but I saw the graffiti today).
5/20/2022 14:56	Code Issue	15510 Shanghai St Jersey Village 77040	Construction observed driveway was being repaired. I spoke with gentle at the site. He seemed to not understand well. I proved the crew with address and phone to city hall. I informed they cannot work unless they obtain a permit
5/20/2022 14:36	Code Issue	15413 Shanghai St Jersey Village 77040	Chevy cobalt Vehicle observed in driveway dust and dirt observed. Will conduct 30 day observation to ensure car is JV
5/20/2022 14:12	Code Issue	Jersey Meadow Dr Jersey Village 77064	Graffiti on brick wall will contact HOA
5/19/2022 14:03	Code Issue	8301 Jones Rd Jersey Village 77065	Clear realty Realtor sign has graffiti on it.
5/19/2022 12:06	Code Issue	15802 Tenbury St Jersey Village 77040	Large truck parked in driveway a letter will be mailed to homeowners allowing them time to correct
5/18/2022 17:07	Code Issue	Senate Ave Jersey Village 77040	2 signs removed
5/18/2022 16:47	Code Issue	15830 Northwest Fwy Jersey Village 77040	Signs removed 38
5/18/2022 9:46	Code Issue	16234 Congo Ln Jersey Village 77040	High grass a final notice will be mailed to homeowners allowing them time to correct
5/17/2022 17:34	Code Issue	Jersey Meadow Dr Jersey Village 77065	7 signs removed
5/17/2022 15:31	Code Issue	16001 Jersey Dr Jersey Village 77040	Low trees over street a letter will be mailed to homeowners allowing them time to correct

5/17/2022 15:19	Code Issue	16401 Jersey Dr Jersey Village 77040	Low hanging trees observed over street a letter will be mailed to homeowners allowing them time to correct
5/17/2022 14:14	Code Issue	16234 Congo Ln Jersey Village 77040	While conducting a follow up inspection I observed high grass. Case will be forwards to JV Municipal court.
5/16/2022 10:20	Code Issue	12230 West Rd Jersey Village	overgrown shrubs and trees. The trees and shrubs along West Rd are overgrown at their base. The trees have several offshoots from the trunk of the trees. These offshoots are not trimmed, and create a large barrier that drivers cannot see past. Crossing a median is unsafe due to the low visibility from overgrown offshoots of these plants.
5/16/2022 9:11	Code Issue	15311 jersey Jersey Village	Tall grass and weeds.
5/14/2022 16:13	Code Issue	15830 Northwest Fwy Jersey Village 77040	Junk vehicle sitting on the property.
5/13/2022 14:09	Code Issue	15406 Leeds Ln Jersey Village 77040	Tree low over sidewalk a letter will be mailed to homeowners allowing them time to correct
5/13/2022 13:52	Code Issue	15502 Lakeview Dr Jersey Village 77040	High grass a letter will be mailed to homeowners
5/13/2022 13:13	Code Issue	15818 Juneau Ln Jersey Village 77040	An inspection conducted this date low hanging trees observed over street a letter will be mailed to homeowners
5/13/2022 12:56	Code Issue	15401 Shanghai St Jersey Village 77040	Parked on grass letter will be mailed to homeowners
5/13/2022 9:40	Code Issue	16534 Delozier St Jersey Village 77040	Boat parked in driveway in public view.The boat has been their for more than 7 Faust.
5/13/2022 8:03	Code Issue	16060 Dillard Dr Jersey Village 77040	Brewery has banner signs up. If not permitted it is against sign ordinance.
5/13/2022 8:02	Code Issue	8350 Jones Rd Jersey Village 77065	Large sign on posts. If not permitted it is against sign ordinance.
5/13/2022 6:36	Code Issue	8810 Jones Rd Jersey Village 77065	Church has large sign on posts that may not be permitted or allowed.
5/12/2022 16:35	Code Issue	15709 Lakeview Dr Jersey Village 77040	An inspection conducted this date i observed trailer in driveway a letter will be mailed to homeowners allowing them time to correct
5/12/2022 16:31	Code Issue	15513 Mauna Loa Ln Jersey Village 77040	24 signs removed
5/12/2022 16:25	Code Issue	15701 Congo Ln Jersey Village 77040	Low trees over sidewalk a letter will be mailed to homeowners
5/12/2022 15:45	Code Issue	16241 Seattle St Jersey Village 77040	An inspection conducted this date violation trailer observed in driveway
5/12/2022 15:19	Code Issue	16022 Kube Ct Jersey Village 77040	S complaint was received this date concerning noise. An inspection conducted this date no violation observed. An employee at the house only spoke Spanish stated the mother lives in the rear of property and the she plays music loudly. She stated that police have bn called several times and she the mother refuses to comply. The owners werenâ€™t home. She the worker stated to call police and ask that they ask her to turn music down.
5/11/2022 14:59	Code Issue	15509 lakeview Jersey Village	Boat in driveway longer than 7 days a month.Trailer in driveway longer than 7 days a month.Cars parking in grass.Multiple families live in residence.
5/7/2022 21:15	Code Issue	16002 Singapore Lane Jersey Village 77040	grass over grown, covering curb looks horrible
5/7/2022 21:10	Code Issue	16202 Singapore Lane Jersey Village 77040	grass overgrown, the grass is so long it is covering the curb
5/6/2022 12:06	Code Issue	17356 northwest freeway Jersey Village	Several vehicles are visible at the auto repair shop. Several appear to be junk vehicles.

5/5/2022 21:48	Code Issue	16301 Lakeview Dr Jersey Village 77040	Still issue with home owner parking commercial trailer on public street. This guy is running a business out of his home. Can PD issue ticket for parking on the street over 2 hours for loading or unloading. If the trailers parked on the driveway visible from a public street it still in violation of codes.
5/5/2022 21:38	Code Issue	15509 Lakeview Dr Jersey Village 77040	Boat on trailer parked in front driveway visible from public street.
5/5/2022 17:21	Code Issue	15906 Elwood dr Jersey Village	received a complaint concerning aggressive dog via vmail 5/4/2022. Inspection conducted 5/5/2022 no dogs observed during inspection left notice with Ms Paige homeowner informing of sect 10-45 (6).she does own to Dotsons wiener dogs she stated her dogs are walked in the morning at 5am when no one is out walking. I asked if she leashed dogs she states sometimes she doesn't. I informed according to state law and city ordinance dogs have to be leashed. no violation observed at this time.
5/5/2022 16:28	Code Issue	17504 Northwest Fwy Jersey Village 77065	17 signs removed
5/5/2022 16:25	Code Issue	17504 Northwest Fwy Jersey Village 77065	17 signs removed
5/5/2022 15:34	Code Issue	15302 Colwyn Ln Jersey Village 77040	Trailer parked in rear yard. Case will be forwarded to municipal court
5/5/2022 10:30	Code Issue	0 seattle slew Jersey Village	tree down
5/5/2022 9:02	Code Issue	16484 Northwest Freeway Jersey Village	Dumpster obscene amount of noise during the morning hours dumpster being emptied within the city between the hours of 10:00 p.m. and 7:00 a.m
5/4/2022 16:45	Code Issue	16327 Lakeview Dr Jersey Village 77040	5
5/4/2022 16:20	Code Issue	15301 Chichester Ln Jersey Village 77040	An inspection conducted this date low trees observed a letter will be mailed
5/4/2022 15:08	Code Issue	34 Pebble Beach Ct Jersey Village 77064	An inspection conducted this date low tree over sidewalk
5/4/2022 14:57	Code Issue	106 Cherry Hills Dr Jersey Village 77064	Trailer in driveway a letter will be mailed to homeowners allowing them time to correct
5/4/2022 14:53	Code Issue	119 Cherry Hills Dr Jersey Village 77064	Trailer in driveway a letter will be mailed to homeowners
5/3/2022 17:18	Code Issue	16327 Lakeview Dr Jersey Village 77040	12 signs removed
5/3/2022 17:16	Code Issue	16310 Jersey Dr Jersey Village 77040	Trailer in driveway
5/3/2022 16:15	Code Issue	15406 Chichester Ln Jersey Village 77040	Low tree branches over street letter will be mailed to homeowners allowing them time to correct
5/3/2022 15:32	Code Issue	8805 Jones Rd Jersey Village 77065	An inspection conducted this date violation abated
5/3/2022 14:42	Code Issue	15613 Singapore Ln Jersey Village 77040	Dark substance on brick wall of home A letter will be mailed to homeowners allowing them time to correct
5/3/2022 14:39	Code Issue	15602 Singapore Ln Jersey Village 77040	Trees over the street
5/3/2022 14:34	Code Issue	15614 Seattle St Jersey Village 77040	Low tree branch over sidewalk grass high. A letter will be mailed to homeowners allowing them time to correct
5/3/2022 14:23	Code Issue	16213 Singapore Ln Jersey Village 77040	Trailer In Driveway a letter will be mailed to homeowners allowing them time to correct
5/3/2022 13:57	Code Issue	16125 Singapore Ln Jersey Village 77040	An inspection conducted this date a tire on side of residence a letter will be mailed
5/3/2022 13:49	Code Issue	16221 Singapore Ln Jersey Village 77040	Low tree branch over sidewalk a let will be mailed to homeowners

5/3/2022 13:44	Code Issue	16237 Singapore Ln Jersey Village 77040	Low tree branch over sidewalk a letter will be mailed to homeowners allowing them time to correct
5/2/2022 15:47	Code Issue	16574"16596 US 290 Frontage Rd Jersey Vill	Violation abated
5/2/2022 15:16	Code Issue	15509 Lakeview Dr Jersey Village 77040	A boat observed in driveway a letter will be mailed to homeowners allowing them time to correct
5/2/2022 14:59	Code Issue	15517 Jersey Dr Jersey Village 77040	An inspection conducted this date high grass observed a letter will be mailed to homeowners allowing them time to correct
5/2/2022 14:53	Code Issue	15513 Jersey Dr Jersey Village 77040	Trailer in driveway a letter will be mailed to homeowners allowing them time to correct
5/2/2022 14:48	Code Issue	15501 Jersey Dr Jersey Village 77040	An inspection conducted this high grass observed a letter will be mailed to homeowners
5/2/2022 14:32	Code Issue	15706 Juneau Ln Jersey Village 77040	Low trees branches over sidewalk a letter will be mailed to homeowners allowing them time to correct
5/2/2022 14:30	Code Issue	15710 Juneau Ln Jersey Village 77040	Tree branch low over sidewalk a letter will be mailed to homeowners allowing homeowners time to correct

MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 13, 2022 AT 1:00 P.M AT LITTLE KITCHEN HTX, 16000 DILLARD DRIVE, SUITE A, IN THE CITY OF JERSEY, TEXAS.

A. The meeting was called to order by Mayor Warren at 1:00 p.m. with the following present:

Mayor, Bobby Warren
Council Member, Drew Wasson
Council Member, Michelle Mitcham
Council Member, James Singleton

City Manager, Austin Bless
City Secretary, Lorri Coody

Council Member Elect, Jennifer McCrea was also present at this meeting. Council Members Sheri Sheppard and Gary Wubbenhorst did not attend this meeting.

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police, Robert Basford, Director of Parks and Recreation; Isabel Kato, Director of Finance; and Bob Blevins, IT Director.

B. CITIZENS' COMMENTS: Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas – Mr. Maloy spoke to the last election cycle, pointing out that it only had one contested race. He stated that during the campaign it was said that the homestead exemption would be increased to 20%. However, the Council has only considered the increase without approval. He is concerned about the non-approval and has pointed out that one Council Member has said that the Council will increase the exemptions and others are saying that they will only consider the increase. Mayor Warren pointed out that no decisions will be made at this meeting concerning an increase in exemptions, but later on in the meeting and in the budget process, discussions will be had concerning such increases.

Mike Mauriello, 8406 Hawaii, Jersey Village, Texas – Mr. Mauriello stated his concern about transparency. He felt that having this budget meeting at this location was not proper and that the time was not appropriate as it does not give residents an opportunity to attend the meeting. Additionally, he is opposed to the practice of having public comments on the agenda before Council engages in any discussion. He feels that it should be in the middle or at the end of the meeting. Mayor Warren explained the state statute, which requires that the public comments come before items are called. There was also an explanation made by Council Member Singleton who explained the objective of the state law.

Debra Mauriello, 8406 Hawaii, Jersey Village, Texas – Mrs. Mauriello wants the over 65 exemption set at \$165,000. Council Member Singleton was curious about the specific request

WORK SESSION MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – May 13, 2022

of \$165,000 and wondered how this number came about. Mrs. Mauriello stated she researched the amount and feels that \$165,000 is a good number and is reasonable. Mayor Warren stated that exemptions will be part of the discussion today. He stated that taxes are less today for single family homes in Jersey Village than they were in 2017. The history of raising exemptions was discussed.

Council Member Mitcham pointed out that in connection with the time of meetings, the City is in line with what other cities are doing in the area.

C. FY 2022-2023 COUNCIL/STAFF BUDGET RETREAT

1. Overview and Departmental Information presented by Austin Bless, City Manager

City Manager, Austin Bless, explained the purpose of this meeting. It is a first blush at ideas for the next budget. He began his presentation on the 2022-2023 budget overview with information on the following items:

- Financial Projections
- Unknowns
- Impacts to FY 23 Revenues
- Impacts to FY 23 Expenses

Council engaged in discussion about overage for the Seattle Street Project. It was explained that there are some monies left from prior street projects that can be used for this project.

With no further discussion, City Manager Bless gave information on the various City Departments for the 2022-2023 Budget. What follows is the description of each along with any Council discussion.

Impact of Increasing Exemptions

1. Property Values Update March 2022
2. Homestead Exemption Chart

Council engaged in discussion about the property values. Some wondered if there has been a calculation of revenue we would receive if we kept the tax rate the same as last year considering the increase in valuation. With this number, it was mentioned that we can be better prepared to address these exemptions during the June City Council Meetings.

Staff pointed out that there are 847 homes affected by the over 65 exemption. This is roughly 38% of all single-family homes in Jersey Village.

The various rates were discussed by City Council and how this will affect revenues.

Reorganization of Parks, Public Works and Recreation

Areas of Concern

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1. There is no Director
 - a. Been a somewhat revolving door for 6+ years
 - b. Is the Department organized for success
2. CIP Projects behind schedule

Public Works Reorganization

1. Creation of an Assistance City Manager Position
2. Bring Public Works and Parks and Recreation under one umbrella
3. Create Public Works Manager
4. Create a Project Manager Position
 - a. Assist in all Public Works and Parks Projects
 - b. Potentially other Department Projects if necessary
5. Community Development Manager Position
 - a. This position would also do Economic Development – A Comp Plan Goal

Council engaged in discussion about the proposed reorganization of the Public Works Department. There were questions about the Community Development Manager Position. City Manager Bleess explained this position and what the Manager will do moving forward.

There was also discussion about using BBG for the Building Official service. Members on Council, as well as residents, believe that this is an improvement over what we have had in the past. It is felt that this was a very good move as BBG has good knowledge to guide Staff and the Boards and Commissions.

There was discussion about the reorganization. It was welcomed that we are not adding Staff and that we are retaining knowledge of existing Staff. We do not want to lose our intellectual knowledge. Also, it was noted that bringing in new people causes at least a six-month gap in productivity. It was also pointed out that the job market right now is lacking.

Potential Policy Changes

Getting the Best Employees

1. Council has made it a priority to hire the best
2. Council has committed to bi-annual salary surveys and being in the top 75%
3. Time off is one area we are slightly below
4. Paid Maternity/Paternity Leave is another area the younger generation is looking at

Proposed New Time Off Policy

Current Policy		
	Full Time Employees	Shift Fire Fighters*
0-5 Years	10 days	4.665 days
6-15 Years	15 days	7 days
16+ Years	20 days	9.33 days
Proposed Policy		
	Full Time Employees	Shift Fire Fighters*
0-2 Years	10 days	5 days
2-5 Years	15 days	7 days
5-15 Years	20 days	9 days
16+ Years	25 days	11 days

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Impacts of the Proposed Time Off Policy

1. Police, Fire, and Dispatch may require more overtime depending on staffing levels
 - a. Fire would be \$152,000 if all shifts covered at overtime
 - b. Police would be \$96,000 if all shifts covered at overtime
 - c. Dispatch would be \$7,000 if all shifts covered at overtime
2. Other Departments do not have to fill at OT, but this could have some overtime budget impacts
3. Vacation Payout could be impacted when people leave, may need to cap

Paid maternity/paternity

1. For employees that have been here less than 1 year – 12 weeks paid time off at 50% of salary
2. For employees that have been here more than 1 year – 12 weeks paid time off at 100% of salary
3. This could require more overtime, but that is tough to predict

Council engaged in discussion about this proposal. Some felt that it is hard to come into a new position with experience and be given less vacation than from your previous employer. With this in mind, some wondered how this would be addressed. Some members felt that these individuals should be given benefits based upon experience, although the experience would need to be verified.

An unlimited policy was discussed. But with this solution, abuse of the policy must be considered. Council also discussed the proposed capping of benefits and did not support such caps. City Manager Bless explained that we do cap vacation at 160 hours; however, the City Manager can give some leeway on the cap. Some members felt that the 160-hour cap is too low and that no cap should be considered.

Sick time was discussed. It was discussed that perhaps it might be a good idea to combine both vacation and sick time into one benefit and call it PTO. City Manager Bless gave input about this on how other cities are handling these benefits. In connection with this, there was discussion on how the accumulations of benefits affect the balance sheet. City Finance Director explained the affect.

Different ideas for the accumulation of benefits were discussed as well as the number of employees. Finance Director Kato explained that the compensated absences if everyone were to leave at once, the payout would be \$367,859.21 for the General Fund, the Utility Fund would be \$14,416.06, and the Golf Course would be \$84,366.30. With this in mind, making these policy changes would not have that great of an affect on the balance sheet given that all employees will not be leaving at once.

The maternity leave policy was discussed. Some members wondered about short term disability; City Manager Bless stated that we do not offer short term disability. Some members felt that we should encourage the use of the sick leave and vacation leave first before the use of maternity

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leave. Other members did not agree. They felt that employees should not have to expend their sick leave so they would have leave when returning to work for sick babies and such. Some felt that we should compare the cost of this benefit with the cost of a short-term disability policy.

Administration

Current Fiscal Year Projects and Status

1. FY17 Home Elevation Close Out Submitted
2. FY18 Home Elevation Close Out Submitted
3. Berm Project Complete
4. Wall Street should be complete in May (Gas Connection May 2)
5. Entrance Signs – Waiting on Electricity and then Substantial Walk

Next Fiscal Year Projects and Requests

1. Upgrade to Executive Session (Maybe U-Shaped Room?) Room for A/V - \$5,000
2. New Table and Chairs in Exec Session Room for \$6,000
3. Reduction in Election Line Item to \$9,500 (From \$21,000)
4. Wearing Apparel \$500
5. Food Line Increase by \$1,000
6. Employee Engagement Committee – Increase by \$3,000
7. Random Drug and Alcohol Testing - \$7,000 or \$1,500 for only DOT
8. Flood Mitigation
 - a. Home Elevations – Anticipate applying for 15 homes
 - b. Potentially nearing the end of home elevations
9. Congo Street Reconstruction
10. Decorative Street Light Cost Increases
11. E127 Final Design
12. New Poles and Signs (Like Speed Limit, etc.) – Use Remainder set aside for gateways

Next Fiscal Year Projects and Requests – Comp Plan Projects

1. Conduct a full-service analysis for annexation of ETJ
2. Pedestrian Mobility Study – In House and/or doing surveys with volunteers
3. Visual Assessment Survey of City Corridors
4. Consider Creation of Municipal Management District
5. Marketing Material for the City

Administration In 2-5 Years

1. Home Elevations – Interest is Waning
2. Town Center – Stadium?
3. E127 Project is in this time frame for completion
4. Comp Plan in 2025

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5. Business Owner Council
6. Economic Development Consultant
7. Redevelopment sites
8. Potential Part time person for Human Resources

Council engaged in discussion about the cost of the proposed chairs. There was also discussion about election costs. City Secretary Coody explained how the services with Harris County work considering even and odd numbered years. Voting under the services of Harris County were discussed. Most members felt that this service was worthwhile.

The Employee Engagement Committee was discussed. Some members felt that this is a good thing. City Manager Bless stated that it has been well received.

There was discussion about the disinterest in home elevations. City Manager Bless stated that some reasons for the disinterest, stating that some residents do not like the way it looks or that they do not feel it is needed with the other flood improvements that have been made.

Landscaping and beautification were discussed in terms of how often these elements are checked and monitored. Some felt that maintenance offers great curb appeal and at a reasonable cost.

Mayor Warren called for a recess at 2:05 p.m. and reconvened the meeting at 2:21 p.m.

Legal / Other Services

Next Fiscal Year Projects and Requests

1. Approximately 5% Increase in Vehicle Insurance (\$17,000 Impact)
2. Approximately 15% Increase for Property Insurance (\$7,500)
3. Approximately 1% Increase in Liability Insurance (\$200)

Council engaged in discussion about providers of these type of insurances.

IT Department

Current Fiscal Year Projects and Status

1. \$86,857 in Software Increase
2. IT Helpdesk Contract Service – Signed
3. Golf Course Fiber – Complete
4. PW Taylor Road Security Cameras – in Progress
5. Replenish Capital Reserve
6. Computer Replacement - \$200,000 in Equipment Replacement

Areas of Concern

1. IT Director Retirement / Transition
2. Equipment Replacement - \$200,000 – Supply Chain Issues

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Next Fiscal Year Projects and Requests

1. Microsoft Virtual Agents / Chat BOTS - \$20,000/Yearly
2. Net Motion - \$3,600/Yearly
3. SCADA Software Maintenance - \$2,800
4. Carry Over of Computer Replacements due to Supply Chain Issues
5. Security Information and Event Management (Security Event Logs) \$10,000
6. Imprivata Single Sign-On
7. POTS Line Replacements - \$3,000
8. Dual Monitor Effort - \$4,000

IT Department – 2-5 Years

1. Innovation
2. Automation
3. New Facilities
4. Redundant Internet Connection
5. Improve Network Security and vulnerability/Pen Test
6. Backup of “CLOUDDATA”
7. Additional Intrusion Prevention Systems

Council engaged in discussion about the Help Desk Service Contract. We will use Blue Iron. They specialize in Municipal governments. They will provide first level support.

There was discussion about security and event management services. IT Director Blevins explained how this will work. There was also discussion about potential technology for public works meter readers. The benefits of such a system were discussed. There was discussion about adding a mobile version to TPAR. City Manager Bless explained that this company does not offer a mobile version. With this information, other companies were discussed that may offer a mobile version. Some wanted to know the cost of including this capability.

Finance

Areas of Concern

1. Audits Contracts/Studies 01-15-5501 – Increase in audit fees and bank fees

Next FY Projects and Requests

1. Increase Audits Contracts/Studies by \$30,000 due to increase in bank and audit fees
2. Request Food Line Item

Finance Department – 2-5 Years

1. New City Facilities

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Police Department

Current FY Projects and Status

1. Hire Full-time Evidence/Crime Scene Technician – Complete
2. Remodel Evidence Room – Complete
3. Bike Patrol Unit – Complete
4. Executive Leadership Training for Supervisors – Lt. Keele Attend his first Module of LEMIT Leadership Command College at Texas A&M in March – On-going
5. Establish the Jersey Village Police and Clergy Partnership Program – On-going
6. Implement a Departmental Wellness Program – On-going

Areas of Concern

1. Increase in Harris County Violent Crime
2. No or Low Bonds being a contributing Factor in the Increase Crime Rate in Harris County
3. Continuing to Combat Crime and Provide High Level of Police Services Investigating Offenses that Occur in our City
4. Improve Our Ability to Effectively Process Future Major Crime Scenes

Police Department – 2-5 Years

1. Implement the Texas Police Chief Staffing Model
2. Drone Program
3. Become a TPCA Best Practices Recognized Agency
4. Implement a Property Identification Program
5. Executive Leadership Training for Supervisors, I.E. LEMIT, ILEA or FBINA

Salary Wages and Benefits

SALARY WAGES AND BENEFITS	
CATEGORY	BUDGETED
01-21-3001 Detective Sergeant	\$ 136,500 Salary/Benefits
Vehicle Cell Phone	\$48,000 \$600
TOTAL	\$185,100

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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Supplies

SUPPLIES	
CATEGORY	BUDGETED
01-21-3502 Postage/Freight	\$700
01-21-3505 Crime Prevention Supplies	\$5,000
01-21-4508 Crime Scene Supplies	\$34,000
01-21-3523 Tools Equipment/ Supplemental	Axon Taser \$1,700
TOTAL	\$41,400

Services

SERVICES	
CATEGORY	BUDGETED
01-21-5022 Rental of Equipment	\$1,000 Program Fee
01-21-5030 Maintenance Agreement	Flock Annual \$130,000 Vigilant Software \$4,250 Tyler/New World Annual \$130,275 Power DMS Annual \$7,842 (1 time start up fee \$3,750)
TOTAL	\$277,117

Capital Outlay

CAPITAL OUTLAY	
CATEGORY	BUDGETED
01-21-6571 Remodel Dispatch Center and kitchen	TBD
01-21-6571 CID Furniture	TBD
TOTAL	

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Total Increase - \$503,617

Five Year Strategic Plan

1. Body Worn Cameras – Completed
2. Hire a Full-Time Evidence/Crime Scene Technician – Completed
3. Establish Jersey Village Police and Clergy Partnership Program – On-going
4. Implement a Departmental Wellness Program – On-going
5. Bike Patrol Unit – Completed
6. Become a TPCA Best Practices Recognized Agency – in Progress – 2023
7. Drone Program – 2023
8. Implement a Property Identification Program – 2024
9. Executive Leadership Training for Supervisors, I.E., LEMIT, ILEA, or FBINA – 2021-2025

Chief of Police Riggs gave statistical information about increased crime in the City and how to address this increase. He stated that increased crime requires added Detective time to address this increase. Therefore, he is asking for an additional Detective Sargent position to help address this increase in Crime.

Council engaged in discussion about information that the Chief presented, including issues with the District Attorney accepting cases and Judges dismissing cases for probable cause. The Detective Sargent position being requested will be a new position. Chief explained the logistics of this addition.

Youth Officers were discussed. Chief explained that for our Police Department there is not a need because the schools offer this program. Th Flock Camera Program was discussed. Chief explained that a few of the cameras were moved to get better coverage. The money spent on this program is well spent and provides an additional 52 pairs of eyes to protect the City.

Placing cameras on the service road was discussed. It was felt this was not needed because typically these cars do not enter into our City and if they do, they will be caught by the currently placed cameras.

The Property Identification Program was discussed. Chief explained that this program is for both residents and businesses in Jersey Village.

Catalytic converter theft was discussed and ways to prevent this theft.

Fire & Communication Departments

Current FY Projects and Status

1. CAD
2. Ambulance
3. SCBA

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4. Exhaust System
5. Storage Room
6. Copy Room
7. Asst. Chief Office
8. Dispatch
9. Captain's Office
10. Floors
11. Computer for Apparatus

Areas of Concern

1. Staffing – Full Time and Part Time / Staffing Maternity Leave
2. Volunteers – Activity, Training, How Many Responding
3. ISO Rating – Response and Apparatus
4. Accreditation Completion / Policy Review
5. Span of Control
6. Succession Planning
7. Weather Sirens
8. Salaries of Staff / Salaries of Staff
9. Training / Training

Next FY Project and Requests

1. Six New Firefighters Paramedics – Roughly \$100,000 Each or \$600,000
2. FEMA Safer Grant has been submitted
3. Should Consider 6 New Ones Above and Beyond Grant Funded Ones if Approved
4. Tower Truck – Estimated Cost of \$1.7 Million
5. Would Replace Two Trucks We Currently Have
 - a. Currently Have \$1.6 Million Set Aside to Replace these Two Trucks
6. 14 Month Build Time – Means We Would Have about \$1.8 Million on Hand to Buy the Truck
7. Trade In or Sell the Two Trucks We Currently Have Would also Offset the Purchase Price
8. CAD Maintenance – Budget Increase Potential
9. Firefighter / Paramedics
10. Incentives Increase
11. CIP – List Changed
12. UTV With Skid
13. Command Trailer
14. Arson Trailer

Fire & Communications Departments - 2-5 Years

1. Apparatus Changes
2. Response Changes

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3. Adding Firefighters
4. Additional Rank Structures
5. Succession Planning – Paid Assistant Chief
6. Radio Replacement / CAD Maintenance
7. Gear Extractor
8. Gear Dryer
9. Training Props / Burn Conex Box
10. Blocking Truck
11. Third Dispatcher on Shift during Peak Hours (Two Additional People)
12. CIP Items
 - a. Upstairs Showers
 - b. Covered Parking
 - c. Replace Upstairs A/C
 - d. Replace Overhangs around Station

Council engaged in discussion about the six new firefighters/paramedics and the logistics of how to staff these positions. There was discussion about the purchase of the new tower truck. Chief Bitz explained how the purchase would work considering the lead time and the trade-in on two of our existing vehicles (rescue truck and older model fire truck). Chief explained that we have two fire trucks and a rescue truck. Currently we do not have the manpower to man these trucks. Chief explained that we need to build the department now for the future.

This purchase will have a huge impact on residents because it will improve our ISO rating which ultimately affects insurance costs. We need this tower truck because Cy-Fair used to provide this service, but they have relocated their tower truck to another location which is outside our service area.

The relationship between the City and Cy-Fair Fire Department was discussed. The ISO rating was discussed further. Chief Bitz explained that if we were to be rated today, we would be rated at a 3 as opposed to our current 2 rating. Response times were discussed and how the response time affects the ISO rating. Locating the fire department on the other side of the City would not be feasible in meeting ISO requirements.

The Fire Department remodel was discussed. These improvements are impressive and very nice.

Mayor Warren called for a recess at 3:18 p.m. and reconvened at 3:27 p.m.

Public Works Department

Current Fiscal Year Projects and Status

1. Sidewalks - \$1,500 Linear Feet to be Replaced
2. Lift Station Road – in Design
3. PW Building Parking Lot – in Design
4. White Oak Bayou Sewer Plan ReHab – on Hold

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5. Water Valve Exercise and Repair – RFQ AD out May 18
6. Seattle Street Project – Bids Came Back 50% Higher than Estimated
7. Decorative Streetlights – Scheduled for Late May Delivery, Summer Install
8. Congo Street Design – Design Contracts Signed

Areas of Concern

1. Street Project Costs are Way Up
2. CIP Projects behind Schedule

Next Fiscal Year Projects and Requests

1. Water Rates up 5.6% for Next Year – Should Fit in Current Budget
2. Electricity Renewal Rates are Up as Well – About \$30,000 Increase
3. Fleet – May Need to Look at Adding Another Person
4. Fleet – Outsourced Cost Needs about \$30,000 Increase
5. Water and Sewer Main Breaks – Adding \$50,000 for Water and \$30,000 for Sewer
6. Automatic Water Meter Reading

Public Works Department 2-5 Years

1. CIP Is Full of Street Rehab Projects – But the Price has Gone Up Substantially
2. Need a Solid Measuring of What Condition our Sewer Pipes are in
3. Fleet May Need Additional Help
4. Village Center Build Out May Necessitate Additional Staff in Streets and Utilities

Council engaged in discussion about the sidewalk program status. City Manager Bless explained the status. We have completed all those rated one and most of those rated two.

There was discussion about the White Oak Bayou Project and when this project was added to the CIP. City Manager Bless explained that it has been in the CIP since at least 2017, but at some point, this plant will need to be repaired. There was discussion about the City's responsibility being 40% of costs. The White Oak Board was discussed and the make-up of the Board.

There was discussion about the increased costs for street projects and the reasons for same. City Manager Bless explained that some of the reason is the shortage of supplies. Inflation was also discussed.

The Automatic Meter Reading Project was discussed in terms of cost and how it has decreased from when this project was originally researched.

The solid measuring of the condition of our sewer pipes was discussed.

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There was discussion about the walking bridge. When built, it should be doubled in width. There is an example in Hunters Valley. Greater width ensures safety, especially with bikers.

Community Development

Current Fiscal Year Projects and Status

1. BBG is Working on our Chapter 14 Zoning Ordinance – Will Wrap Up Late 2022
2. No Major Concerns for this Fiscal Year

Next Fiscal Year Projects and Requests

1. Creation of Community Development Manager Position
 - a. Oversee Building Official Contract, Permits, and Code Enforcement
 - b. Take on the Community Rating System Project to get Greater Deductions in Flood Insurance Rates
 - c. Handle Economic Development Outreach and Marketing

Council engaged in discussion about the reworking of the Code of Ordinances. City Manager Bless explained that they are looking at the Code section by section to make sure all are up to date.

The Flood Insurance Rates were discussed.

Parks and Recreation

Current Fiscal Year Projects and Status

1. PMP Carol Fox Restroom – In Manufacturing, Set for Early June Install
2. Golf Course Driving Range Nets – Install Date May
3. PD LED Lighting Retrofit – Complete
4. Civic Center Roof Repair – Complete
5. Golf Course Rio Grande Fence – Complete
6. Golf Course Tee Signs and Markers – Complete
7. Rock Wall Pool Amenity – Complete
8. Pool Restroom Fixtures – Complete
9. Jersey Meadow Trail Site Furnishings – Postponed to add Potential Pavilion that will Match the Golf Course Clubhouse
10. Jersey Meadow Dog Park – Postponed One Year due to Cost Increase and to Gather Additional Stakeholder Input

Areas of Concern

1. Recreation

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- a. Aging Pool Facility – Need to Expand Pool Pump House, Resurface Pool, Continue to Upgrade/Replace Equipment Each Year, Consider Splash Pad Expansion
 - b. Lack of Labor Supply
 - c. Outdoor Rental Numbers Have Plateaued, Civic Center has become Book Full (AUD/MCMR used 250/300 Times in 5 Months).
2. Parks
 - a. Tree Maintenance Backlog
 - b. Carol Fox Community Built Playground
 - c. Maintenance Facility
3. Golf Course
 - a. Progress Towards Self Sustainability
 - b. Outdated Greens, Cart Paths & Tee Boxes
 - c. Lack of Labor Supply
 - d. Clubhouse Burnout
 - e. POA Annua
 - f. Rounds Vs. Price Balance Compared to Golf Course Condition
 - g. Diluted VERP Equipment List

Next Fiscal Year Projects and Requests

1. Staffing Adjustments – Fund 11 Budget Impact - \$61,000 to \$66,000
 - a. Addition of an Assistant Golf Course Professional - \$56,000 (Total w/Benefits)
 - b. 11-81-3002 Wages - \$10,000 (Increasing PT Marshals, Starters, Cart Attendants .50/HR and PT Pro Shop Attendants 1.50/HR)*
 - i. *Assistant Golf Course Professional Would Reduce the Wage Increases by \$5,000
2. Recreation & Events – Budget Impact - \$300,000 to \$313,000
 - a. Holiday in the Village and Light Parade
 - i. The Addition of 29 Foot Christmas Tree - \$40,000
 - ii. Clark Henry Pavilion Ice Rink & Chiller Rental (Open 2024)
 1. 44X68 Foot Ice Rink - \$180,000
 2. Chiller Rental - \$22,000 Annually, Renting Skates and Selling Sponsorships Would Aim to Cover Labor Costs and Chiller Rental
 3. Electric Upgrade for Chiller Operations - \$15,000
 - b. Founder's Day
 - i. Option A – Increasing Line Item \$48,000 and Making the Annual Event 100% Free. Budget Impact Reduction is Determined on Sponsorship Only.
 - ii. Option B – Increasing Line Item \$35,000 and Charging (\$10.00 & \$20.00) For Use of Rides and Inflatables with Increased Wristband

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Monitoring. Budget Impact Reduction is Determined on Sponsorship
and Ticket Sales

- c. July 4th
 - i. Increasing Line Items for Quality Musical Acts - \$8,000
 - ii. Fireworks Still Dependent on Securing Sponsorship
3. Golf Course – Budget Impact - \$350,000
 - a. Net Project Phase II - \$80,000
 - b. Relocating Slues Gate - \$22,000
 - c. Automatic Range Picker - \$31,000 & \$7,000 Annual
 - d. Dredge Pump - \$30,000
 - e. VFD & Irrigation Pump Station Control - \$50,000
 - f. Standing Aerator - \$10,000
 - g. Grinder - \$50,000
 - h. Additional VERP Funds for Golf Cart Fleet - \$70,000
4. Parks – Budget Impact \$270,000
 - a. Carol Fox Sandbox Levy & Mini City Renovations - \$150,000
 - b. Wood Chipper - \$50,000
 - c. Pool Filter Bulkhead Replacement & Sand Change - \$10,000
 - d. Dog Park Parking Lot - \$15,000
 - e. Utility Tractor - \$50,000 (Using Existing Unallocated VERP Funds)
5. Line Item Increases – Budget Impact \$61,000 to \$76,000 – Fund 11 - \$44,000
 - a. 01-38-3002 Wages - \$30,000 to \$45,000 (PT Pool Salary)
 - b. 01-39-3506 Chemicals - \$5,000 (Fertilizing Parks 3X Per Year, Stronger Treatment for Sandspurs)
 - c. 01-39-353 Landscaping Materials - \$7,500 (Moving to Planting Twice a Year with Mulch Refresh)
 - d. 01-39-4007 Pool Maintenance - \$5,000 (Maintenance Trends)
 - e. 01-39-4038 Tree Maintenance - \$3,500 (Tree Root Fertilizer)
 - f. 01-39-6516 Parks and Landscaping Projects - \$44,000 (Outsourcing the Spraying of the Pre Emergent 3X a Year for 3 Years to Balance Workload and Place Additional Focus on Weeds and POA Annua

Parks and Recreation Department – 2 to 5 Years

1. Parks Master Plan Execution and Update
2. Pool Pump House Expansion
3. Pool Resurfacing
4. Splash Pad Expansion
5. Philippine Park Play Structure / Ropes Course
6. Carol Fox Custom Built Playground
7. Golf Course Clubhouse and Community Center & JMNT Pavilion

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- 8. Clark Henry Multipurpose Fields and Concession
- 9. Park Lighting

Parks and Recreation 10 Year CIP Plan

City of Jersey Village Parks and Recreation Department											
10 Year Capital Improvement Projects											
Project or Item	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-2026	FY 2026-27	FY 2027-2028	FY 2028-29	FY 29-30	FY30-31	
PMP Jersey Meadow Nature Trail Site Furnishings & Water Fountains	\$ 50,000.00		\$ 50,000.00	Updated/extended to ensure the vision aligns with the clubhouse							
PMP Dog Park Improvements	\$ 35,000.00	\$ 15,000.00									
PMP Clark Henry Baseball field		\$ 120,000.00	\$ 120,000.00	\$ 100,000.00							
PMP Clark Henry Open Field			\$ 75,000.00	\$ 75,000.00	\$ 100,000.00						
PMP Clark Henry Concession Stand							\$ 70,000.00				
PMP Clark Henry Pavilion Improvements			\$ 120,000.00								
PMP Clark Henry Exterior Lighting & Water Fountains									\$ 200,000.00		
PMP Carol Fox Exterior Lighting						\$ 180,000.00					
PMP Jersey Meadow Nature Trail Exterior Lighting			\$ 180,000.00								
PMP Phillip Inne Park Play			\$ 80,000.00	Moved to Gather more research							
PMP Recreation at Civic Center?											
Parks and Recreation & Golf Course Maintenance 12k-15ksqft facility			\$ 1,500,000.00								
Golf Course Clubhouse		\$ 5,600,000.00									
PMP Center Point Easement Trail											
Driving Range Nets	\$ 60,000.00	\$ 80,000.00									
Carol Fox Mini City & Levy		\$ 150,000.00									
Carol Fox Community Built Playground replacement			\$ 75,000.00	\$ 75,000.00	\$ 100,000.00	\$ 100,000.00					
Christmas Tree		\$ 40,000.00									
Ice Rink		\$ 195,000.00									
Automatic Pass through Gates		\$ 30,000.00									
VFD & Pump Station Control		\$ 50,000.00									
		\$ 6,280,000.00	\$ 2,200,000.00	\$ 250,000.00	\$ 200,000.00	\$ 280,000.00	\$ 70,000.00	\$ -	\$ 200,000.00	\$ -	
										\$ 9,480,000.00	

Council engaged in discussion about the lifeguard shortage and the current rate of pay. Parks and Recreation Director Robert Basford explained the shortage. He also mentioned that we are not necessarily losing lifeguards to other lifeguard positions, we are losing them to other companies paying more per hour. The pool schedule was discussed in connection with this shortage. Currently we have eight lifeguards, but obviously need more to service the pool for this season which is 679 hours of service. If we do not get anymore, we could strategically schedule breaks and have intermittent adult swims, but there is a liability with this solution. Some members wanted to know if we raised the rate of pay for lifeguards, would we get more applicants. Director Basford thought it would help.

Lifeguard training costs were discussed. Some members felt that we need to pay more than resorting to strategically scheduled breaks. Incentive programs were discussed. There will be an item on the May 18, 2022 agenda to discuss the lifeguard issue further.

Pool Maintenance was discussed. Also, the services included if we were to contract out for lifeguards.

There was discussion about staffing at the Golf Course and the requested additions.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

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There was discussion about the ice rink. There is one in Fredericksburg. Some members wondered if we could reach out to see what the profits are for such an operation. The ice rink would only operate during the months of December, January, and February. Some Council Members wanted more information about expected revenues. Suggestions were the Woodlands and Conroe; both have these rinks.

The Christmas Tree was discussed. Most members did not favor this and felt it would be better to use this money on the ice rink. City Manager Bleess explained that the tree would be a one-time cost since the tree being proposed is artificial so it can be used over and over. With this explanation, the idea received more support.

Council discussed the options for Founder’s Day. Some members felt that offering a free event prevents you from knowing how many will show up for the event. Also, it was pointed out that security training for events does not recommend offering free events. Attendance at the last event was discussed. Most wanted to continue wrist bands with increased monitoring.

The cost of the fireworks was discussed. The total for both the Founder’s Day and Fourth of July events is \$20,000.

Council appreciated that the Parks and Recreation Department has put together a 10-year CIP. It helps to make better decisions.

Capital Improvements Plan

Item No.	Dept	Projects by Type	Year 1 Proposed FY23
SANITARY SEWER TREATMENT AND COLLECTION IMPROVEMENTS			
1		Rehabilitation/Repair Sanitary Sewer Lines	250,000
2		Lift Station Rehabilitation/Repair	500,000
3		Castlebridge Diffusers	250,000
4		Sewer System Pipe Analysis	\$250,000
5		White Oak Bayou Treatment Plant (40.63% City Share)	490,000
		Total for Sanitary Sewer Improvements	\$ 1,740,000
WATER PRODUCTION/DISTRIBUTION IMPROVEMENTS			
2		Water Meter centralized remote/continuous reading	110,000
3		Water Valve, Exercise, repair	500,000
5		Hydrant and Valve Survey	100,000
20		Seattle Well - Capping/Permit Modification	20,000
		Total for Water Improvements	\$ 730,000
		Total Utility Fund Improvements	\$ 2,470,000

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STREET AND DRAINAGE IMPROVEMENTS			
3	FL	E127 Improvements	1,200,000
9	FL	Elevations FY22 Grant	500,000
14	PW	Street Panels Replacement (2)	105,000
15	PW	Side walk replacements and additions	100,000
17	Street	Congo Street Project	3,400,000
		Total for Street Improvements	\$ 5,305,000
GENERAL COMMUNITY IMPROVEMENTS			
1	FD	Covered Parking area for high water truck, bus	\$ 50,000
2	FD	FD Upstairs Restroom Shower Remodel	\$ 80,000
3	Gen	New City Hall	\$ 10,500,000
4	Gen	Facility Improvements	\$ 50,000
5	PD	Police Bay Door Replacement	\$ 21,000
6	PR	Christmas Tree	\$ 40,000
7	PR	Park Improvements	\$ 50,000
8	PR	Ice Rink	\$ 195,000
9	PR	PMP Dog Park Improvements	\$ 15,000
10	PR	VFD and Pump Station Control	\$ 60,000
11	PR	Carol Fox Mini City and Levy	\$ 150,000
14	PR	PMP Clark Henry Baseball field	\$ 120,000
15	PW	Decorative Street Lights	\$ 300,000
		Total General Community Improvements	\$ 11,801,000
		Total General Fund Costs	\$ 16,908,000
GOLF COURSE IMPROVEMENTS			
	GC	Driving Range Nets	\$ 80,000
		Total Golf Course Fund Costs	\$ 80,000

Council engaged in discussion about water leaks and water loss. There was discussion about the CIP in connection with a new City Hall and where it will be located.

Long Term Flood Recovery Plan

Historical Background

1. Long Term Flood Recovery Plan Completed in September 2017
2. Structural Alternatives Recommended
 - a. Berm Around Jersey Meadow Golf Course
 - b. E100 Channel Improvements
 - c. Wall Street Storm Sewer Improvements
3. Non-Structural Alternatives
 - a. Home Elevations
 - b. Implementation of CRS

Next Fiscal Year Projects and Requests

1. Anticipate Applying for 15-20 Homes in Fall of 2022
2. Anticipated Only 4-5 More Applications Based Upon Interest (60-100 Homes)

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3. New Flood Maps Effective in 2023 Potentially (HCFCD Project Not Jersey Village)
 - a. Flood Way Reduced
 - b. 100-Year Flood Plain Minimal Changes
 - c. 500-Year Flood Plain Expanded

Council engaged in discussion about the Plan and how having the Plan has enabled the City to get some \$15M in federal funds for flood projects.

In closing the presentation, there was discussion about the Congo Street Project and how these costs are increasing, which led to discussion on how increased costs will affect the building of a new City Hall. Council discussed increased costs. Some members felt we must be proactive and do the projects as planned. The planning for projects were also discussed. Streets are streets, but buildings can be designed differently to reduce costs. Not so much for streets. Therefore, the logic of moving forward with projects varies from project to project.

Pricing was discussed further. Some members felt pricing is pricing. Regardless, the various projects being planned need to be discussed in order to make decisions about the cost of the project and what is driving costs.

The flood project was discussed further in terms of the TIRZ3 projects. There was also discussion about the Dog Park and the need for dog waste bags. These bags should be available at all City Parks.

Some members wanted to know if Staff has an approximation for on-going operation costs for next budget year. City Manager Bless went over these costs. He pointed out that staffing is the largest part of operational costs.

There was discussion about sales tax increases. City Manager Bless stated he anticipates some \$350K more in sales taxes and \$750K more in property taxes.

The calendar for tax activities was discussed. For exemptions, any changes must be reported to HCAD by July 1. But the tax rate for budget year 2022-2023 must be done by the August City Council Meeting. Setting the rate and that process was discussed.

With no further discussion on the budget presentation, Mayor Warren called upon each City Council Member for final comments as follows:

Council Member Singleton thanked Staff for their hard work. He congratulated Bob Blevins on his retirement. He did not see anything in the presentation that was unexpected.

Council Member Mitcham stated that she is happy with the numbers. She did state that what we saw today was just a wish list that will later be refined.

Council Member Elect McCrea had no comments.

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Council Member Wasson thanked Bob for his work. He also thanked Staff for all the hard work put into this meeting. He is impressed with the ideas from Staff to keep our City moving forward. Innovation is great and is appreciated.

Mayor Warren stated this is his fifth budget meeting. The process is smooth and he appreciates the efforts of Staff. He thanked Staff for their ideas to do more with less, which results in keeping taxes down for residents. He looks forward to the July budget meetings.

ADJOURN

With no further discussion, the meeting was adjourned at 4:40 p.m.

Lorri Coody, City Secretary



DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 18, 2022, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:01 p.m. with the following present:

- | | |
|----------------------------------|------------------------------|
| Mayor, Bobby Warren | City Manager, Austin Bless |
| Council Member, Drew Wasson | City Secretary, Lorri Coody |
| Council Member, Sheri Sheppard | City Attorney, Justin Pruitt |
| Council Member, Michelle Mitcham | |
| Council Member, James Singleton | |
| Council Member, Gary Wubbenhorst | |

Council Member Sheri Sheppard attended the meeting via video conference.

Staff in attendance: Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kirk Riggs, Chief of Police and Robert Basford, Director of Parks and Recreation.

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Council Member Drew Wasson

C. PRESENTATIONS

1. None

D. ELECTION ITEMS

1. Discussion with possible action to consider Ordinance No. 2022-15, canvassing the returns and declaring the results of the General Election held on May 07, 2022, for the purpose of electing a City Council Members (Place 1, Place 4, and Place 5).

Mayor, Bobby Warren, called the item and opened the sealed envelope containing the canvass report for the May 07, 2022 General Election for the City of Jersey Village. He instructed the members of Council to open their envelopes containing the canvass report and to review same. A summary follows:

<i>Name of Candidate</i>	<i>Mail</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
Councilmember Place No. 1				
Drew Wasson	61	435	191	687
Councilmember Place No. 4				
Jim Fields	39	290	111	440
James Singleton	37	306	146	489
Councilmember Place No. 5				
Jennifer McCrea	64	439	197	700

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Mayor Warren read the returns and announced the following: Drew Wasson, James Singleton, and Jennifer McCrea are duly elected to their respective positions.

Once the Council Members completed their review of the canvass, Mayor Warren called for a motion to approve Ordinance No. 2022-15, canvassing the returns and declaring the results of the General Municipal Election held May 07, 2022.

Council Member Mitcham moved to approve Ordinance No. 2022-15, canvassing the returns and declaring the results of the General Municipal Election held May 07, 2022. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2022-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 07, 2022.

After the Ordinance passed, Mayor Warren stated the following:

This concludes the canvass of the election of the General Election held on May 7, 2022 for the City Jersey Village with a total of 953 voters.

Mayor Warren called the next two items (2 and 3) together.

2. Issuance of Certificate of Election to Newly Elected Officials.

City Secretary, Lorri Coody, delivered Certificates of Election to the newly elected officials Drew Wasson, Council Member, Place 1; James Singleton, Council Member, Place 4; and Jennifer McCrea, Council Member, Place 5.

3. Administer Oath of Office to Elected and newly Appointed Officials.

City Secretary, Lorri Coody, administered the Oath of Office to newly elected officials Drew Wasson, Council Member, Place 1; James Singleton, Council Member, Place 4; and Jennifer McCrea, Council Member, Place 5.

4. Recognition and Presentation of Service Award to Gary Wubbenhorst outgoing Council Member – Place 5, for his years of service to the City of Jersey Village.

Mayor, Bobby Warren, recognized and presented a service plaque to outgoing Council Member Gary Wubbenhorst for his years of service to the City of Jersey Village. Council Member Wubbenhorst, accepting the service plaque, gave a few remarks about his service and thanked the residents for the experience.

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RECESS – Mayor Warren called a recess at 7:13 p.m. for the newly elected members of Council to take their place at the Council dais, and reconvened the meeting at 7:22 p.m.

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Joel Dejean, Houston, Texas, Independent Candidate for US Congress for Texas 38th District. He gave background information about the Columbine massacre. Then he mentioned another massacre in Texas and one in Buffalo, New York. He went on to talk about the Buffalo massacre and how it was related to Nazism. He is against assisting the Ukraine since he believes the US is using Ukraine as a proxy to fight Russia. He tied this back to the measures that are happening around the nation.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430 – Mr. Maloy spoke to City Council about the recent City Council / Staff Budget Meeting for FY 2022-2023. He was concerned about the time and place for which this meeting was held and how it prevented residents from attending. He went on to explain the discussions at the meeting concerning tax exemptions. He also spoke to the cost of the development of a new City Hall on the south side of US Highway 290 and how we now have a new developer for this land. He is opposed to locating City Hall at this location. He would like for this issue to be brought before the residents for a vote. He would also like the Golf Course Clubhouse Project to be taken to the residents for a vote.

Michael Stenbridge, 15422 Jersey Drive, Jersey Village, Texas (832) 880-3809 – Mr. Stenbridge spoke to City Council about his desire to be appointed as a Director to the TIRZ3 Board. While in the past he opposed the TIRZ3 project, he now sees this program as a benefit to his neighbors and to the City. Revitalizing the City is the way to move forward.

Ron Damico, 15521 Jersey Drive, Jersey Village, Texas (713) 478-1232 – Mr. Damico spoke to City Council about his desire to be appointed as a Director to the TIRZ3 Board. He gave background information about his qualifications for this appointment.

Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832-689-9878) – Ms. Henao spoke to City Council about the history of Jersey Village. She provided historical tidbits about various Ordinances passed and approved by the City Council in past years.

F. CITY MANAGER'S REPORT

City Manager Bless gave the following monthly report. There were comments about the Golf Course revenues.

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1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – February 2022, General Fund Budget Projections as of March 2022, Utility Fund Budget Projections – March 2022, and the March 2022 Quarterly Investment Report.**
2. **Fire Departmental Report and Communication Division’s Monthly Report**
3. **Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.**
7. **Code Enforcement Report**

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Item 7 was pulled from the Consent Agenda for further discussion. Accordingly, Item 7 contains discussion information as well as Council’s vote. The vote on Items 1 through 6, and 8 are found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Regular Session Meeting held on April 18, 2022 and the Minutes for the Special Session Meeting held on May 4, 2022.**
2. **Consider Resolution No. 2022-19, receiving the Capital Improvements Advisory Committee’s April 2022 Semiannual Progress Report.**

BACKGROUND INFORMATION:

The Capital Improvements Advisory Committee (CIAC) met on April 18, 2022 to discuss the growth rate, capital improvement projects completed, and impact fees collected and to review the capital improvements projects identified in the Capital Improvements Plan in order to compile their April Semiannual Report covering the first six (6) months of fiscal year 2021-2022.

This item is to receive the April 2022 Semiannual Progress Report prepared at the April 18, 2022 CIAC Meeting.

RESOLUTION NO. 2022-19

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S APRIL 2022 SEMIANNUAL PROGRESS REPORT.

3. **Consider Resolution No. 2022-20, receiving the Planning and Zoning Commission's 2022 Annual Progress Report pertaining to the City's progress in implementing the Comprehensive Plan.**

BACKGROUND INFORMATION:

The Planning and Zoning Commission (P&Z) met on April 18, 2022 to discuss and review of the City's progress in implementing the Comprehensive Plan and to prepare their Annual Progress Report for presentation to City Council on May 18, 2022. The review included the following:

1. The City's progress in implementing the Plan;
2. Changes in conditions that form the basis of the Plan;
3. Community support for the Plan's goals, strategies, and actions; and
4. Changes in State laws.

This item is to receive the 2022 Annual Progress Report prepared at the April 18, 2022 P&Z Meeting.

RESOLUTION NO. 2022-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S 2022 ANNUAL PROGRESS REPORT PERTAINING TO THE CITY'S PROGRESS IN IMPLEMENTING THE COMPREHENSIVE PLAN.

4. **Consider Resolution No. 2022-21, appointing Directors to the Crime Control and Prevention District Board for the term of office beginning May 2022 and ending May 2024.**

BACKGROUND INFORMATION:

The Jersey Village Crime Control and Prevention District, organized and existing under Chapter 363, Texas Local Government Code, is governed by a Board of Directors of seven members appointed by the City Council for terms of two years.

The current members of the board of directors and the termination dates of their terms of office are:

- Drew Wasson – Term ending May 2022
- James Singleton – Term ending May 2022
- Gary Wubbenhorst – Term ending May 2022
- Bobby Warren – Term ending May 2023
- Sheri Sheppard – Term ending May 2023
- Michelle Mitcham – Term ending May 2023

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- Austin Bless – Term ending upon separation from the City

This item is to appoint Directors to the Crime Control and Prevention District Board for the term of office beginning May 2022 and ending May 2024.

RESOLUTION NO. 2022-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING DIRECTORS TO THE CRIME CONTROL AND PREVENTION DISTRICT BOARD FOR THE TERM OF OFFICE BEGINNING MAY 2022 AND ENDING MAY 2024.

5. **Consider Resolution No. 2022-22, appointing Directors to the Fire Control, Prevention, and Emergency Medical Services District Board for the term of office beginning May 2022 and ending May 2024.**

BACKGROUND INFORMATION:

The Jersey Village Fire Control, Prevention, and Emergency Medical Services District, organized and existing under Chapter 344, Texas Local Government Code, is governed by a Board of Directors of seven members appointed by the City Council for terms of two years.

The current members of the board of directors and the termination dates of their terms of office are:

- Drew Wasson – Term ending May 2022
- James Singleton – Term ending May 2022
- Gary Wubbenhorst – Term ending May 2022
- Bobby Warren – Term ending May 2023
- Sheri Sheppard – Term ending May 2023
- Michelle Mitcham – Term ending May 2023
- Austin Bless – Term ending upon separation from the City

This item is to appoint Directors to the Fire Control, Prevention, and Emergency Medical Services District Board for the term of office beginning May 2022 and ending May 2024.

RESOLUTION NO. 2022-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING DIRECTORS TO THE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD FOR THE TERM OF OFFICE BEGINNING MAY 2022 AND ENDING MAY 2024.

6. **Consider Ordinance No. 2022-16, amending Chapter 66, Article II, Section 66-72(a) of the Code of Ordinances of the City of Jersey Village, entitled “No Parking/Tow-Away Zone Designated” to correct a scrivener's error pertaining to the requirements**

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for Congo Street from its intersection with Senate Avenue to its intersection with Solomon Street; providing a penalty; providing for severability; providing for publication; and providing an effective date.

BACKGROUND INFORMATION:

Recently, it was brought to the attention of City Staff that a scrivener's error has been discovered in the City's Code of Ordinances at Chapter 66, Section 66-72(a) requiring a correction to the requirements for no parking/tow-away zones for Congo Street from its intersection with Senate Avenue to its intersection with Solomon Street.

Currently, the Code of Ordinances restricts the no parking to the north side of Congo along this section when it should restrict the parking to the south side.

The Proposed Ordinance makes the correction.

ORDINANCE NO. 2022-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING CHAPTER 66, ARTICLE II, SECTION 66-72(A) OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, ENTITLED "NO PARKING/TOW-AWAY ZONE DESIGNATED" TO CORRECT A SCRIVENER'S ERROR PERTAINING TO THE REQUIREMENTS FOR CONGO STREET FROM ITS INTERSECTION WITH SENATE AVENUE TO ITS INTERSECTION WITH SOLOMON STREET; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

- 7. Consider Ordinance No. 2022-17, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$104,000 by decreasing various line items from Department 30 (Public Works) and Department 39 (Parks) and increasing various line items in Department 11 (Administration) by \$104,000.**

BACKGROUND INFORMATION:

With the departure of the Public Works Director an opportunity has arisen to bring the Parks, Public Works, and Recreation departments under one umbrella. Historically the staff in these departments utilize the same facilities and they still share equipment. As a way to increase efficiencies and bring better cohesion to these three areas, the City Manager is proposing to reorganize these to do away with the Director level positions and create an Assistant City Manager position that would be over all three areas. The Parks and Recreation Director would become the Assistant City Manager.

The plan would reclassify the Engineer in Training (EIT) position into a project manager position to oversee projects city wide. They would be the person in the field for the upcoming streets projects and would also take the lead on the multitude of projects that are forecast in the CIP. They would also assist with other projects that are not CIP, but

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The plan would also reclassify the Public Works Administrative Assistant position to a Public Works Manager position. That position would oversee Streets, Utilities, Fleet, and Building Maintenance.

The third position, which would be new, would be a Community Development Manager position. This position would oversee Code Enforcement, Building Permits, and would also focus on economic development. A person that could focus on economic development has been one of the Comprehensive Plan goals since 2016. For this fiscal year we budgeted for a Building Official. However, our contract with BBG is working extremely well and in my opinion, it is in the best interest of the city to not fill the position and continue to utilize our contract.

This plan does not increase the number of city employees. It also fits within budgeted amounts that already exist. It is a net zero impact plan that provides for a better oversight of city services and projects, while achieving several comprehensive plan goals.

This plan also shows the commitment to staff. As we strive to be one of the best places to work, we can show staff there are opportunities to move up. We have the staff that we have trained for years to learn and better themselves and we have the opportunity to promote good people to use their skill sets in a better way.

Council engaged in discussion about this proposal. Council congratulated Staff on this innovative approach since it saves money, provides a better experience for our residents, and better opportunities for our employees. Kudos to Staff. Council is excited about this proposal and the investment in our existing Staff.

With no further discussion on this matter, Council Member Mitcham moved to approve Ordinance No. 2022-17, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$104,000 by decreasing various line items from Department 30 (Public Works) and Department 39 (Parks) and increasing various line items in Department 11 (Administration) by \$104,000. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, and McCrea

Nays: None

Abstain: Council Member Singleton

The motion carried.

ORDINANCE NO. 2022-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN THE AMOUNT NOT TO EXCEED \$104,000 BY DECREASING VARIOUS LINE ITEMS FROM DEPARTMENT 30

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(PUBLIC WORKS) AND DEPARTMENT 39 (PARKS) AND INCREASING VARIOUS LINE ITEMS IN DEPARTMENT 11 (ADMINISTRATION) BY \$104,000.

- 8. Consider Ordinance No. 2022-18, amending Section 66-146 “Definitions” and Section 66-150 “Authority to Enforce Article” of Article IV “Junked Vehicles” of Chapter 66 “Traffic and Vehicles” of the Code of Ordinances of the City of Jersey Village; providing a penalty; providing for severability; providing for publication; and providing an effective date.

BACKGROUND INFORMATION:

In a review of the Junk Vehicle Ordinance with the Code Enforcement Officer and our municipal prosecutor we noticed that our ordinance is slightly outdated when compared to state law. This ordinance change would conform our ordinance to state law.

We are also adding the Code Enforcement Officer into our ordinance as a person who can enforce the ordinance. Previously the Building Official or Police Chief would have to do so.

ORDINANCE NO. 2022-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING SECTION 66-146 “DEFINITIONS” AND SECTION 66-150 “AUTHORITY TO ENFORCE ARTICLE” OF ARTICLE IV “JUNKED VEHICLES” OF CHAPTER 66 “TRAFFIC AND VEHICLES” OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

Item 7 was removed from the consent agenda. The discussion and vote for the removed item can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

Council Member Wasson moved to approve items 1 through 6 and 8 on the Consent Agenda. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

H. REGULAR AGENDA

- 1. Consider Resolution No. 2022-23, electing a Mayor Pro Tem.

With limited discussion, Council Member McCrea moved to nominate Michelle Mitcham to serve as Mayor Pro Tem. Council Member Wasson nominated James Singleton to serve as Mayor Pro Tem. Council Member Sheppard seconded the nomination for

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Michelle Mitcham and Mayor Warren called for the vote on electing Council Member Mitcham as Mayor Pro Tem. The vote follows:

- Ayes: Council Members Sheppard, Mitcham, and McCrea
- Nays: Council Members Wasson and Singleton

The motion carried.

RESOLUTION NO. 2022-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ELECTING A MAYOR PRO TEM.

2. Consider Resolution No. 2022-24, assigning Council Members to serve as liaison to various city committees and boards.

Mayor Warren called the item, stating that the only Boards/Committees without a liaison are the Board of Adjustment and the Golf Course Advisory Committee. He asked for discussion on the matter, and if there would be any changes in the current assignments. The consensus was as follows:

- | | |
|--|------------------|
| Planning and Zoning Commission and | Drew Wasson |
| Capital Improvements Advisory Committee | Jennifer McCrea |
| Building Board of Adjustment and Appeals | Michelle Mitcham |
| Parks and Recreation Advisory Committee | Sheri Sheppard |
| Golf Course Advisory Committee | Jennifer McCrea |
| Board of Adjustment | James Singleton |
| TIRZ2 | James Singleton |
| TIRZ3 | |

With no further discussion on this item, Council Member Wasson moved to approve Resolution No. 2022-24, assigning Council Members to serve as liaison to various city committees and boards as discussed. Council Member McCrea seconded the motion. The vote follows:

- Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea
- Nays: None

The motion carried.

RESOLUTION NO. 2022-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMITTEES.

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3. Consider Resolution No. 2022-25, appointing a Director to fill the unexpired term ending December 31, 2023 for position two on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).

City Secretary Coody introduced the item. Background information is as follows:

The Tax Increment Reinvestment Zone No. 3 Board consists of nine (9) Directors, to include a member from the State Senate and House of Representatives as well as a member from each taxing unit located within the TIRZ3 District.

In order to serve on the TIRZ No. 3 Board, with the exception of the State Senator and State House Representative members, all other Board members shall be at least eighteen (18) years of age and own real property in TIRZ No. 3 or be an employee or agent of a person that owns real property in TIRZ No. 3. Any Board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the Board.

Katie Moore, who serves in position two on the Board has tendered her resignation because she no longer resides within the boundaries of the TIRZ3 District.

This item is to appoint a Director to fill the unexpired term ending December 31, 2023 for position two on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3).

Applications of two (2) interested residents were included in the meeting packet.

Council discussed the appointment. Council Member Wasson nominated Michael Stembridge for the appointment. Council Member Sheppard seconded the nomination.

With no further discussion on the matter, Council Member Wasson moved to approve Resolution No. 2022-25, appointing Michael Stembridge as Director to fill the unexpired term ending December 31, 2023 for position two on the City of Jersey Village Tax Increment Reinvestment Zone No. 3 (TIRZ No. 3). Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2022-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A DIRECTOR TO FILL THE UNEXPIRED TERM ENDING DECEMBER 31, 2023, FOR POSITION TWO ON THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 3 (TIRZ NO. 3).

REGULAR MEETING OF THE CITY COUNCIL
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- 4. Consider Resolution No. 2022-26, appointing alternate non-voting members to alternate positions A1, A2, and A3 on the Parks and Recreation Advisory Committee for the unexpired term ending September 30, 2023.**

City Secretary, Lorri Coody introduced the item. Background information is as follows:

The Parks and Recreation Advisory Committee consists of seven (7) regular voting members and three (3) alternate non-voting members.

Currently, all three (3) alternate non-voting member positions are vacant. Vacancies occurring in the alternate positions are filled by Council for the unexpired term of the vacated alternate member office. The current term of office for all alternate members began on October 1, 2021 and will expire on September 30, 2023.

This item is to appoint alternate non-voting members to serve on the Parks and Recreation Advisory Committee.

Applications of four (4) interested residents are included in the meeting packet.

Council engaged in discussion about the applicants. After discussion, the consensus for the appointments are as follows:

Alternate 1 – Nancy Manlove
Alternate 2 – Rachel Beazley
Alternate 3 – Robin Taylor

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2022-26, appointing alternate non-voting members to alternate positions A1, A2, and A3 on the Parks and Recreation Advisory Committee for the unexpired term ending September 30, 2023, as discussed. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Sheppard, Mitcham, and McCrea

Nays: Singleton and Wasson

The motion carried.

RESOLUTION NO. 2022-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ALTERNATE NON-VOTING MEMBERS TO ALTERNATE POSITIONS A1, A2, AND A3 ON THE PARKS AND RECREATION ADVISORY COMMITTEE FOR THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2023.

- 5. Consider Resolution No. 2022-27, appointing a Commissioner to fill the unexpired term ending September 30, 2023 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.**

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City Secretary, Lorri Coody introduced the item. Background information is as follows:

The Planning and Zoning Commission is a seven-member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant position.

Effective May 18, 2022, Jennifer McCrea, who served in position two for this Commission, tendered her resignation to take a seat on City Council. Her resignation is included in the meeting packet. Ms. McCrea has served on the Commission since her appointment in January of 2019.

In order to prepare for this item, a notice was placed on the City's website, in the JV Star, and on the City's Facebook Page. Additionally, while some applications may have been submitted sometime ago, all applicants have been contacted in order to confirm their continued desire for appointment.

Applications of five (5) interested candidates are included in the meeting packet.

After discussion on the matter, Council Member Singleton moved to approve Resolution No. 2022-27, appointing Ashley Brown as Commissioner to fill the unexpired term ending September 30, 2023 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried

RESOLUTION NO. 2022-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2023, FOR POSITION TWO ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.

- 6. Consider Resolution No. 2022-28, awarding the bid and authorizing the City Manager to enter into a contract with Main Lane Industries LTD for the Seattle Street Reconstruction Project.**

City Manager, Austin Bless introduced the item. Background information is as follows:

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On May 3 city staff received bid documents related to the Seattle Street Reconstruction project. The city received bids from 5 companies for the project. Each bid was ranked against the following matrix:

	Max Points
Experience	20
Capacity -Staff	4
Capacity - Workload	4
Capacity - Plan	4
Capacity - Financial	4
Capacity - Understanding	4
Cost	40
Total Score	80

The City and Engineer worked together to ensure the bids were done in compliance with all applicable federal, state, and local standards.

The bid and ranking results are as follows:

	Gulf Coast Limestone	Greenscape Six	Marcon Services	Conrad Construction	Main Lane Industries
Experience	0	15	20	20	20
Capacity -Staff	0	3	4	4	4
Capacity - Workload	0	4	3	4	4
Capacity - Plan	0	4	4	4	4
Capacity - Financial	3	3	2	4	4
Capacity - Understanding	0	4	3	4	4
Cost	37	39	39	36	40
Total Score	40	72	75	76	80
Bid Price	\$ 3,586,121.88	\$ 3,343,273.00	\$ 3,404,859.70	\$ 3,650,926.50	\$ 3,298,505.00

The engineers estimate for this project was just over \$2 million.

The City has received nearly \$624,835 from the Congressional Community Funded Projects towards the water lines for the project. I am also working with HCFCFCD to secure \$225,978 for the storm sewer improvements for this project. The plan is to utilize approximately \$1,500,000 in American Rescue Plan funds for this project as week. The remaining \$947,962 would come from the Capital Improvement Fund.

Council engaged in discussion about street improvements in terms of inflation and cost of goods and the effects of same on future products. City Manager Bless stated that moving

REGULAR MEETING OF THE CITY COUNCIL
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forward, projects similar to the Seattle Street Reconstruction project will be in the neighborhood of \$4 million.

With no further discussion on the matter, Council Member McCrea moved to approve Resolution No. 2022-28, awarding the bid and authorizing the City Manager to enter into a contract with Main Lane Industries LTD for the Seattle Street Reconstruction Project. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried

RESOLUTION NO. 2022-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AWARDED THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MAIN LANE INDUSTRIES LTD FOR THE SEATTLE STREET RECONSTRUCTION PROJECT.

7. Discuss and take appropriate action regarding staffing and pool hours of operation for the 2022 pool season, including consideration of Resolution No. 2022-29, authorizing the City Manager to enter into a contact for pool management services.

Director of Parks and Recreation, Robert Basford introduced the item. Background information is as follows:

As we approach the upcoming pool season, staff has requested feedback from council pertaining to the upcoming pool schedule, and potential staffing scenarios listed below.

Without changing service to our stakeholders, the pool is set to operate for 679 hours this season starting May 28, 2022 and closing September 6, 2022. We typically employ 15-18 lifeguards and 2 cashiers each pool season. Within this number, we include 2-4 pool managers paid at a higher rate. Each one-hour shift will utilize 1 cashier, 3-4 lifeguards and 1-2 pool managers for a total of 6 employees on staff each hour. We historically have 3 guards on stand, two off assisting with routine pool maintenance, taking a break or assisting from the pool deck if needed and we rotate every 30 minutes. We are currently set to pay our cashier \$9 per hour, our lifeguards \$11 per hour and our pool managers \$13 per hour and currently have a budget of \$50,000. As of May 10, 2022 we have the potential to hire 7 lifeguards dependent on certification, interview, and pre-employment screening. As of May 18, 2022 we have the potential to hire 8 lifeguards.

Due to the industry labor shortage we have to consider some alternatives in order to achieve optimal service for our residents. Agencies nearby are experiencing a similar issue when it comes to staffing and there is evidence that this problem is statewide and beyond.

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Alternative options:

1) Consider raising the rate of pay for lifeguards and pool managers:

Classification	Hours	Set Cashier Rate	Rate options		
			\$11 & \$13 per hour	\$13 & \$15 per hour	\$18 & \$20 per hour
		9\$/hour			
Lifeguard	2100		\$ 23,100.00	\$ 52,500.00	\$ 63,000.00
Cashier	700	\$ 6,300.00	\$ -	\$ -	\$ -
Manager (+\$2 per hour)	1400		\$ 18,200.00	\$ 21,000.00	\$ 28,000.00
Total wage expense			\$ 47,600.00	\$ 79,800.00	\$ 97,300.00
Budget Impact			\$ -	\$ 29,800.00	\$ 47,300.00

2) Consider entering into a pool management contract

Contract 1				Contract 2	
Sunny Days Pool Management			Company	Swim Houston Pool Management	
May 28 - September 6			Pool Dates	May 28 - September 6	
679			Hours	600	
yes			Staffing Cashier	yes	
yes			Swim lessons (in house)	yes	
yes			pool rentals (additional fee)	yes	
\$ 105,000.00			Cost	\$	95,060.00

3) Consider a combination of a rate adjustment combined with reduced pool hours to minimize the budget impact.

It is important to note that raising lifeguard rates may currently impact pool schedule/hours for the first few weeks of the season as we work to fill our staff.

Council engaged in discussion about this item and the various options. The contracts were discussed. Some members felt that we should strike option 2 because of the obligations and requirement outlined in the contracts are not reasonable. It was felt that increasing the hourly rate is a better option for moving forward. Some members were surprised at the current \$11 per hour, stating that the rate should be higher. Some felt that \$13 to \$15 would be more reasonable, especially with the competition from other cities in the area. It was pointed out that residents use and want the pool for summer fun. The proposal of cutting the hours was discussed. Most were in favor of increasing the hourly rate to \$13 to \$15 per hour. This rate was discussed. Some members felt that there should be a flat rate of \$15 per hour regardless of position.

Some members pointed out that typically City Council does not set hourly rates of pay. City Manager Bless stated that this is true and based upon the discussions had this evening he is in a position to set the rates and come back to Council at a later date for a

REGULAR MEETING OF THE CITY COUNCIL
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budget amendment. At the end of the day, City Council wants the pool open for the enjoyment of residents.

City Manager Bless stated that we have enough in the budget to take us through the end of June or early July. With this in mind, some members felt we should increase the hourly rate and have staff come back to Council for a budget amendment in the future. It was pointed out that until we get more staff, the pool will operate at reduced hours.

There was no motion on the Resolution. The resolution FAILED for lack of a motion.

RESOLUTION NO. 2022-29 - FAILED

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SWIMMING POOL MANAGEMENT SERVICES.

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Mitcham: Council Member Mitcham thanked Gary Wubbenhorst for his service and welcomed Council Member McCrea to the Council. She wished all a Happy Father's Day.

Council Member Sheppard: Council Member Sheppard thanked Council Member Wubbenhorst for his service and welcomed Council Member McCrea to the Council.

Council Member Wasson: Council Member Wasson also thanked Council Member Wubbenhorst for his service to the City. He welcomed Council Member McCrea to the Council, stating that he is looking forward to great discussions. He wished all a Happy Father's Day and Memorial Day.

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Council Member Singleton: Council Member Singleton thanked Council Member Wubbenhorst for his service. He thanked all who voted in the recent election. He encouraged residents to attend Memorial Day Services.

Council Member McCrea: Council Member McCrea thanked Council Member Wubbenhorst for his service. She appreciates the residents putting their trust in her. Go Astros.

Mayor Warren: Mayor Warren recognized Bob Blevins on his retirement. He has 19 years with City of Jersey Village and 48 years in the industry. He will be missed. Congrats to Council Member McCrea. He thanked Council Member Wubbenhorst for his service to the City.

J. ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:47 p.m.



Lorri Coody, TRCM, City Secretary

MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 6, 2022 AT 7:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:00 p.m. with the following present:

Mayor, Bobby Warren

City Manager, Austin Bless

Council Member, Drew Wasson

Council Member, Sheri Sheppard

Council Member, Michelle Mitcham

Council Member, James Singleton

Council Member, Jennifer McCrea

City Secretary, Lorri Coody and City Attorney Justin Pruitt were not present at this meeting.

B. CITIZENS' COMMENTS - Any person desiring to address Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

C. RECESS THE SPECIAL SESSION

Mayor Warren recessed the Special Session at 7:03 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.072 Deliberations about Real Property.

D. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

E. ADJOURN EXECUTIVE SESSION

Mayor Warren adjourned the Executive Session the Executive Session at 9:05 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

F. RECONVENE THE SPECIAL SESSION

G. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:05 p.m.

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F2

AGENDA SUBJECT: Set the time, date, and place for a public hearing on the proposed fiscal year 2022-2023 Municipal budget.

Department/Prepared By: Lorri Coody

Date Submitted: June 6, 2022

EXHIBIT: Resolution No. 2022-30

BACKGROUND INFORMATION:

In accordance with Section 102.006 of the Local Government Code, a municipality shall hold a public hearing on its proposed budget and shall provide for public notice of the date, time, and location of the hearing.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-30, setting the 18th day of July 2022 at 6:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2022-2023 municipal budget.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2022-2023 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: On the 18th day of July 2022, at 6:00 p.m., in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas, the City Council will hold a public hearing giving all interested parties the right to appear and be heard on the proposed fiscal year 2022-2023 municipal budget. However, the City Council may hold the public hearing through video or telephone conference if social distancing restrictions are still in place during the scheduled hearing time.

Section 2: The City Secretary of the City of Jersey Village is hereby authorized and directed to cause notice of such public hearing to be published once in the newspaper having general circulation in Harris County not earlier than the 30th or later than the 10th day before the date of the hearing.

PASSED AND APPROVED this the **20th** day of **June 2022**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F3

AGENDA SUBJECT: Consider Ordinance No. 2022-19, receiving the Planning and Zoning Commission’s Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** February 22, 2022

EXHIBITS: Ordinance 2022-19
Exhibit A - Planning and Zoning Commission’s Preliminary Report

BACKGROUND INFORMATION:

One of the goals in the Comprehensive Plan is to “Encourage quality Community-orientated Retail and Restaurants”, “Encourage quality Community-orientated Entertainment”, to update city codes to conform to the Comprehensive Plan, and to “Review existing development codes to identify incompatibility with the vision and desired uses (higher quality restaurants, services, and entertainment), and to protect residential neighborhoods.”

To that end, on June 15, 2022, the Commission prepared its preliminary report recommending that City Council make amendments to the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1.

This item is to receive the Planning and Zoning Commission’s preliminary report and call a joint public hearing for July 18, 2022.

RECOMMENDED P&Z ACTION:

MOTION: To approve Ordinance No. 2022-19, receiving the Planning and Zoning Commission’s Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

ORDINANCE NO. 2022-19

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION’S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE PROPOSAL TO AMEND THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 14, ARTICLE I, SECTION 14-5 BY ADDING DEFINITIONS FOR CERTAIN USES; AND BY AMENDING CHAPTER 14, ARTICLE IV, SECTION 14-109.1(A) TO INCLUDE ADDITIONAL USES IN ZONE J-1.

WHEREAS, one of the goals in the Comprehensive Plan is to “Encourage quality Community-orientated Retail and Restaurants”, “Encourage quality Community-orientated Entertainment”, to update city codes to conform to the Comprehensive Plan, and to “Review existing development codes to identify incompatibility with the vision and desired uses (higher quality restaurants, services, and entertainment), and to protect residential neighborhoods;” and

WHEREAS, to that end, on June 15, 2022, the Commission prepared its preliminary report recommending that City Council make amendments to the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1; and

WHEREAS, the City Council desires to call a joint public hearing with the Commission on the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

Section 2. The Planning and Zoning Commission’s Preliminary Report as it relates to the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as “Exhibit A” and is fully incorporated herein for all purposes.

Section 3. The City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 6:00 p.m., July 18, 2022, on the proposal to amend the Jersey Village Code of Ordinances at Chapter 14, Article I, Section 14-5 by adding definitions for certain uses; and by amending Chapter 14, Article IV, Section 14-109.1(a) to include additional uses in Zone J-1.

Section 4. The City Secretary be, and she is hereby, directed to give notice of such public hearing as may be provided by law.

PASSED, APPROVED, AND ADOPTED this 20th day of June 2022.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

EXHIBIT A

PLANNING AND ZONING COMMISSION'S
PRELIMINARY REPORT – JUNE 15, 2022
DISTRICT J1 AMENDMENTS

EXHIBIT A

PLANNING AND ZONING COMMISSION'S
PRELIMINARY REPORT – JUNE 15, 2022
DISTRICT J1 AMENDMENTS



**CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION
PRELIMINARY REPORT
USE REGULATIONS FOR DISTRICT J-1**

The Planning and Zoning Commission has met on June 15, 2022, in order to review the Jersey Village Code of Ordinances as they relate to amendments to Chapter 14, Article IV, Sections 14-5 definitions and 14-109.1(a) concerning the Use Regulations in zoning District J-1 and, if appropriate, prepare for presentation to Council on June 20, 2022, a Preliminary Report in connection with any suggested amendments.

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended to reflect amendments to Chapter 14, Article IV, Sections 14-5 definitions and 14-109.1(a) concerning the Use Regulations in zoning District J-1.

These preliminary changes to the City’s comprehensive zoning ordinance are more specifically detailed in the proposed ordinance attached as Exhibit “A.”

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 15th day of June 2022.

s/Rick Faircloth, Chairman



ATTEST:

s/Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

Exhibit A

Proposed Ordinance

ORDINANCE NO. 2022-xx

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14 “BUILDING AND DEVELOPMENT”, ARTICLE I “GENERAL”, SECTION 14-5 “DEFINITIONS” BY ADDING DEFINITIONS FOR CERTAIN USES; BY AMENDING CHAPTER 14, ARTICLE IV, DIVISION 2, SECTION 14-109.1(a) TO INCLUDE ADDITIONAL USES IN ZONE J-1; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

WHEREAS, the Planning & Zoning Commission has issued its report and has recommended amendments to Chapter 14, Article I, Section 14-5 Definitions and Chapter 14, Article IV, Section 14-109.1(a) concerning Use Regulations in Zone J-1; and

WHEREAS, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendments; and

WHEREAS, the City Council of the City of Jersey Village now deems that such requested amendments to the zoning ordinance are in accordance with the comprehensive plan and are appropriate to grant; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Chapter 14, Article I, Section 14-5 “Definitions” of the Code of Ordinances, City of Jersey Village, Texas is hereby amended to read as follows (with added language being shown as underlined in bold and deleted language being shown as struck through, and with such amended language to be included in the appropriate alphabetical order within the existing portion of Section 14-5):

“Cannabidiol Shop (CBD Shop). A business establishment for which more than fifteen percent (15%) of sales are derived from the retail sale of products related to or derived from CBD oil (cannabidiol) or hemp. This includes, but is not limited to, oils, vitamins, supplements, food, personal care, and garments.”

Section 3. Chapter 14, “Building and Development,” Article IV. *Zoning Districts*, Division 2, Section 14-109.1(a) of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding the language underlined and deleting the language struck through to read and provide as follows:

“Chapter 14 – BUILDING AND DEVELOPMENT

....

Sec. 14-109.1(a). Regulations for district J-1 (fourth business district).

....

“(a) Use regulations. No building or land shall be used and no building shall be erected, moved, or altered in district J-1 except for one or more of the following uses:

(1) All uses permitted in district J; **and**

(2) Pawnshops; **and**

(3) CBD Shop”

Section 4. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction shall be fined in accordance with Section 1-8 of the City Code. Each day of violation shall constitute a separate offense.

Section 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2022.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F4

AGENDA SUBJECT: Consider Ordinance No. 2022-20, amending the General Fund and the Capital Replacement Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022 in the amount not to exceed \$475,000 by increasing line items 01-12-9795 (Transfer to Capital Replacement) by \$475,000 and in the Capital Replacement Fund by increasing line item 07-71-9795 (Transfer from General Fund) by \$475,000.

Department/Prepared by: Isabel Kato

Date Submitted: June 2, 2022

EXHIBITS: [Ordinance 2022-20](#)
[Exhibit A](#) – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$ 475,000.00
	Amount Budgeted:	\$ 0
	Appropriation Required	\$ 475,000.00

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

During the FY 2020-2021 City of Jersey Village Audit, our auditors concluded that since the Capital Replacement fund is an Internal Service fund it should not receive grant revenues, only transfer from the other funds. At the end of Fiscal Year-2021, the City received part of the awarded American Rescue Plan moneys. Some of these moneys were applied to the Capital Replacement Funds. The auditors suggested a correcting entry as part of the audit findings applying these moneys to the General fund. With this budget amendment, we are transferring these funds back to the Capital replacement since the expenditures were budgeted in this fund.

RECOMMENDED ACTION:

MOTION: Approve Ordinance No. 2022-20, amending the General Fund and Capital Replacement Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022 in the amount not to exceed \$475,000 by increasing line item 01-12- 9795 (Transfer to Capital Replacement Fund) by \$475,000 and in the Capital Replacement Fund increasing line item 07-71-9795 (Transfer from General Fund) by \$475,000.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

ORDINANCE NO. 2022-20

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND AND CAPITAL REPLACEMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022 IN THE AMOUNT NOT TO EXCEED \$475,000 IN THE GENERAL FUND BY INCREASING LINE ITEM 01-12-9795 (TRANSFER TO CAPITAL REPLACEMENT) AND \$475,000 IN THE CAPITAL REPLACEMENT FUND BY INCREASING LINE ITEM 07-71-9795 (TRANSFER FROM THE GENERAL FUND)

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2021, and ending September 30, 2022, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with Exhibit A attached hereto and made a part hereof; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby amended by increasing the appropriation to the account contained therein as provided in the attached:

- Exhibit A – General Fund Budget Amendment line item 01-12-9795 (Transfer to Capital Replacement fund) and Capital Replacement Budget Amendment line item 07-71-9795 (Transfer from General fund)

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 20th day of June 2022

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	<u>01-12-9795</u>	<u>\$475,000</u>
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>Capital Rep Fund</u>	<u>07-71-9795</u>	<u>(\$475,000)</u>

Justification

This is to apply the monies received from the American Rescue Plan Act back to the Capital Replacement fund.

Requested by: Isabel Kato

Signed: Isabel Kato Digitally signed by Isabel Kato Date: 2022.06.02 16:15:22 -05'00' Date 06/02/2022

<p>Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist</p> <p>Signed: <u>Isabel Kato</u> <small>Digitally signed by Isabel Kato Date: 2022.06.02 16:18:30 -05'00'</small></p> <p>Date: <u>06/02/2022</u></p>	<p>City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Signed: <u>Austin Bless</u> <small>Digitally signed by Austin Bless Date: 2022.06.08 09:59:13 -05'00'</small></p> <p>Date: _____</p>
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Exhibit A

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F5

AGENDA SUBJECT: Consider Resolution 2022-31, designating the Assistant City Manager as Acting City Manager during temporary absences or disabilities of the City Manager.

Dept./Prepared By: Austin Bless, City Manager **Date Submitted:** June 8, 2022

EXHIBITS: [Resolution No. 2022-31](#)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

From time to time, the city manager is absent from the city for an extended period. It is important to provide for continuity of government to ensure the proper function of the city when the manager is absent. The City Charter section 5.01 states:

By letter filed with the city secretary, the city manager may designate, subject to council approval, a qualified city administrative officer to be acting city manager during his temporary absences or disabilities. The council may revoke such designation at any time and appoint another person acting city manager to serve during such times; and if the city manager fails to make such designation, the council may appoint an acting city manager to serve during such times. The council may remove an acting city manager at any time.

It is my desire to designate the Assistant City Manager as Acting City Manager when I am absent from the city for an extended period. It is also my desire to designate the Fire Chief and Police Chief as alternates should the Assistant City Manager not be available to serve.

RECOMMENDED ACTION:

MOTION: Approve Resolution 2022-31, designating the Assistant City Manager as Acting City Manager during temporary absences or disabilities of the City Manager.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING THE ASSISTANT CITY MANAGER AS ACTING CITY MANAGER DURING PERIODS OF TEMPORARY ABSENCE OR DISABILITY OF THE CITY MANAGER.

WHEREAS, for various reasons, the city manager may be called upon to be absent from the city for extended periods of time, and,

WHEREAS, for purposes of maintaining continuity of government, it is important to clearly delineate an administrative chain of command for the city, and,

WHEREAS, Section 5.01 of the City Charter provides the City Manager may designate an Acting City Manager, subject to Council approval, to serve in the city manager’s absence;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The designation of the Assistant City Manager to serve as Acting City Manager during periods of temporary absence or disability of the city manager is hereby approved.

Section 2. The designation of the Police Chief or Fire Chief to serve as Acting City Manager during periods of temporary absence or disability of both the City Manager and Assistant City Manager is hereby approved.

PASSED AND APPROVED this 20th day of June 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: June 20, 2022

AGENDA ITEM: F6

AGENDA SUBJECT: Consider Resolution No. 2022-32, amending the Purchasing Policy for the City of Jersey Village.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** June 8, 2022

EXHIBITS: [Resolution No. 2022-32](#)
[EXA](#) – Purchasing Policy

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

The state is requesting the city update our purchasing policy to include two items that we have to follow per federal law for any purchasing that utilizes federal funding. These are things we already do, as we are required to do it as part of the grant fund utilization.

The two items are below:

Davis-Bacon Labor Standards Compliance

To ensure compliance with General Wage Decision and the Davis-Bacon Labor Standards provisions, the City will perform bi-weekly spot checks of contractor’s certified payrolls for all workers on CDBG construction projects to ensure that employee wage rates and classifications are in compliance with Title I of the Housing and Community Development Act of 1974. The City will also review any corrected payrolls to ensure that discrepancies are addressed accordingly and in a timely manner. In addition, contractors will be required to make additional payments, if needed, and documented on a supplemental correction payroll, within 30 days of written notice.

Federal Awards

All procurements made by the City of Jersey Village involving the expenditures of Federal Funds will be conducted in accordance with the procedures set forth by this Policy. This Policy is in accord with all applicable Federal, State, and local government statutes and regulations, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards, 2 CFR 200.18 to 2 CFR 200.327. It is the policy of the City of Jersey Village to conduct all procurements in the highest ethical manner, and in accordance with all applicable laws and regulations. To the extent required by law and regulation, and to the maximum extent practical, the City will conduct all procurement transactions in a manner providing full and open competition, consistent with the standards set forth by 2 CFR 200.319. Subject to specified cost thresholds and documented delegation of authority, all procurements will be reviewed by the City Manager and Finance Director to ensure compliance with this Policy. Additionally, the City will review the current 2 CFR 200 contract provision and incorporate it into construction contracts, as applicable.

We have also made some small changes to reflect how we handle purchase orders in the InCode 10 financial system and using a digital bid process rather than a paper based bid process.

RECOMMENDED ACTION:

Motion: To approve Resolution No. 2022-32, amending the Purchasing Policy for the City of Jersey Village.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-32

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE CITY OF JERSEY VILLAGE PURCHASING PROCEDURES IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 252 PURCHASING AND CONTRACTING AUTHORITY OF MUNICIPALITIES.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

That the City of Jersey Village Purchasing Procedures, a copy of which is attached hereto as “Exhibit A” and made a part hereof, is hereby reviewed and approved in compliance with the Texas Government Code, Purchasing and Contracting Authority of Municipalities Chapter 252.

PASSED AND APPROVED this the 20th day of June A.D., 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY OF JERSEY VILLAGE ADMINISTRATIVE PROCEDURES		
SUBJECT: Purchasing Procedures	ORIGINAL EFFECTIVE DATE: 12/20/93	REVISED DATE: 6/20/2022
APPROVED:		

INTRODUCTION

Public purchasing is the process of acquiring all goods and services by a public entity that is necessary to provide the public with the services they require.

Public purchasing has several goals:

- To purchase the proper good or service to suit the City’s needs.
- To obtain the best possible price for the good or service.
- To have the good or service available where and when it is needed.
- To assure a continuing supply of needed goods and services.
- To guard against any misappropriation of the City.

Public purchasing must also assure:

- Responsible bidders are given a fair opportunity to compete for the government’s business. This is done partially by the statutory requirements for competitive bids and proposals, and partially by the City’s own purchasing procedures.
- Safeguarding of public funds. To insure that the best value is received for the public dollar.
- Public spending is not used to enrich elected officials or government employees, or to confer favors on favored constituents.

The efficiency and effectiveness of any program depends on good, sound principles of management. Purchasing is not different. There are common, basic principles of purchasing that can be applied to any purchasing program to make it operate to the best advantage of any government.

Whenever there is a question, see **Chapter 252, Texas Local Government Code** for details.

ETHICAL STANDARDS

Public employees must discharge their duties impartially so as to assure fair competitive access to governmental procurement by responsible contractors. Moreover, they should conduct themselves in such a manner as to foster public confidence in the integrity of the City of Jersey Village procurement operation.

To achieve the purpose of these procedures, it is essential that those doing business with the City of Jersey Village also observe the ethical standards prescribed here.

1. It shall be a breach of ethics to attempt to realize personal gain through public employment with the City of Jersey Village by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics to attempt to influence any public employee of the City of Jersey Village to breach the standards of ethical conduct set forth in these procedures.
3. It shall be a breach of ethics for any employee of the City of Jersey Village to participate directly or indirectly in procurement when the employee of the City of Jersey Village knows that:
 - the employee or any member of the employee's immediate family has a financial interest pertaining to the procurement;
 - a business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
 - any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
4. **Gratuities.** It shall be a breach of ethics to offer, give or agree to give any employee or former employee of the City of Jersey Village, or for any employee or former employee of the City of Jersey Village to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering or advice, investigation, auditing, or in any other advisory capacity in any preceding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract of subcontract, or to any solicitation or proposal therefore pending before this government.
5. **Kickbacks.** It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a

contract to the prime contractor or higher tier subcontractor for any contract for the City of Jersey Village, or any person associated therewith, as an inducement for the award of a subcontract or order.

6. **Contract Clause.** The prohibition against gratuities and kickbacks prescribed above shall be conspicuously set forth in every purchasing contract and solicitation for purchase.
7. **Confidentiality.** It shall be a breach of ethics for any employee or former employee of the City of Jersey Village to knowingly use confidential information for actual or anticipated personal gain, or for the actual or anticipated gain of any person.

Much of what is written in these Purchasing Procedures is governed by statutory requirements of local, state or federal origin. The requirements of the statutes have been incorporated into our internal system. Circumvention or disregard of these procedures and/or policies may result in disciplinary action or termination.

AUDITING

Auditing is the process of examining information (such as data and original documents), operations (such as workflow, physical layout and documents in use), requirements (such as laws, procedures, policies), staff (such as personnel and level of training) and results of operations (such as reports of operations, results of statistical tests and counts) to determine the mathematical accuracy, legality, propriety, efficiency, and effectiveness of operations. It is a process of determining whether all transactions are properly recorded in the accounts and appropriately reported to management, and whether the office is operating to the best advantage.

Internal (or management) audits will be done periodically by Finance of the purchases made by the City. Internal audits are typically concerned with increased efficiency and effectiveness in the purchasing process.

Certain objectives should be followed in purchasing to ensure that:

1. All transactions are properly authorized.
2. All ordering procedures are correctly followed.
3. Competitive bidding and proposal statutes are complied with.
4. Purchases should be sales tax free.
5. All other purchasing statutes are followed completely.
6. Materials, supplies, services and capital assets purchased are received and recorded by the appropriate department.
7. Materials, supplies and capital assets received are properly safeguarded and accounted for.
8. Operations conform to prescribed procedures and policies.
9. Operations are being conducted in the most efficient and effective manner.
10. Sufficient funds must be appropriated before the obligation is incurred.

Davis-Bacon Labor Standards Compliance

To ensure compliance with General Wage Decision and the Davis-Bacon Labor Standards provisions, the City will perform bi-weekly spot checks of contractor's certified payrolls for all workers on CDBG construction projects to ensure that employee wage rates and classifications are in compliance with Title I of the Housing and Community Development Act of 1974. The City will also review any corrected payrolls to ensure that discrepancies are addressed accordingly and in a timely manner. In addition, contractors will be required to make additional payments, if needed, and documented on a supplemental correction payroll, within 30 days of written notice.

Purchases That Utilize Federal Funding

All procurements made by the City of Jersey Village involving the expenditures of Federal Funds will be conducted in accordance with the procedures set forth by this Policy. This Policy is in accord with all applicable Federal, State, and local government statutes and regulations, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards, 2 CFR 200.18 to 2 CFR 200.327. It is the policy of the City of Jersey Village to conduct all procurements in the highest ethical manner, and in accordance with all applicable laws and regulations. To the extent required by law and regulation, and to the maximum extent practical, the City will conduct all procurement transactions in a manner providing full and open competition, consistent with the standards set forth by 2 CFR 200.319. Subject to specified cost thresholds and documented delegation of authority, all procurements will be reviewed by the City Manager and Finance Director to ensure compliance with this Policy. Additionally, the City will review the current 2 CFR 200 contract provision and incorporate it into construction contracts, as applicable.

TYPES OF PURCHASES

There are several different types of purchases. They are as follows:

Non-Stocked Items

These items are not stocked or warehoused by the City. They may or may not be a standardized item, but are not in such constant demand as to be considered a supply or other stocked item. These items are procured by either bids or negotiated price quotes, according to the statutory or local requirement.

Stocked or Warehoused Items

These items are in such constant usage by the City that they are stocked routinely. These items are usually purchased on annual contracts with provisions to replenish stocks as needed. These items should be standardized to the maximum extent possible. Commonly used office products will be maintained in a central location managed by the designated department.

Emergency

Emergency purchases are made to meet a critical, unforeseen need to the City. Because the City's ability to serve the public would be impaired if purchases are not made immediately, emergency purchases are exempt from standard purchasing procedures.

Sole Source

Sole source purchases are goods and services available from only one supplier. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. These purchases are exempt from the standard bidding requirement. Departments may be required to certify that only one supplier is available. It is a violation of this policy and may lead to disciplinary action to state a vendor is sole source when other sources are available.

Services

The City purchases a variety of services. The services are usually obtained through contracts or agreements.

PURCHASING PROCEDURES

When a department recognizes the need for a commodity, it should first check existing stock to see if the item is available. If the commodity is a stock item, the department may utilize the item. If the item is not maintained in stock, the department should begin the purchasing procedure.

Bid pricing and bidding limits are established to ensure that sizable purchases are subjected to fair competition among available, responsible vendors. But even though certain purchases are exempt for some reason from the statutory or local ordinance requirements for bids, the department shall maintain adequate controls over purchases to insure compliance with these procedures. Procedures are put in place to ensure that the user is not splitting orders to escape the bidding requirements. A periodic internal audit will be done to ensure all procedures are being followed.

State Law and City policy requires seeking competitive pricing or bids for the item or service to be purchased. The procedures for obtaining the competitive bids are categorized by level of expenditure.

The five categories by order of magnitude of expenditure are defined below.

Competitive Bidding

It is the policy of the City of Jersey Village to use competitive principles in awarding all public contracts of any amount with very limited exceptions. This includes the purchase and lease of goods, the purchase of services, and construction projects. These competitive principles will apply to all departments and divisions of the city. Competitive bidding means letting the available vendors compete with each other to provide goods and/or services.

Competitive bidding ensures that public monies are spent properly, legally, and for public projects only, and that the best possible value is received for the money. Secondly, it gives those qualified and responsible vendors who desire to do business with the City a fair and equitable opportunity to do so.

Formal Bids

Formal competitive bidding and competitive proposals are required by statute for purchases amounting to \$50,000 or more. Insurance must be competitively bid for expenditures of more than \$50,000. Items over \$50,000 that are purchased through statewide contracts are exempt from the bidding requirements as authorized by state statute.

All formal bids for goods, services, or contractual needs will be initiated through the requesting department.

The formal bid procedure typically takes at least 4 weeks before a bid is awarded. Bids shall be completed using a digital service, such as CivCast. The initiating department will be responsible for vendor solicitation prior to the bid opening and vendor notification after the bids are considered and approved by the City Council. All legal advertising will be through the City Secretary's office.

After receipt, the City Secretary will keep the bids and related information in the central files. A copy will be furnished to the department.

In formally bidding out a purchase, the following general requirements apply:

- The bids are to be advertised, based on the specifications and conditions of purchase developed by the department. All formal bids shall be submitted digitally for processing. The City Secretary will be responsible for advertising of the bid request.
- Bids are received until a certain future date and hour set out in the specifications. After that date and time, no further bids are accepted.
- The bids are opened at the specified date and hour, and submitted to City Council. Generally the lowest and best responsible bid is accepted, but only one bid may be accepted. If no bid is found to be acceptable, the entire bidding process must be repeated.

Bids may be subject to bonding requirements: where there is a question of applicability, request confirmation from the City Attorney. This is to ensure that if the bidder attempts to withdraw after his bid is accepted, the City will not suffer loss.

Competitive Proposals

Competitive proposals are similar to competitive bids, but are limited in scope by Texas statutes. They can only be used for procurements of high-technology products or services. The definition of "high technology" is somewhat vague. Purchasers should keep abreast of recent developments in this area.

- The specification is written using performance standards rather than the description of the good or service. The specification also lists the factors by which the proposal will be judged, and the weight to be given to each factor.

- Vendors submit proposals of their own design for a system to satisfy the requirement set forth in the proposal. Proposals may incorporate entirely different hardware or services to accomplish the same performance.
- After proposals are received, the government may enter into negotiations with as many vendors as have submitted feasible proposals in order to arrive at the best possible proposal for each vendor.

Informal Bids

Purchases of items or services costing less than \$50,000 are not required to go through the formal bid process. However, all purchases should undergo a competitive process to insure the best and lowest price possible to the city.

Purchases \$50,000 and Over

Purchases of \$50,000 or more are formally bid out as described earlier. Upon award of the bid to the lowest, best responsible bidder by Council the initiating department shall input and submit a Purchase Requisition to Finance for issuance of a purchase order. Receipt of the goods or services shall only occur after issuance of the purchase order.

Purchases Between \$10,000 and \$49,999

When a purchase falls below formal bid limits, but costs between \$10,000 and \$49,999, the following procedures shall apply:

- a) Written request for price quotations shall be sent to at least three vendors; wherever possible, requests for quotations should be sent to five or more vendors. Where a list of vendors is maintained, the list should be rotated so that, over time, all vendors are contacted an approximate equal number of times.
- b) The request for price quotations will be on a Quote sheet (see Exhibit 9302-1). It should contain at least the following information.
 - 1) name and address of vendor;
 - 2) description of item;
 - 3) quantity required;
 - 4) last date quotations accepted;
 - 5) approximate date delivery is required; and,
 - 6) terms and conditions of purchase.
- c) The standard form should request certain specific information, such as:
 - 1) total or unit price, as specified;
 - 2) the date through which quoted price will be effective;
 - 3) an estimate of shipping cost if applicable; and

- d) The request for price quotations should require that the quoted price would be honored during the stated period.

All contracts (purchases for expenditures involving \$10,000 or more) must be expressly approved in advance by the City Council, and accompanied by the required Texas Ethics Commission Form 1295 if:

- a) the expenditure is not specifically budgeted,
- b) the City proposes to award the bid to other than the low bidder meeting specifications, or
- c) less than three bids are received and the vendor(s) is not a sole source supplier.

Purchases Costing between \$3,000 and \$9,999

Where a purchase costs \$3,000 or more but less than \$9,999, the following procedures shall apply:

- a) Written or telephone requests for price quotations are made to at least three vendors. The list of vendors should be rotated so that all vendors are contacted an approximate equal number of times.
- b) For telephone price quotations, certain information should be provided to the vendor, including at least the following:
 - 1) description of item;
 - 2) number of items required;
 - 3) date delivery required, as accurately as possible; and,
 - 4) the terms and conditions of purchase.
- c) Whether a written or telephoned price quotation is received, certain specific information should be obtained, and recorded in writing, such as:
 - 1) the name and address of the vendor;
 - 2) total of unit price, as specified;
 - 3) date through which quoted price will be effective;
 - 4) name of representative giving the quote; and,
 - 5) the specific product offered, if not already stated.
- d) After receipt of the quotes, a Quote Sheet shall be completed (see Exhibit 9302-1). The department will then complete the purchase order requisition process as described in the section below. The purchase requisition shall specify the lowest, best responsible quote for the item to be purchased.

Purchases Under \$3,000

Purchases under \$3,000 are to be made by authorized individuals using charge accounts at selected vendors. The charge receipt shall be signed and returned immediately to the department for completion. The department shall immediately approve the purchase and transmit the charge receipt to Finance as described in the accounts payable procedures to complete the purchasing process. Where a department wishes to maintain an accurate day-to-day account of its expenditures, funds should be encumbered through the purchase order system.

Purchases \$50 and Under

If the item is \$50 or under, it may be purchased using p-cards or petty cash funds. Petty cash procurement is used for the purchase of small quantity general supply items. The major advantage of a petty cash purchase is the immediate payment to the vendor. The vendor's original sales receipt is attached to a petty cash voucher and given to the petty cash custodian for reimbursement.

THE PURCHASE ORDER PROCESS

Requisitioning is formally requesting that a purchase order be issued. The Purchase Order authorizes a purchase to be made. The purchase order issuance process begins with requesting (requisitioning) the purchase order. Each department shall make requisitions for its purchasing needs. The requisition process includes a system of authorization and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.

The requisition process shall be through an electronic process. The electronic purchase requisition system originates in the Financial Software. Each department is responsible for completing the electronic purchase order process. Preparation must be done far enough ahead of the date that the goods/services are needed to allow adequate time for following the procedures established in these procedures.

All requests shall be processed within five working days. If a request is to be held (for budget transfers, vendor quotation forms to be sent out, etc.) or cannot be processed within a five day period, the initiating department will be notified immediately. When additional funds are needed the requesting department will submit a budget transfer/amendment for the required funds.

Upon completion of the data input, the initiating department will scan and/or convert the backup documents into a "pdf" file and attach the documents to the Purchase Order in the content management system of the financial software.

Approval Authorization:

There are three levels of approval provided for issuance of a purchase order. Department directors are authorized to approve purchase orders for their departments without further approvals up to a defined level. The next level of approval is the department director and the finance director. Finally, for purchase orders over a specified level, the purchase order must be approved by the department director, the finance director and the city manager.

The levels required for the various approvals are as follows:

APPROVAL LEVEL	UP TO	IF OVER BUDGET
Department	\$3,000 or greater	\$500.00 or greater
Finance	\$5,000 or greater	\$500.00 or greater
City Manager	\$10,000 or greater	\$2,000.00 or greater

It is the responsibility of the department directors, the finance director and the city manager to check the Financial Software program on a daily basis, after 2:00 p.m. to approve the purchase orders.

The Purchase Order will be approved by the Finance Director (verifying availability of funds) and the City Manager (approving the purchase) in the financial software. The approved copy of the Purchase Order will be sent by the accounting specialist to the vendor. This will confirm the purchase of the item(s).

Upon receipt of the purchased item(s) a Payment Authorization Form shall be issued by the receiving department, authorizing payment for the purchased item(s) and noting the purchase order number and that the payment will be a closeout of the P.O. Items purchased through purchase orders may receive partial payments. Where this occurs, the purchase order number and the notation that the payment is a partial payment must be made on the payment authorization.

EXCEPTIONS TO THE PURCHASING CYCLE

As with any set of guidelines there will be exceptions. This section will deal primarily with those more common exceptions to the normal purchasing cycle with the understanding that the exceptions will only apply when there is a legitimate and obvious need. Following is a list of the most common exceptions to the normal purchasing cycle:

1. emergency situations;
2. purchasing under blanket or open P.O.;
3. training and seminars/memberships, subscriptions, registrations and publications;
4. media advertising;
5. contracting for personal/or professional services;
6. maintenance contracts and construction contracts.

Emergency Situations

An emergency is commonly described as an unforeseen situation, which adversely and unduly affects the life, health, or convenience of the citizens of Jersey Village; or, a circumstance that would cause a loss to the City (such as an inordinate amount of down time). If an emergency arises during normal work hours, the affected director or the director's authorized representative shall:

1. notify the City Manager and/or Finance Director of the situation;

2. the department will immediately initiate the purchase order requisition process;
3. as soon as possible, all related paperwork, i.e. invoices, parking slips, or any backup relating to the purchase will be forwarded to Finance for the files.

If an emergency should arise after regular hours, the department director or the director's authorized representative may proceed with the emergency acquisition on the next regular day of business, the department will issue a confirming requisition, a brief explanation of the purchase will be forwarded to Finance. When a purchase order number is issued the user department will forward that number to the appropriate vendor.

Purchasing Under Blanket Order or Open Purchase Order

Often a department will do business with a single source vendor several times in a short span i.e. and for the same item (Municipal Garage with an auto parts supplier). The City may desire to take advantage of any quantity discounts or to fix the price of the items over the purchasing period. In this instance it is more practical to issue a blanket purchase order or open purchase order number to the vendor than to process each individual purchase. Caution should be exercised in utilizing the open purchase order to assure that departments do not exceed budgeted amounts or duplicate purchases. Periodic checking should be done to verify low prices.

Blanket purchase orders shall cover specific items (i.e. 16" radial tires) and a maximum quantity to be purchased over the lifetime of the purchase order (i.e. 100 16" radial tires). The City may purchase less than the actual quantity authorized but not more.

Training, Seminars, Memberships, Subscriptions, Registrations, and Publications

A purchase order is not required for expenses incurred in connection with training and seminars, memberships, subscriptions, registrations and publications. However, departments are responsible for maintaining budget allowances. The City Manager must approve all expenditures for training and seminars according to the established policy.

Legal Advertising

A purchase order is not required for legal advertising expenses. A copy of the publication shall be attached to the invoice and sent to Finance for processing.

Contracting for Personal/Professional Services

A Purchase Order will be required for all personal/professional service contracts. Contracting for professional services (engineering consultant, rate analyst, etc.) will be the responsibility of the department seeking such services. Any goods or services consumed in conjunction with a contracted professional service must be acquired through normal purchase procedures. It shall be the responsibility of the contracting department to notify Finance of the closing or expiration of the contract.

Maintenance Contracts and Construction Contracts

A purchase order will be required for maintenance and construction contracts such as computer maintenance and engineering contracts. Contracting for maintenance and construction services will be the responsibility of the department seeking such services. It shall be the responsibility of the contracting department to notify Finance of the closing or expiration of the contract.

SUPPLY AGREEMENTS

The purpose of a supply agreement is to contract the acquisition of commodities, as they are needed from a chosen vendor at a fixed price for a specified period of time. These agreements are formally bid and vendors are approved by City Council. These contracts eliminate the necessity of bidding commodities each time they are needed while allowing the City quantitative purchasing at optimum prices.

Bid data is compiled by listing items and estimated quantities to be utilized over a specific period of time. Quantities are to be estimates only and vendors are advised that actual purchases may vary 25 percent, more or less, than estimated quantities. Purchase orders will be issued for each individual purchase.

There are provisions in the contract for vendors to follow if the increased cost of an item to the vendor exceeds the selling price contracted to the City. Documentation is to be provided before a line item or lot can be re-bid.

Contracts will be awarded on per item, per lot, or all or none basis; decision for award will be at the discretion of the director whose department will be utilizing the commodities. The contract should also contain a termination clause applicable to both parties; thirty days written notice of intent to cancel is required to conclude the contract.

MAINTENANCE CONTRACTS AND SERVICE AGREEMENTS

Where feasible, the City may enter into yearly contractual agreements with selected vendors for various maintenance services. These contracts may include, but not be limited to, office machine maintenance, cleaning services, pest control, and equipment rental agreements. Negotiation of these contracts and agreements is the responsibility of the responsible department head. A digital copy of the agreement shall be provided to the City Secretary for the permanent records.

RECEIVING MERCHANDISE/SERVICES

When receiving ordered goods, the responsible department will conduct an initial inspection of the merchandise to determine its condition. A comparison is made of the goods received against the product specifications as established by the City. Once determination has been made that the article(s) received are to the Purchase Order specifications, the items are then placed in use and a Receiving Report forwarded to Finance to complete the purchasing process.

Damaged or Defective Merchandise

If the merchandise is damaged or defective, the division performing the inspection should notify the Vendor. Arrangements should then be made for return and/or replacement of the merchandise. Payment should not be authorized for damaged or defective merchandise. Finance should be notified of the problem and a "hold" placed on the purchase order.

Incomplete/Partial Orders

In the event an order is incomplete, an inquiry should be made for scheduled shipment of the remaining order. Authorization for payment of a partial order is accomplished by signing the ticket indicating the purchase order number, date, vendor and items received and then forwarding this information along with a payment authorization, specifically noting a partial payment of a purchase order to Finance for processing.

VOIDING A PURCHASE ORDER

A purchase order may be voided through the use of the Purchase Requisition Form. The initiating department shall complete a Purchase Requisition Form as if it were requesting a purchase order; the information being taken from the open purchase order. In the description (justification) section of the form the initiating department will request that the purchase order be voided and the reason for voiding the purchase order. The form will be forwarded to finance and the city manager's office for approval. Once all approvals are obtained finance will void the purchase order.

FIXED ASSETS

A fixed asset is categorized by two factors: (1) whether the initial cost of the item is \$5,000 or more, and (2) if the anticipated useful life exceeds one year. Examples of fixed assets include office machines, furniture, vehicles and equipment (clothing items are excluded from fixed assets). All inquiries should be forwarded to Finance. Where a purchase meets the definition of a fixed asset, the user department will complete a Fixed Asset Inventory Processing Form in a method that is prescribed by the Finance Department.

INSPECTION OF GOODS

The inspection of ordered goods will be accomplished at one of three locations, depending upon the nature of the commodity ordered.

At the Department

The ordering department will be responsible for inspecting, upon delivery, all normal stock items and general use goods ordered. Any discrepancies (damages, improper specifications, etc.) noted upon initial inspection will be reported in writing to the freight carrier and/or the originating vendor. The ordering department must be aware of arrival for inspection purposes.

At the Vendor's Location

Special order items involving technical specifications and a substantial investment may require inspection at the point of origin. Such items include: rolling stock, heavy equipment,

fabricated machinery, etc. Pre-delivery inspections will be conducted by an authorized representative of the requesting department.

At the Job Site

Inspections at the job site will be used to insure compliance with specifications and to determine that the ordered goods will actually perform and function for which they were purchased. Examples of goods and materials that will require on the job inspections are concrete, asphalt, pre-coated stone, and specialized equipment which has passed pre-delivery inspection.

TESTING

Two basic formats of testing should be performed on products: pre-testing, and post-purchase testing.

The first, pre-testing, will utilize value analysis and research and development methodology. This procedure will involve conducting practical in-house field tests on new product samples supplied by various manufacturers for the purpose of determining useful life versus total cost. Departments will be selected from time to time to participate in field tests on new products with the necessary instructions on how to monitor and maintain the test climate. Results of the tests will be analyzed to determine the economic feasibility of purchasing that particular product based on cost and performance.

The second method of testing, post-purchase, will be employed after a particular item has been purchased. This method will be applied to high-cost capital goods whose normal life cycle exceeds one year. The purpose of testing and monitoring after the purchase is to gather enough data on which to base future purchases. If the performance of a product over its life is rated at an unacceptable level, it will be documented as such by test data and not be considered for purchase in the future. This method of testing will be particularly applicable to motorized and heavy equipment. Test data will be obtained from operating records as maintained by the department and repair facilities.

PROPERTY SALVAGE AND DISPOSAL

Many items may outlive their usefulness and become unserviceable or obsolete. If it is found that the item is no longer serviceable to the City it shall be reported to the employee charged with maintaining the inventory of fixed assets for ultimate disposal. A Fixed Asset Inventory Processing Form must be filled out by the user department and the item transferred to the designated department for storage and ultimate disposal by the most advantageous (to the city) method.

Upon approval by the City Manager, surplus materials and equipment may be disposed of in one of the following methods:

1. public auction;
2. trade-in on new equipment;
3. sealed bids;

4. destruction as unsalvageable;
5. donation to non-profit organization or
6. negotiated price by Council.

SPECIFICATIONS

All well-written specifications are the product of concentrated group effort and are worth preserving. They represent the fruits of lengthy deliberation and study, combined with past experiences, and are essential to any efficient purchasing program.

Specification Definition

A specification is a concise description of a good or service an entity seeks to buy, and the requirements the vendor must meet in order to be considered for the award. A specification may include requirements for testing, inspection or preparing an item for delivery, or preparing or installing it for use. The specification is the total description of the purchase.

Specification Purpose

The purpose of any specification is to provide purchasing personnel with clear guides to purchasing, and to provide vendors with firm criteria of minimum product or service acceptability. A good specification has four characteristics:

1. **It sets the minimum acceptability of the good or service.** The term minimum acceptability is key, since the vendor must know the minimum standard to determine what to provide. Too high a standard means tax dollars will be wasted. Too low a standard, and the good or service will not meet the expectations of the user.
2. **It should promote competitive bidding.** The maximum number of responsible vendors should be able to bid to the specification. Restrictive specifications decrease competition.
3. **It should contain provisions for reasonable tests and inspections for acceptability of the good or service.** The methods and timing of testing and inspecting must be indicated in the specification. Tests should refer to nationally recognized practices and standards, whenever possible.
4. **It should provide for an equitable award to the lowest responsible bidder.** The buyer obtains goods or services that will perform to expectations, and the vendor is able to provide the goods or services at an equitable agreed price.

Who Prepares the Specifications?

Specifications may be obtained from a number of sources. In-house personnel, usually in the using division, often prepare the specific standards although outside agencies may also be used.

Where to Obtain Specifications

Often it will be necessary for the user department to write its own specifications. However it is a good idea to first try to obtain existing specifications. Specifications may be obtained from the vendors and other governmental units. Further, Appendix A to this document provides a list of sources for assistance in developing specifications.

Specification Types

There are a number of types of specifications that are commonly used. The names may vary by the source describing them, but the following are the most commonly used terms. A single specification may be a combination of two or more of these types, especially the first two.

Design Specifications

Detailed descriptions of a good or service, including such things as details of construction or production, dimensions, chemical composition, physical properties, materials, ingredients and all other details needed for the provider to produce an item of minimum acceptability. Design specifications are usually required for construction projects and custom produced items and for many services.

Performance Specifications

Where the goods and/or services are described in terms of required performance. They may include such details as required power, strength of material, test methods and standards of acceptability and recommended practices.

Combination Specifications

Combines elements of both design and performance specifications. Some features of each are included to allow a vendor to use ingenuity to meet the performance needs of the government and also to require certain necessary design characteristics. This is probably the most common type of specification.

Brand-Name Specifications

Lists a good or service by brand name, model and other identifying specifics, in order to limit the bidding to a single preferred product. Since this type of specification discourages competition, it should not be used unless the item is the only one which will satisfy the government's requirement. This type specification is useful for purchasing replacement parts where only the brand name item will work.

Brand Name or Equal Specifications

Similar to brand name specifications, except that products equal to the characteristics of the named brand are specified as acceptable.

Qualified Products List Specifications

Based on a list of products, identified by manufacturers' name and model numbers, which are the only items that will be acceptable. These are used when quality is such a critical factor and testing so lengthy or expensive that the government wants to stay with proven products.

Standard Specifications

Using a single specification for one or more goods/services that are ordered on a recurring basis and that have the same general purpose saves time in the long run. The same specification is used each time an order is placed or bids are advertised. Examples are office supplies, paper, janitorial supplies and copier service contracts. Standardized specifications will usually be more complete and detailed than one-time specifications.

Specifications Writing

The following steps should be followed in writing a specification.

- Step 1. Determine that an acceptable specification is not available and a new one must be written or an old one must be revised.
- Step 2. Gather data for the specification. Sources are:
 - a) using department - Determine their needs and requirements
 - b) vendors and manufacturers
 - c) trade associations for that commodity, service or product
 - d) other local government, state, federal and Canadian specifications and standards
 - e) private or public standards-writing organizations, such as:
 - 1) ASTM-American Society for Testing and Materials
1916 Race Street, Philadelphia, Pennsylvania 19103
 - 2) SAE - Society of Automotive Engineers
 - 3) ASHRAE-American Society of Heating, Refrigeration and Air-Conditioning Engineers
 - 4) Many, many others. Contact the vendor for the commodity or a trade association for the commodity for information.
- Step 3. Analyze and evaluate the data based on requirements.
- Step 4. Decide on parameters for the item of service and set minimum levels of acceptance so that the items purchased will meet the needs of the City.
- Step 5. Write the proposed specification. Use a standard format for all specifications to ensure uniform preparation, and to promote easier understanding by users of the specification.
- Step 6. Where applicable, and especially for standardized specifications, circulate the specification to:
 - a) all potential users

- b) vendors on the vendor list that supply the item of service

Request their comments. You should strongly suggest that vendors submit comments promptly, since the final specification will be binding on all vendors. Users should comment on unsatisfactory aspects of the specification to avoid protests later.

Step 7. Analyze and evaluate comments on the proposed specification:

- a) tabulate recommended changes
- b) evaluate the affect on proposed specification
- c) discuss with users

STANDARDIZATION

Purpose

Standards are used in the writing of specifications, as well as in drawing plans for construction and manufacture. They are necessary to provide a universally recognized reference to measures for quality, quantity, size and so forth.

Definition

A standard, as defined in Webster's New Collegiate Dictionary, is "something set up and established by authority as a rule for the measure of quantity, weight, extent, value or quality." A standard may be expressed in weight, length, composition, purity, diameter or a combination of these and other measures and description.

Authority

Standards are established by authority. Therefore, they must be set up by a recognized body of authority in the particular field of use. These are such organizations as the Air Conditioning and Refrigeration Institute, and the Underwriters Laboratory, Inc. Standards setting organizations may also be governmental organizations, such as the National Bureau of Standards, which acts as the official setter of standards in the United States.

Most governments buy large quantities of several goods and services, such as office supplies, maintenance supplies, automobiles supplies and so on. In many governments, the individual departments buy these items on their own, whatever kind and brand they want, as they need them. However, it's almost always much more efficient and cheaper to consolidate these individual purchases and buy standardized items using standard specifications.

Value

Standardization enables you to get the best value for your dollars. It allows you to establish a City wide standard quality for needed items, while taking advantage of economies of scale (larger purchases for lower cost), fewer items to service, and increased purchasing efficiency (fewer orders to place). Many routinely needed items can be purchased on annual contracts at a great savings to the City.

Planning Ahead

Setting standards and developing a standardization program requires a sincere effort by all concerned. Purchasing must, together with user departments and input from suppliers, decide on the requirements for items to be included in the standardization program. Then, of course, all purchases of the standardized items must be made from that specification only.

Here are the steps in establishing a standardization program.

- Step 1. **Determine the good or service to be standardized.** Products are selected based on the criteria.
- Step 2. **Develop selection criteria.** Few governments will select a product based solely on its being the highest quality on the market. Criteria should include minimum acceptable quality, availability, cost, service requirements, availability of service, cost of service and others. Remember that the item selected should be as compatible as possible with those in use.
- Step 3. **If required, develop a standard specification for the good or service.** A standard specification will accomplish the goals mentioned above, while allowing the department making the purchase to proceed in a routine way to procure the items.
- Step 4. **If products are to be procured from a qualified products list, evaluate the products.** Use consumer reports, experience of users and actual testing. Use whatever means that will allow you to make the best decision possible about which product(s) to select as the standard.
- Step 5. **Purchase all items on the list of standardized products from the specifications developed.** Exceptions should only be on an emergency basis with full justification.

SAMPLE SPECIFICATION FORMAT

Specification for good or service

- 1.0 **Scope and Intent**
 - 1.1 Scope: Explain title and summarize the applicable
 - 1.2 Intent: State use of the item and using department.
- 2.0 **Definitions and Applicable Documents**

- 2.1 Definitions: Define technical and critical terms where necessary.
- 2.2 Applicable Documents: List and reference all documents referred to in this specification, including title, edition or issue number, year of publication and publisher or originating organization. If necessary, state where the document(s) can be located.
- 3.0 **Requirements**
 - 3.1 Performance Requirements and Characteristics: List all functional needs and performance requirements. Include work related needs which the item must achieve.
 - 3.2 Design Features and Requirements: List all design requirements, including materials, manufacturing standards and directions, dimensions, physical characteristics of all kinds, and workmanship standards.
 - 3.3 Other Requirements: List any requirements not covered in the first two sections.
- 4.0 **Quality Assurance**
 - 4.1 Test Requirements: List any testing requirements including sampling, inspection, laboratory certifications and other quality control requirements.
 - 4.2 Remedies and Penalties: List all remedies available to the government for non-compliance with specifications. Detail penalties on the provider for failure to perform or comply.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F7

AGENDA SUBJECT: Consider Ordinance No. 2022-21, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VII, entitled “Catalytic Converters”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date.

Department/prepared by: Kirk Riggs, Chief of Police **Date Submitted:** June 8, 2022

EXHIBITS: Ordinance No. 2022-21

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

The Texas Local Government Code at Section 54.004 authorizes home-rule municipalities to enforce ordinances necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants. As such, staff proposes an Ordinance amendment to address catalytic converter thefts in our City.

In connection with same, the National Insurance Crime Bureau has reported that the claims of catalytic converter thefts rose nationwide from 3,389 in 2019 to 14,433 in 2020 and during the first four months of 2022, the Jersey Village Police Department recorded 30 catalytic converter thefts, compared to 12 catalytic converter thefts throughout the entirety of 2020.

Since catalytic converter thefts are sometimes associated with violent crimes including aggravated assaults and aggravated robberies, the proposed ordinance will allow our Police Department to arrest violators on a class C misdemeanor.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-21, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VII, entitled “Catalytic Converters”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

ORDINANCE NO. 2022-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING CHAPTER 42 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTITLED “OFFENSES AND MISCELLANEOUS PROVISIONS”, BY ADDING A NEW ARTICLE VII, ENTITLED “CATALYTIC CONVERTERS”; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jersey Village, Texas (the “City”) is a home-rule municipality pursuant to section 5 article 11 of the Texas Constitution and as such, is vested with the power of local self-government; and

WHEREAS, Section 54.004 of the Texas Local Government Code authorizes home-rule municipalities to enforce ordinances necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants;

WHEREAS, the National Insurance Crime Bureau has reported that the claims of catalytic converter thefts rose nationwide from 3,389 in 2019 to 14,433 in 2020; and

WHEREAS, in the first four months of 2022, the Jersey Village Police Department recorded 30 catalytic converter thefts, compared to 12 catalytic converter thefts throughout the entirety of 2020; and

WHEREAS, catalytic converter thefts are sometimes associated with violent crimes including aggravated assaults and aggravated robberies; and

WHEREAS, it is the desire of the City Council (the “Council”) of the City to outlaw the possession of catalytic converters without appropriate documentation; and **NOW THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

SECTION 1. THAT the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. THAT the Code of Ordinances, City of Jersey Village, Texas is hereby amended by adding a new Article “Catalytic Converters” to Chapter 42 “Offenses and Miscellaneous Provisions”, with such Article to be numbered VII, which Article reads as follows:

“Secs. 42-205 – 42-214. Reserved.

ARTICLE VII – CATALYTIC CONVERTERS

Sec. 42-215. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates a different meaning:

Catalytic converter means an exhaust emission control device of any vehicle, or any part

or material thereof, that reduces toxic gases and pollutants from internal combustion.

Sec. 42-216. - Sale or transfer of a catalytic converter.

It shall be unlawful for any person or entity to purchase or receive a catalytic converter from any person or entity, unless, in addition to any other requirements set forth in this article, the person or entity selling or transferring the catalytic converter presents verifiable documentation to the purchasing or receiving person or entity that includes:

- (1) The name, address, and phone number of the person or entity purchasing or receiving the catalytic converter; and
- (2) The name address, and phone number of the person or entity selling or transferring the catalytic converter; and
- (3) The year, make, model, and vehicle identification number of the vehicle from which the catalytic converter was removed;
- (4) A copy of the certificate of title or other documentation indicating that the person or entity selling or transferring the catalytic converter has an ownership interest in the vehicle from which the catalytic converter was removed; and
- (5) Any other applicable information required by Chapter 1956 of the Texas Occupations Code.

Sec. 42-217. - Filing of verifiable documentation, photographs, and other information regarding the sale or transfer of a catalytic converter.

Upon the completion of the sale or transfer of a catalytic converter, the person or entity that purchased or received the catalytic converter shall:

- (1) Take a photograph of:
 - a. All sides, or if round, both halves of the catalytic converter;
 - b. the serial number of the catalytic converter; and
 - c. any applied number (such as an etched serial number, VIN, etc.) on the catalytic converter; and,
- (2) Provide to the Jersey Village Police Department, in a format and manner as prescribed by the Department, the verifiable documentation regarding and the photographs of the catalytic converter required by this article, and any and all other applicable information regarding the catalytic converter required by law.

Sec. 42-218. - Penalty.

It shall be unlawful for any person to possess a catalytic converter that does not have the verifiable documentation, photographs, and other information filed with the Jersey Village Police Department as required in this article. An offense under this article is punishable by the imposition of a penalty as set forth in section 1-8 of this Code.”

SECTION 3. THAT, a person who violates a provision of this Ordinance is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or

permitted. Each offense, upon conviction, is punishable by a fine not exceeding \$500.00.

SECTION 4. THAT, in the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 5. THAT, the Council hereby directs the City Secretary to publish the caption of the Ordinance as required under and according to State law.

SECTION 6. THAT, this Ordinance shall be in full force and effect upon the date of its passage by the Council.

PASSED AND APPROVED THIS 20TH DAY OF JUNE 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F8

AGENDA SUBJECT: Consider Ordinance No. 2022-22, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VIII, entitled “Donation Containers”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** June 8, 2022

EXHIBITS: Ordinance No. 2022-22

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

Over the past several years the Houston area has seen a proliferation of donation boxes being placed on private property. These donation boxes can become a source of illegal dumping, blight, and litter. Many of these boxes become a place for people to discard junk rather than make donations of items with value.

While our zoning ordinances do address these types of things in a limited fashion, we want to be proactive and ensure the city has effective tools to control this potential problem. Staff is recommending an ordinance that would prohibit donation containers within the city limits.

Given our proximity to several locations where donations can be made directly to store fronts within 5-mile radius of the city, along with several companies that will come directly to a person’s home to pick up items of value, staff does not feel these bins are necessary inside the City.

The ordinance would prohibit the containers, subject the container to a daily impound fee and a daily fine as well.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-22, amending Chapter 42 of the Code of Ordinances of the City of Jersey Village, Texas, entitled “Offenses and Miscellaneous Provisions”, by adding a new Article VIII, entitled “Donation Containers”; containing findings and other provisions relating to the subject; declaring certain conduct to be unlawful; providing a penalty; providing for severability; providing for publication; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

ORDINANCE NO. 2022-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING CHAPTER 42 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, ENTITLED “OFFENSES AND MISCELLANEOUS PROVISIONS”, BY ADDING A NEW ARTICLE VIII, ENTITLED “DONATION CONTAINERS”; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jersey Village, Texas (the “City”) is a home-rule municipality pursuant to Section 5 Article 11 of the Texas Constitution and as such, is vested with the power of local self-government; and

WHEREAS, Section 54.004 of the Texas Local Government Code authorizes home-rule municipalities to enforce ordinances necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants; and

WHEREAS, the City Council (the “Council”) of the City recognizes donation containers could proliferate throughout the City, and that donation container sites in retail and business parking lots can become dumping areas for discarded furniture, mattresses, chairs and other bulk items; and

WHEREAS, such illegal dumping would blight the City and cleanup of such illegal dumping would cause the expenditure of City resources; and

WHEREAS, it is the desire of the Council to require reasonable regulations regarding donation containers; and **NOW THEREFORE**;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

SECTION 1. THAT the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. THAT the Code of Ordinances, City of Jersey Village, Texas is hereby amended by adding a new Article “Donation Containers” to Chapter 42 “Offenses and Miscellaneous Provisions”, with such Article to be numbered VIII, which Article reads as follows:

“Secs. 42-219 – 42-229. Reserved.

ARTICLE VIII. – DONATION CONTAINERS

Sec. 42-230. – Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates a different meaning:

Building means a commercial building lawfully occupied by a business or charitable organization pursuant to a valid certificate of occupancy.

Donation Container means any box, container, trailer or other receptacle that is intended for use as a collection point for donated clothing, other household materials or other salvageable personal property; the term does not include recycle bins or any donation container located within a building.

Person means an individual, sole proprietorship, corporation, association, nonprofit corporation, partnership, joint venture, limited liability company, estate, trust, public or private organization that is not a state agency, business trust, public corporation, or any other legal or commercial entity.

Recycle Bin means a receptacle used for the collection of recyclable materials governed or regulated by the City or its Solid Waste Contractor.

Sec. 42-231. – Donation Containers Prohibited

(a) Donation Containers Prohibited. It shall be unlawful for any person to place or maintain, or allow to be placed or maintained, any donation container within the city’s corporate limits.

(b) Abatement. Any donation container located within the jurisdiction of the city shall be subject to impoundment by the city. Any donation container impounded by the city shall be released to the owner upon payment of an impound fee of \$200.00, and a daily storage fee of \$20.00 for each day in the city’s possession after impoundment.

(c) Abandoned Donation Container. Any impounded donation container not claimed within 30 days after impoundment may be destroyed without notice from the city.

Sec. 42-232. – Offense, Penalty

A person who violates a provision of this division is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted. Each offense, upon conviction, is punishable by a fine not exceeding \$2,000.00.”

SECTION 3. THAT, a person who violates a provision of this Ordinance is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted. An offense under this article is punishable by the imposition of a penalty as set forth in section 1-8 of this Code.

SECTION 4. THAT, in the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 5. THAT, the Council hereby directs the City Secretary to publish the caption of the Ordinance as required under and according to State law.

SECTION 6. THAT, this Ordinance shall be in full force and effect upon the date of its passage by the Council.

PASSED AND APPROVED THIS 20TH DAY OF JUNE 2022.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F9

AGENDA SUBJECT: Consider Resolution No. 2022-33, authorizing action for the 2022-2023 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

Department/Prepared By: Austin Bless

Date Submitted: June 10, 2022

EXHIBITS: Resolution 2022-33

BACKGROUND INFORMATION:

We recently received our FY23 health insurance rerate quote. Our rerate came in with a 13% increase. We tried to negotiate a lower increase, but we were unsuccessful.

The City has been with TML Health since 2009, which means this upcoming year will be our 14th year with them. Since that time our rates, including this 13% increase, have gone up by 52.5%, which is an average of 3.75% annually.

In looking at the market for public sector health insurance not from TML Health the average increase is 16%. In the Houston metro area TML Health rate increases are 12% - 18%. TML Health average increase statewide this year is 13%.

There is no increase for dental or vision insurance.

Staff is recommending renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool with the current plans.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-33, authorizing action for the 2022-2023 Health Insurance Plan Year by renewing health insurance plans and adding vision insurance with Texas Municipal League Intergovernmental Employee Benefits Pool.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2022-2023 HEALTH INSURANCE PLAN YEAR BY RENEWING HEALTH INSURANCE PLANS AND ADDING VISION PLANS WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL.

WHEREAS, TML rerate numbers have been confirmed, and used to estimate 2022-2023 fiscal year budget numbers; and

WHEREAS, action on health insurance plans will be required by June 25, 2022; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The City Manager is directed to renew health insurance, dental, and vision plans with Texas Municipal League Intergovernmental Employee Benefits Pool.

PASSED AND APPROVED this the 20th day of June 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: F10

AGENDA SUBJECT: Consider Ordinance No. 2022-23, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to water meters; providing a severability clause; providing for repeal; and providing an effective date.

Department/Prepared By: Public Works, Danielle Cordova **Date Submitted:** June 9, 2022

EXHIBITS: Ordinance No. 2022-23

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City of Jersey Village has received some requests for water meter testing from residents concerned with meter accuracy. City staff has determined charges should be established to recover the costs associated with meter accuracy testing. The City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future.

The proposed charge of meter testing will be the actual cost incurred by the City at an estimated rate of \$100.00 to \$150.00, depending on the size of the meter. Cost will be reimbursed to the citizen at one hundred percent if the meter is found to be inaccurate after testing. "Accurate" is defined as meeting or exceeding the guidelines for accuracy as established by the American Water Works Association. The accuracy limits are typically 98.5% - 101.5% at a test of 100 gallons.

Residents may request meter accuracy testing through the Utility Billing division. They at that point would fill out a meter test request form, sign the waiver, and pay the current market rate for the meter test. The Utility Billing division will coordinate on-site accuracy bench testing utilizing third-party testing services. If the meter fails the on-site accuracy test, the meter will be replaced, and the corresponding account will be evaluated to determine if any billing correction is warranted. If the meter is found to be accurate in accordance with the standards set forth by the American Water Works Association, the meter will not be replaced, and the citizen will assume responsibility for all associated costs.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-23, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to water meters; providing a severability clause; providing for repeal; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

ORDINANCE NO. 2022-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES RELATED TO WATER METERS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village, Texas ("City Council") has determined that it would be advantageous and beneficial to the citizens of the City of Jersey Village, Texas to establish modified and/or additional charges made to customers to recover the costs associated with providing general fees now and in the future for the City of Jersey Village, Texas; and

WHEREAS, the City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. Recitals Incorporated. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Amendment to Schedule of Fees. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 2, Article IV, Division 2, Section 2-142 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 2-142 to read as follows:

“Chapter 2 – Administration

...

Article IV – Schedule of Fees and Special Funds

...

Division 2 – Schedule of Fees

...

Sec. 2-142. - Fees and charges imposed.

(e)(9) City water meters:

Three-fourths inch\$300.00

One inch to 2 ½ inches Cost of meter plus 10 percent

Over 2 ½ inches Cost of meter plus 25 percent

**Water meter testing: Current market cost of meter accuracy test at the time of request.
Cost will be reimbursed at 100% if the meter is found to be inaccurate after testing.**

Section 3. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. Repeal. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 20th day of June 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: June 20, 2022

AGENDA ITEM: G1

AGENDA SUBJECT: Consider Resolution No. 2022-34, appointing a Committee Member to fill the unexpired term ending September 30, 2023, for Place A3 on the Parks and Recreation Advisory Committee.

Department/Prepared By: Lorri Coody

Date Submitted: May 26, 2022

EXHIBITS: Resolution No. 2022-34
[Glenn Jackoviak's Resignation](#)
[Andrea Grimm Application](#)
[Sara Bowden Application](#)
[Elysia Ross Application](#)
[Clare Towery Application](#)
[Emma Aguirre Application](#)
[Christina Sheehy Application](#)
[Karen Fitzgerald Application](#)

BACKGROUND INFORMATION:

City Council considered appointments to the Parks and Recreation Advisory Committee during its May 18, 2022, Regular Session Meeting.

Several appointments were made during this meeting. However, shortly after the May 18, 2022, Meeting, Glenn Jackoviak, who serves in Place 1 tendered his resignation as he no longer lives in Jersey Village.

Upon receipt of Glenn Jackoviak's resignation, his Place was filed in accordance with the Parks and Recreation Advisory Committee's Rules for filling vacancies, leaving position A3 vacant as follows:

Should a vacancy occur in the regular voting membership of the Parks and Recreation Committee, such unexpired term of the vacancy shall be automatically filled by an alternate member of the Committee. The selection order for filling the vacancy shall be determined by the alternate position number, with position A1 filling the first vacancy, position A2 filling the second vacancy, and so on. Once an alternate member has been selected to fill an unexpired term for a vacancy and becomes a regular voting member on the Board, the position number and term of office for the remaining alternate members shall be adjusted so that alternate member A2 becomes A1 and alternate member A3 becomes A2 and so on.

This item is to fill the vacant position A3 by appointment. Applications of interested individuals are included in the meeting packet for consideration.

RECOMMENDED ACTION:

MOTION: To approve Consider Resolution No. 2022-34, appointing a Committee Member to fill the unexpired term ending September 30, 2023, for Place A3 on the Parks and Recreation Advisory Committee.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMITTEE MEMBER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2023, FOR PLACE A3 ON THE PARKS AND RECREATION ADVISORY COMMITTEE.

WHEREAS, the City Council of the City of Jersey Village appoints members to the Parks and Recreation Advisory Committee for two year terms, and;

WHEREAS, the Parks and Recreation Advisory Committee is seven voting members and three non-voting alternate members who shall be residents of the City; and

WHEREAS, Place A3 is open on the Parks and Recreation Advisory Committee, requiring appointment for the unexpired term which began on October 1, 2021 and will expire on September 30, 2023; and

WHEREAS, qualified applicants have submitted applications for this positions; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, _____ is appointed to serve on the Parks and Recreation Advisory Committee, Place A3, for the unexpired term which began on October 1, 2021 and will expire on September 30, 2023.

PASSED AND APPROVED this the **20th** day of **June 2022**

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Resolution No. 2022-35, rescheduling the Monday, September 19, 2022, Regular City Council Meeting.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** May 26, 2022

EXHIBITS: Resolution No. 2022-35

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

City Manager Bless is giving a presentation before the International City/County Management Assoc. (ICMA) conference being held September 17 through September 21, 2022, making him unavailable for the September 19, 2022, City Council Meeting.

Accordingly, it is suggested that City Council consider rescheduling the September 19, 2022, Regular Session City Council Meeting for one of the following dates:

September 12, 2022, at 7 PM; or
September 26, 2022, at 7 PM.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-35, rescheduling the Monday, September 19, 2022, Regular City Council Meeting.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULING THE MONDAY, SEPTEMBER 19, 2022, REGULAR CITY COUNCIL MEETING.

WHEREAS, while Council meets in Regular Session on the 3rd Monday of each month to conduct City business; and

WHEREAS, the City Manager Bless is giving a presentation before the International City/County Management Assoc. (ICMA) conference being held September 17 through September 21, 2022, making him unavailable for the September 19, 2022, City Council Meeting; and

WHEREAS, it is the desire of City Council to reschedule the September 19, 2022, City Council Regular Session Meeting in order for City Manager Bles to make a presentation at the International City/County Management Assoc. (ICMA) conference; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: That the City Council of the City of Jersey Village, Texas, hereby reschedules the September 19, 2022, Regular Session City Council Meeting to be conducted on Monday, _____ at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

Section 2: This Resolution shall take effect immediately from and after its passage by the City Council of the City of Jersey Village.

PASSED AND APPROVED this the **20th** day of **June**, 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: June 20, 2022

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Ordinance No. 2022-24, modifying the Residential Homestead Exemption for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 62, Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date.

Department/Prepared By: Austin Bless

Date Submitted: May 17, 2022

EXHIBITS: Ordinance No. 2022-24

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

During the budget retreat held on May 13, 2022, City Council discussed the Homestead Exemption, Over 65 Exemption, and the Disabled Exemption. As presented during the budget retreat, Staff has researched how increases would impact the future fund balances given the CIP and projected expenses.

Below is a breakdown of how changes to each exemption would impact the city and property owners going forward.

Increasing the Homestead Exemption				
Increased Homestead Exemption Amount	Average Value to be exempted	Total Value To Be Exempted	Average Property Tax Savings for Homeowner	Total Loss of City Revenue
1%	\$ 3,385	\$ 6,595,632	\$ 25.13	\$ 48,972.57
2%	\$ 6,655	\$ 13,191,264	\$ 49.41	\$ 97,945.14
3%	\$ 9,982	\$ 19,786,896	\$ 74.12	\$ 146,917.71
4%	\$ 13,310	\$ 26,382,528	\$ 98.82	\$ 195,890.27
5%	\$ 16,637	\$ 32,978,161	\$ 123.53	\$ 244,862.84
6%	\$ 19,964	\$ 39,573,793	\$ 148.24	\$ 293,835.41

The average value of a home for a person receiving the Over 65 exemption is, based upon April data from HCAD, \$332,739. Based upon that, moving the Homestead Exemption to 20% and keeping the Over 65 Exemption the same, the home would be taxed on 50% of the value. The comparison below shows what a person with the Over 65 Exemption paid based on an average house in 2021 and what that would be in 2022.

	2021	2022
Homestead Exemption Rate	14%	20%
Avg Value	\$ 302,781	\$ 332,739
Homestead Exemption	\$ (42,389)	\$ (66,548)
Over 65 Exemption	\$ (100,000)	\$ (100,000)
Taxable value	\$ 160,392	\$ 166,191
Percent of value that is taxable	53%	50%
Tax paid to city based .7425 rate	\$ 1,191	\$ 1,234

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

The Ordinance, as drafted, is based upon the conversations that Council had during the budget retreat and proposes a twenty percent Homestead Exemption. The Council can change that number if they would wish.

The Council could choose to increase the Over 65 Homestead Exemption if they want. Here's a breakdown of the impact of raising that would be.

Increasing the Over 65 Homestead Exemption				
	Over 65 Amount	Additional Amount to be exempted	Average Property Tax Savings for Over 65 Homeowner	Total Loss of City Revenue
	\$ 100,000	\$ -	\$ -	\$ -
	\$ 105,000	\$ 4,235,000	\$ 37.13	\$ 31,928
	\$ 110,000	\$ 8,470,000	\$ 74.25	\$ 63,855
	\$ 115,000	\$ 12,705,000	\$ 111.38	\$ 95,783
	\$ 120,000	\$ 16,940,000	\$ 148.50	\$ 127,710
	\$ 125,000	\$ 21,175,000	\$ 185.63	\$ 159,638
	\$ 130,000	\$ 25,410,000	\$ 222.75	\$ 191,565
	\$ 135,000	\$ 29,645,000	\$ 259.88	\$ 223,493
	\$ 140,000	\$ 33,880,000	\$ 297.00	\$ 255,420
	\$ 145,000	\$ 38,115,000	\$ 334.13	\$ 287,348
	\$ 150,000	\$ 42,350,000	\$ 371.25	\$ 319,275
	\$ 155,000	\$ 46,585,000	\$ 408.38	\$ 351,203
	\$ 160,000	\$ 50,820,000	\$ 445.50	\$ 383,130
	\$ 165,000	\$ 55,055,000	\$ 482.63	\$ 415,058
	\$ 170,000	\$ 59,290,000	\$ 519.75	\$ 446,985
	\$ 175,000	\$ 63,525,000	\$ 556.88	\$ 478,913
	\$ 180,000	\$ 67,760,000	\$ 594.00	\$ 510,840
	Avg Value of home owned by person over 65 years old			\$ 332,739
	Number of Over 65 Exemptions			847

We need to notify HCAD of any changes by June 30th so they can get the information into their calculations for our taxable properties.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2022-24, modifying the Residential Homestead Exemption for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 62, Taxation, by amending Article I., In General; providing a severability clause; and providing an effective date.

ORDINANCE NO. 2022-23

AN ORDINANCE MODIFYING THE RESIDENTIAL HOMESTEAD EXEMPTION AND THE OVER 65 HOMESTEAD EXEMPTION FOR THE CITY OF JERSEY VILLAGE; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, CHAPTER 62, TAXATION, BY AMENDING ARTICLE I, *IN GENERAL*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Jersey Village wishes to increase the property tax exemptions under its control; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 62, Article I, Section 62-6 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 62-6 to read as follows:

Sec. 62-6. - Residential homestead exemption.

An individual is entitled to an exemption from ad valorem taxes hereafter levied by the city equal to ~~fourteen~~ twenty percent of the appraised value of his residence homestead. The term "residence homestead" shall be defined, and the exemption provided herein shall be administered, as provided by V.T.C.A., Tax Code 11.13.

Section 2. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 62, Article I, Section 62-8 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 62-8 to read as follows:

Sec. 62-8. - Over 65 homestead exemption.

An individual who is over 65 years of age is entitled to an exemption from property taxation of ~~\$100,000.00~~ _____ of the appraised value of his residence homestead. The terms "over 65" and "residence homestead" shall be defined as provided by V.T.C.A., Property Tax Code § 11.20.

Section 3. Severability. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND ADOPTED this 20th day of June 2022.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: G4

AGENDA SUBJECT: Consider Resolution No. 2022-36, authorizing the City Manager to enter into an agreement with Project Surveillance, Inc. to perform construction observation services for the Seattle Street Reconstruction Project.

Department/Prepared By: Danielle Cordova, PW Manager **Date Submitted:** June 9, 2022

EXHIBITS: [Resolution No. 2022-36](#)
[EX A](#) – Project Surveillance, Inc. Proposal
Project Surveillance [Qualifications](#)

BUDGETARY IMPACT:	Required Expenditure:	\$ 95,337.50
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City of Jersey Village has received a proposal for professional services from Project Surveillance, Inc., to assist City staff with construction observation throughout the Seattle Street Reconstruction Project. The purpose of the professional service will be to observe the daily activities of the contractor’s work to ensure conformance with drawings and specifications. Project Surveillance, Inc. will keep accurate daily construction reports, photos and videos as well as assist the project manager with the observation and inspection of critical construction work.

Additionally, Project Surveillance, Inc. will:

- Conduct Constructability Reviews to plans by verifying Field Conditions ahead of Proposed Work
- Observe the daily activities of the contractor’s work for conformance with the drawings and specifications
- Keeping accurate daily construction reports, diary, photos and videos
- Observe and verify quantities for progress payments
- Organize and prioritize time to ensure that critical items of work are observed

The costs for this will come from the overall Seattle Street Project funding. It is a piece of the overall costs of the project that is factored into the budget.

This is a professional service which means we do not have to go out for public bids for this work. Project Surveillance is a reputable firm that comes with great recommendations from other cities that have used them for various projects similar in nature.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2022-36, authorizing the City Manager to enter into an agreement with Project Surveillance, Inc. to perform construction observation services for the Seattle Street Reconstruction Project.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PROJECT SURVEILLANCE, INC. TO PERFORM CONSTRUCTION OBSERVATION SERVICES FOR THE SEATTLE STREET RECONSTRUCTION PROJECT.

WHEREAS, the City of Jersey Village has received a proposal from Project Surveillance, Inc. to provide construction observation services for the Seattle Street Reconstruction Project; and

WHEREAS, Project Surveillance, Inc. will assist City staff with construction observation throughout the Seattle Street Reconstruction Project; and

WHEREAS, the City of Jersey Village wishes to enter into an agreement with Project Surveillance, Inc. to assist City staff with the observation and inspection of critical construction work; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. That the City Manager is hereby authorized to enter into an agreement with Project Surveillance, Inc. to provide construction observation services for the Seattle Street Reconstruction Project in substantially the form attached to this document in Exhibit A.

PASSED AND APPROVED this 20th day of June 2022.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



June 3, 2022

Tim Nguyen, EIT/PM
Department of Public Works,
City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX, 77040

Re: Seattle Street Reconstruction Project
Field Observation Services

I. General:

- A. PSI will provide a qualified site representative to perform field observations and documentation as specified in the Plans/Project Manual provided by Engineer.
- B. PSI will provide all insurances including Worker's Comp., General Liability, Commercial Auto Liability, and E&O.
- C. PSI will provide necessary reports, documentations, and photographs thru our website: www.projectsurveillance.com
- D. PSI has no authority to direct Contractor's Project Safety, nor the responsibility to direct the Contractor's Means & Methods.

II. Budget:

Please see attached Level of Effort:

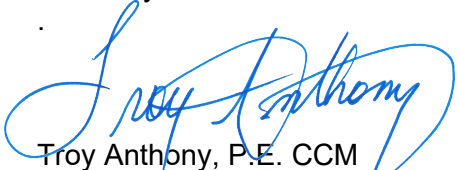
Summary of proposal costs:	\$90,045.00
<u>Estimated Mileage costs:</u>	<u>\$5,292.50</u>
Total:	\$95,337.50

III. Terms:

- A. An invoice will be submitted at the end of the month and is payable net 30 days.

Thank you for requesting this Proposal, we look forward in working together on this project.

Sincerely;



Troy Anthony, P.E. CCM
PROJECT SURVEILLANCE, INC

Accepted by _____

Seattle Street Reconstruction Project

Estimated Fee for Construction Inspection Services

Project Duration: (days) 365

Inspection Costs \$90,045.00
 Mileage Cost \$5,292.50
 Total Estimated Costs \$95,337.50

	Principal	Site Representative	Admin
Raw Salary Rate	\$75.00	\$35.00	\$25.00
Regular HRs Billing Rate (2.25 Multiplier)	\$168.75	\$78.75	\$45.00
Overtime HRs Billing Rate		\$118.13	

Time	
365	Calendar Days
12	Month
52	Weeks
104	Sundays & Saturdays
	Holidays
	Rain days
261	Working Days
4	Regular Working Hours/Day
1043	Total Regular Working Hours
87	Average Regular Working Hours/Month
20	Overtime Hours/Week
1043	Total Overtime Hours
60	Average Overtime Hours/Month

Description	Summary				Monthly Breakdown											
	Labor		Costs		Construction Duration											
	HRs	% of Hrs	\$ Amount	% fo Total	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Principal	12	1.10%	\$2,025.00	2.25%	1	1	1	1	1	1	1	1	1	1	1	1
Site Representative Regular Hours	960	87.91%	\$75,600.00	83.96%	80	80	80	80	80	80	80	80	80	80	80	80
Site Representative, Overtime Hours	96	8.79%	\$11,340.00	12.59%	8	8	8	8	8	8	8	8	8	8	8	8
Administration	24	2.20%	\$1,080.00	1.20%	2	2	2	2	2	2	2	2	2	2	2	2
Labor Hrs:	1092	100.00%			91	91	91	91	91	91	91	91	91	91	91	91
Labor Costs:			\$90,045.00	100.00%	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75	\$7,503.75
Totals to Date:					\$7,503.75	\$15,007.50	\$22,511.25	\$30,015.00	\$37,518.75	\$45,022.50	\$52,526.25	\$60,030.00	\$67,533.75	\$75,037.50	\$82,541.25	\$90,045.00

Statement of Qualifications

Project Surveillance, Inc. is a Texas based, construction inspection services firm and has been in business for over 30 years. **PSI** is M/WBE certified by The City of Houston, HUB certified in the State of Texas, and SBE certified by The Port of Houston Authority and Metro. We currently have numerous inspectors who are certified by the City of Houston Department of Public Works and Engineering Construction Inspector Training and Project Management Basics, and our goal is to have all our inspectors complete this training. **PSI** offers a wide range of professional services to municipal, state, and federal agencies as well as private clients.

Project Surveillance, Inc. has assembled a highly qualified team of professionals that have extensive applicable experience managing and inspecting various construction projects as follows:

- Water Plants, Water Pump Stations, Transmission Lines
- Drainage Channels, Storm Sewer Pump Stations
- Wastewater Treatment Plants, Lift Stations, Force Mains
- Private Land Developments / Subdivisions (WS&D)
- Toll Road Widening / Pass-through Tolls
- Major Highway Grade Separation / CRC Projects
- County Mobility Reconstruction Projects
- Street Rehabilitation
- Bridge Projects

Project Surveillance Inspection representatives are backed by management staff that have a combined experience of managing large scale project programs including significant change/schedule/cost management. Key management support are as follows:

Brian Cunningham, Director of Operations, 30 plus years' experience providing construction management and inspection services.

Jonathan Marks, PMP; Over 15 years of experience providing construction and project control management for clients including Coastal Water Authority and West Harris County Regional Water Authority.

Troy Anthony, P.E., CCM: Over 20 years of experience providing construction management services to clients with large multi-year programs such as City of Houston, Downtown Redevelopment District and West Harris County Regional Water Authority.

RELEVANT PROJECTS

Our team has worked extensively on many projects throughout Harris County and surrounding areas, having substantial knowledge of the different locations and existing conditions therein. Here are just a few of the clients and projects that Project Surveillance has provided direct inspection services and delivered quality projects to owners:

City of Pasadena

- Fairmont Parkway storm sewer and waterline installation
- Citywide Sanitary Sewer and Water Line Reconstruction
- Sanitary sewer lift station rehabilitation
- Golden Acres WWTP Rehab
- Genoa Red Bluff Lift Station
- Llano Lift Station
- Westside Lift Station Rehab
- 2- 5 million gallon water tank projects
- Multiple Sanitary sewer point repairs

North Harris County Regional Water Authority (2005 to present)

- Project No. 25C (Harris County): \$22 Million, 84-inch water line along CenterPoint Corridor
- Project No. 28B (Harris County): \$9.2 Million, 60-inch water line along Grant Rd.
- Project No. 1-A (Harris County): \$8.4 Million, 48, 42, and 36-inch water line installation
- No. 1-B (Harris County): \$3.8 Million, 30, 24, and 16-inch water line installation
- No. 1-C (Harris County): \$1.2 Million, 20-inch water line installation along Richey Rd. to Northwest Harris County MUD #24
- No. 7-A (Harris County): \$4.7 Million, 42, 30, 20-inch water lines along Ella Boulevard
- No. 7-B (Harris County): \$7.6 Million, 48, 42 and 12-inch water lines along CenterPoint from Cypresswood Dr. to Aberton
- No. 7-C1 and 7-C2 (Harris County): \$2.2 Million, 60, 36, 30, 24 and 16-inch waterlines along Louetta, Theiss and Spring Gulley

West Harris County Regional Water Authority (2006 to Present)

- Project No. S3-A4 (WHCRWA): \$8.8 Million, 10,000 linear feet of 42-inch water line along CenterPoint Corridor
- Project No. Segment C1 (WHCRWA): \$50.2 Million, 84-inch water line along easement corridor.
- Project No. Segment C2 (WHCRWA): \$48 Million, 84-inch water line along easement corridor.

City of Houston, Large Diameter Water Lines, CM16-04

Providing construction management and inspection services for Large Diameter Water Main construction including work order rehabilitation and repair of large diameter water line projects. Open cut and tunneling for the installation of the large diameter water lines, ground water control, and road repair construction requiring knowledge of piping material, pumps, and cathodic protection systems. Involved in coordination with Drinking Water Operations, TxDOT, and co-participants to schedule the shut down for construction as well as coordination with private utility companies for relocation of unknown facilities and handling public outreach.

- 30 & 36 inch Cast Iron Water Line
- 42 inch Water Line along Bellfort to Bissonnet along Braes Forest Dr
- 72 inch Water Line from Crawford to Mt. Vernon
- 72 inch Water Line from Emancipation to Tuam
- 72 inch Water Line from Mt. Vernont to Greenbriar
- 108 inch Water Line along John Ralston

REFERENCES

Provided construction management and inspection services have been provided for the following:

COMPANY: Dannenbaum Engineering Corp
CONTACT: **Mr. Chase Juhl, P.E.**
West Harris County Regional Water Authority Construction Manager
ADDRESS: 10235 West Little York
Houston, Texas 77041
PHONE NO.: 713-254-0029
EMAIL: chase.juhl@dannenbaum.com

COMPANY: Lockwood, Andrews, & Newnam, Inc.
CONTACT: **Mr. Greg Henry, P.E.**
ADDRESS: 2425 Briarpark Ln
Houston Tx
PHONE NO.: 832-577-4699
EMAIL: gjhenry@lan-inc.com

COMPANY: North Harris County Regional Water Authority
CONTACT: **Mr. Doug Haude, P. E.**
ADDRESS: 3648 Cypress Creek Parkway, Suite 110
Houston, Texas 77068
PHONE NO.: 832-729-0003
EMAIL: dhaude@nhcrwa.com

Project Surveillance Rate Sheet

Construction Management Rates

- a. Senior Construction Manager.....\$225.00/hr
- b. Construction Manager.....\$180.00/hr

Project Representative Rates

- a. Site Representative..... \$85/hour
- b. Overtime (>40 hrs. wk. or Sat. or Sun)..... \$127.50/hour
- c. Senior Project Representative..... \$115/hour

Project Controls Rates

- a. Project Controls Manager..... \$200/hour
- b. Senior Project Controls Specialist..... \$175/hour
- c. Project Controls Specialist..... \$155/hour

Expenses

- a. Expense Markup..... 10.0%
- b. Vehicle Mileage Reimbursement..... \$0.575/mile

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: G5

AGENDA SUBJECT: Discuss and take appropriate action concerning membership in the Harris County Mayors' and Councils' Association.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** June 8, 2022

EXHIBITS: Proposed HCMCA By-laws
Approved By-laws with March 2022 Amendments

BACKGROUND INFORMATION:

The City has been a member of the Harris County Mayors' and Councils' Association (HCMCA) for many years.

The purpose and objectives of HCMCA are as follows:

1. To promote the general welfare of the communities of Harris County, Texas.
2. To maintain lines of communication between the various governmental entities within Harris County.
3. To create a better understanding between the cities and governmental units of Harris County.
4. To aid in the improvement of municipal administration in Harris County.

Recently, the Association had discussions and a vote on updating its bylaws and rules, including changes in its membership rate structure. For the past five years, our membership cost in this organization has been \$750 annually. It will now be \$1,500 annually.

Louise Richman, CPA for the Association explained the reasons for this increase as follows:

1. It has been over five years since the board reviewed costs.
2. The cost of the venues has increased significantly over the past five years.
3. City dues pays for elected officials to attend the meetings with no additional charges.
4. Dues also cover the meeting's speakers and dinner, the annual audit and IRS Form 990 preparations and filing, and other administrative and educational functions.

In addition to membership fees, there are meal charges in certain instances. City Elected Officials attend the meeting with a meal at no charge. However, should they choose to bring their spouse, the fee for the spouse's meal is \$50.

I have included in the meeting packet the proposed by-laws and the finally approved by-laws. The proposed document will help you see where changes were made, and you will be able to compare this with the final version.

This item is to discuss membership in this organization and provide direction to Staff concerning same.

RECOMMENDED ACTION: Discuss and take appropriate action concerning membership in the Harris County Mayors' and Councils' Association.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIATION RULES AND BYLAWS

ARTICLE I. NAME AND PURPOSE

The name of this organization shall be "Harris County Mayors' & Councils' Association."

Its purpose and objectives shall be:

1. To promote the general welfare of the communities of Harris County, Texas ("Harris County");
2. To maintain lines of communication between the various governmental entities within Harris County;
3. To create a better understanding between the cities and governmental units of Harris County; and
4. To aid in improvement of municipal administration in Harris County.

ARTICLE II. MEMBERSHIP

Any incorporated city in Harris County shall be eligible for membership and the elected and appointed officials shall represent it in the Harris County Mayors' and Councils' Association ("Association") and be spokesmen thereof. The Commissioner's Court of Harris County shall be eligible, as members, and shall constitute one combined membership.

ARTICLE III. OFFICERS, ELECTION, INSTALLATION, AND DUTIES

A. OFFICERS:

The officers of the Association shall be PRESIDENT, VICE PRESIDENT, TREASURER, AND SECRETARY.

All officers must be an elected official representing a member city with dues paid in accordance with Article VI of the Rules and Bylaws.

B. ELECTION and INSTALLATION:

Election of officers shall be held at the May meeting, unless canceled due to unforeseen circumstances; and officers shall hold office for one year and/or until a qualified successor shall be installed.

[C. INSTALLATION:

Installation of all newly-elected officers shall be held as soon as possible after election but, in no case, later than the next regular meeting following their election.] **deleted**

D. DUTIES:

PRESIDENT

The President of the Association shall:

1. Attend and preside over meetings of the Association;
2. Appoint all committees; ¹
3. Be an ex-officio member of all committees;
4. Act in all matters representing the Association;
5. Countersign, with the Secretary or the Treasurer, all checks, resolutions, and other official papers of the Association; and
6. Serve as spokesman **[and official lobbyist] deleted** for the Association except when authority is designated to someone else.

VICE PRESIDENT

The Vice President of the Association shall:

1. Attend meetings of the Association;
2. Act in all duties of the President in the absence of the President, or if the President is unable to discharge the duties of the President for any reason whatsoever;
3. Responsible for presenting all resolutions and proclamations of the Association's **[three legislative] deleted** committees to the membership of the Association;
4. Serve on each of said **[legislative] deleted** committees; and
5. Responsible for the preparation and presentation of at least nine (9) monthly Association programs, which shall be programs of mutual interest to the membership.
6. Countersign, with the Secretary or the Treasurer or the President, all checks, resolutions, and other official papers of the Association.

TREASURER

The Treasurer of the Association shall:

1. Attend meetings of the Association;
2. Act in the duties of the President in the absence of the President and Vice President; ²
3. Select and designate an independent auditing firm of qualified Certified Public Accountants to audit the books and financial records of the Association as provided in Article VI(c) of the Rules and Bylaws;
4. Present the results of such audit to the membership at the regular meeting in August of each year;
5. Responsible for the updating of the membership lists of the Association and for encouraging expansion of the membership and attendance of the members of the Association to the meetings of the Association;]deleted
5. Collect dues, hold funds, make disbursements for expenses of the Association;
6. Keep the financial and business records of the Association;
7. Prepare and submit a current financial report at each business meeting;
8. Responsible for the preparation of all tax reporting requirements; and
9. Sign checks and other official papers of the Association.
10. Be responsible for seeking out and encouraging sponsorships for the meetings of the Association.

SECRETARY

The Secretary of the Association shall:

1. Attend meetings of the Association and record the minutes for the Association. Such minutes shall be reduced to writing and submitted to the membership of the Association at the next regular meeting for approval. At the end of the Secretary's term, all hard copy minutes shall be archived in the Association's depository maintained at the City of Deer Park;
2. Select, arrange for, and confirm sites of the Association meetings;
 - A. Prepare and distribute NOTICE OF MEETING announcements at least two (2) weeks prior to monthly meetings;
3. Receive reservations and post a reservation schedule showing names of members and guests planning to attend;

- 4. Advise caterers of numbers planning to attend; and
- 5. Responsible for the updating of the membership lists of the Association and for encouraging expansion of the membership and attendance of the members of the Association to the meetings of the Association;
- 6. Maintain all files, documents, and correspondence for the organization.
- 7. Perform other customary duties as required.

**ARTICLE IV.
COMMITTEES**

A. EXECUTIVE COMMITTEE:

The Executive Committee shall:

- 1. Consist of five (5) members, the current officers of the Association, and the Immediate Past President;
- 2. Meet at least two (2) times each year to discuss the affairs of the Association;
- 3. Be authorized to make financial arrangements as may be appropriate to carry out the functions of the Association;
- 4. Be authorized to set aside funds of the Association to be used by the President to promote the functions and goals of the Association; and
- 5. Be authorized, should a vacancy occur, to fill that position by appointment should they so desire.
- 6. Encourage all cities, wholly or partially in Harris County, to participate as members of the Association.
- 7. Review Rules and Bylaws at least every 3 years.

B. NOMINATING COMMITTEE:

The Nominating Committee shall:

- 1. Be appointed by the President at the regular meeting in April and approved by a majority of the membership at that meeting;
- 2. Consist of a minimum of four (4) elected [officials of a City or the County] ~~deleted~~ City officials of Harris County, including the Vice President of the Association, who have been members of the Association for at least one (1) year; and
- 3. Nominate the new officers no later than the May meeting. Nominations may also be made from the floor by members of the Association for any office at the May meeting. If there are no nominations received by the May meeting, the Executive Board may

appoint as per Art. IV A. 5.

C. OTHER COMMITTEES:

The President shall appoint a Legislative Committee during each Texas Legislative Session. Other **ad hoc** committees may be named at such times as desired by the President for special purposes.

ARTICLE V. MEETINGS

A. TIME, LOCATION:

Regular monthly business meetings of the Association shall be held on the third Thursday of the month at a site selected by the Secretary **and approved by the President.**

B. NOTIFICATION:

Notices of the meetings shall be **[mailed]**~~sent by the Secretary~~ to the Mayor and City Secretary of each member city, the Executive Committee, and the County Judge, **Commissioners,** or **[his]** designee.

C. FREQUENCY AND TYPE:

At least eleven (11) meetings shall be held each year. At least nine (9) of these meetings per year shall be designated as business sessions, the remaining to be business and/or social at the discretion of the Executive Committee. **[One meeting annually will be a social meeting]**~~The December meeting may be a social meeting.~~

The business sessions will be devoted to matters of business and discussion and/or programs of mutual interest to members.

D. CHARGES:

The Mayors, Council Members, elected members of the Harris County Commissioners' Court or the Court member's duly authorized representative and invited guests of the Association will not be charged for dinner meetings. Any member city may bring one or more guests, and shall pay for such guests upon receipt of a statement from the Association. Any member of the Association may bring guests to the meetings, but a charge will be made for such guests at dinner meetings unless otherwise designated by the officers. Such charges will be billed to the organization to which the member belongs. Other guests will pay at the door or make other arrangements in advance. Guests will be billed at the rate charged **[to the Association for the particular venue at which the meeting is held]**~~by the Association.~~

[PERCENTAGE OPTIONS]

Member cities whose boundaries include counties in addition to Harris County may elect to pay full dues or a percentage based on the population that resides in Harris County. The

population of those cities electing the percentage option will be determined yearly based on the methods below.

The amount of dues payable to the Association for those cities eligible for the percentage option shall be determined in the following manner:

The percentage of Harris County residents in the member city to its total population shall be multiplied by the amount of dues that would apply if its entire population resided within Harris County. A city electing this option shall only be entitled to paid meals for its elected representatives elected by residents of Harris County and the Mayor of the city.]deleted

FINANCIAL HARDSHIP CASES

The Executive Committee shall be authorized to make whatever financial arrangements may be deemed appropriate under the circumstances to bring into membership of the Association any city within the county or to sustain any city which is not in a financial position to pay the required dues.]deleted

**ARTICLE VI.
FINANCIAL**

A. DUES

The annual dues for each city and Harris County shall be based on population as in the following table. Such population shall be based on the latest census figures [or as amended by average per capita water tap residential building permits, or other methods acceptable to the majority of the Executive Committee.]deleted.

Population	Dues
[Less than 3,000]	\$500.00
3,000 - 10,000	\$750.00
10,001 - 20,000	\$1,000.00
20,001 - 50,000	\$1,500.00]deleted
5,000 and under	\$1000
5,001 to 25,000	\$1500
25,001 to 50,000	\$2000
50,001-100,000	[\$2,000.00]deleted \$2500
Greater than 100,000	[\$2,500]deleted \$3000

Annual dues shall cover the cost of dinners at the meetings for elected officials and all other costs of the Association. Annual dues date is June 1st, due and payable June 30th. There shall be no additional charges to the members other than for guests at the meeting as stated in Article V(d) of the Rules and Bylaws.

After a grace period of sixty (60) days, anyone attending a dinner meeting from a city that has not paid the annual dues, including Mayors and Council Members, will be charged for the individual meals.

B. CHANGES TO AMENDMENTS TO DUES:

The Executive Committee of the Association may change the amount of dues to be charged upon obtaining the approval of a majority of the members present at a duly called regular meeting of the Association. Notice of the proposed dues changes must be given to all members at least one (1) month prior to the meeting at which the vote is to be taken.

C. AUDITS:

All financial records and accounts of the Association shall be audited by an Independent firm of qualified Certified Public Accountants which shall be selected by the Treasurer of the Association. Such audit shall be conducted during the month of June of each year. The results of such audit shall be reported to the membership at the meeting in August following such audit. An audit may also be demanded at any time by vote of twenty-five percent (25%) of the membership or at the request of the President of the Association.

**ARTICLE VII.
OTHER POLICIES**

1. Any action concerning the Rules and Bylaws of the Association shall have a final approval of a majority of the membership.
2. Any official member of the member cities or County (or designated representative) may make a motion, may second a motion, may move to table a motion, may move to table a motion, and may enter into discussion at any regular or called meeting.
3. No member thereof is authorized to speak for the Association unless such authority has been delegated by the President or by vote at a meeting of the Association.

**ARTICLE VIII.
VOTING**

Each member city and Commissioner's Court shall have one (1) vote. The vote to be cast by the Mayor, County Judge, or authorized member. Voting shall be by voice (acclamation). However, a majority of the authorized members present may request a vote be taken by roll call of cities and the County in alphabetical order.

A member entity's vote shall ideally be determined by City Council or Commissioners' Court action. Otherwise, the vote shall be determined by those members present from each entity.

Any member city or the County may cast a vote by proxy. This proxy must be in writing and signed

by the Mayor or authorized delegate of the member city or County Judge and filed with the Secretary prior to the meeting.

Written proxy will take precedence over roll call unless withdrawn by the signatory prior to the vote.

Any ~~representative~~ member city more than sixty (60) days in arrears for dues will not have a vote on matters before the Association.

**ARTICLE IX.
AMENDMENTS**

A. RULES AND BYLAWS AMENDMENTS:

Changes in the Rules and Bylaws of the Association may be made by a majority vote of the membership only after notice of the proposed change has been presented to the membership of the Association at the meeting the month prior to the meeting at which the vote is to be taken. A copy of the proposed Rules and Bylaws changes shall be mailed to the City Secretary of each member city within a week following the meeting at which such change was proposed. Voting ~~may~~ shall take place at the following meeting where bylaws changes will be considered and/or a written vote from a member city may be emailed or mailed to the Secretary of the Association prior to the meeting at which the change(s) will be considered.

B. RESOLUTIONS:

A resolution is a statement by the Association on an issue of importance to the ~~County or the Region~~ municipalities in Harris County or of Regional importance. A resolution to be presented to the Association for its consideration shall be ~~mailed~~ sent to the City Secretary of each city not less than ~~two (2) weeks~~ four (4) weeks prior to the meeting at which it will be considered. A vote on the resolution by a majority of the members present shall take place only if the ~~two-week~~ four-week time period has been met.

C. EMERGENCY RESOLUTIONS:

Emergency resolutions are defined as those proposed resolutions which are of an urgent nature and to wait the required time allowing the ~~two (2) weeks~~ four (4) weeks notice would cause the Association not to take a stand on an issue of importance. In such cases, the Association may declare an emergency by two-thirds (2/3) vote of ~~those~~ the member cities present at the meeting. The resolution may then be voted on using those procedures under Article VIII of the Rules and Bylaws.

D. APPOINTMENTS:

The HCM&CA has the right and opportunity to appoint various board/commission members or directors, including the following:

- 1. Port Commission of the Port of Houston Authority

2. HSC Security District Board of Directors
3. Greater Harris County 911 Board of Managers
4. Gulf Coast Rail District Board of Directors
5. Harris County Criminal Justice Coordinating Council Members
6. Board of Pilot Commissioners for Harris County Ports

**ARTICLE X.
QUORUM**

A majority of the total number of ~~[members]~~ member cities present shall constitute a quorum for the transaction of all business. The majority vote of the ~~[members]~~ member cities present shall decide any question under consideration, except amendment of the Rules and Bylaws; which is determined by Article IX A.

HARRIS COUNTY MAYORS' & COUNCILS' ASSOCIATION RULES AND BYLAWS

ARTICLE I. NAME AND PURPOSE

The name of this organization shall be "Harris County Mayors' & Councils' Association."

Its purpose and objectives shall be:

1. To promote the general welfare of the communities of Harris County, Texas ("Harris County");
2. To maintain lines of communication between the various governmental entities within Harris County;
3. To create a better understanding between the cities and governmental units of Harris County; and
4. To aid in the improvement of municipal administration in Harris County.

ARTICLE II. MEMBERSHIP

Any incorporated city in Harris County shall be eligible for membership and the elected and appointed officials shall represent it in the Harris County Mayors' and Councils' Association ("Association") and be spokesmen thereof. The Commissioner's Court of Harris County shall be eligible, as members, and shall constitute one combined membership.

ARTICLE III. OFFICERS, ELECTION, INSTALLATION, AND DUTIES

A. OFFICERS:

The officers of the Association shall be PRESIDENT, VICE PRESIDENT, TREASURER, AND SECRETARY.

All officers must be an elected official representing a member city with dues paid in accordance with Article VI of the Rules and Bylaws.

2

B. ELECTION and INSTALLATION:

Election of officers shall be held at the May meeting unless canceled due to unforeseen circumstances: officers shall hold office for one year and/or until a qualified successor shall be installed.

D. DUTIES:

PRESIDENT

The President of the Association shall:

1. Attend and preside over meetings of the Association;
2. Appoint all committees;
3. Be an ex-officio member of all committees;
4. Act in all matters representing the Association;
5. Countersign, with the Secretary or the Treasurer or the Vice President, all checks, resolutions, and other official papers of the Association; and
6. Serve as spokesman for the Association except when authority is designated to someone else.

VICE PRESIDENT

The Vice President of the Association shall:

1. Attend meetings of the Association;
2. Act in all duties of the President in the absence of the President, or if the President is unable to discharge the duties of the President for any reason whatsoever;
3. Responsible for presenting all resolutions and proclamations of the Association's committees to the membership of the Association;
4. Serve on each of said committees; and
5. Responsible for the preparation and presentation of at least nine (9) monthly Association programs, which shall be programs of mutual interest to the membership.
6. Countersign, with the Secretary or the Treasurer or the President, all checks, resolutions, and other official papers of the Association.

TREASURER

The Treasurer of the Association shall:

1. Attend meetings of the Association;
2. Act in the duties of the President in the absence of the President and Vice President;
3. Select and designate an independent auditing firm of qualified Certified Public Accountants to audit the books and financial records of the Association as provided in Article VI(c) of the Rules and Bylaws;
4. Present the results of such audit to the membership at the regular meeting in August of each year;
5. Collect dues, hold funds, make disbursements for expenses of the Association;
6. Keep the financial and business records of the Association;
7. Prepare and submit a current financial report at each business meeting;
8. Responsible for the preparation of all tax reporting requirements; and
9. Sign checks and other official papers of the Association.
10. Be responsible for seeking out and encouraging sponsorships for the meetings of the Association.

SECRETARY

The Secretary of the Association shall:

1. Attend meetings of the Association and record the minutes for the Association. Such minutes shall be reduced to writing and submitted to the membership of the Association at the next regular meeting for approval. At the end of the Secretary's term, all hard copy minutes shall be archived in the Association's depository maintained at the City of Deer Park;
2. Select, arrange for, and confirm sites of the Association meetings;
 - A. Prepare and distribute NOTICE OF MEETING announcements at least two (2) weeks prior to monthly meetings;
3. Receive reservations and post a reservation schedule showing names of members and guests planning to attend;
4. Advise caterers of numbers planning to attend; and

5. Responsible for the updating of the membership lists of the Association and for encouraging expansion of the membership and attendance of the members of the Association to the meetings of the Association;
6. Maintain all files, documents and correspondence for the organization.
7. Perform other customary duties as required.

**ARTICLE IV.
COMMITTEES**

A. EXECUTIVE COMMITTEE:

The Executive Committee shall:

1. Consist of five (5) members, the current officers of the Association, and the Immediate Past President;
2. Meet at least two (2) times each year to discuss the affairs of the Association;
3. Be authorized to make financial arrangements as may be appropriate to carry out the functions of the Association;
4. Be authorized to set aside funds of the Association to be used by the President to promote the functions and goals of the Association; and
5. Be authorized, should a vacancy occur, to fill that position by appointment should they so desire.
6. Encourage all cities, wholly or partially in Harris County, to participate as members of the Association.
7. Review Rules and Bylaws at least every 3 years.

B. NOMINATING COMMITTEE:

The Nominating Committee shall:

1. Be appointed by the President at the regular meeting in April and approved by a majority of the membership at that meeting;
2. Consist of a minimum of four (4) elected City officials of Harris County, including the Vice President of the Association, who have been members of the Association for at least one (1) year; and
3. Nominate the new officers no later than the May meeting. Nominations may also be made from the floor by members of the Association for any office at the May meeting. If there are no nominations received by the May meeting, the Executive Board may appoint as per Art. IV A. (5).

C. OTHER COMMITTEES:

The President shall appoint a Legislative Committee during each Texas Legislative Session. Other ad hoc committees may be named at such times as desired by the President for special purposes.

**ARTICLE V.
MEETINGS**

A. TIME, LOCATION:

Regular monthly business meetings of the Association shall be held on the third Thursday of the month at a site selected by the Secretary and approved by the President.

B. NOTIFICATION:

Notices of the meetings shall be sent by the Secretary to the Mayor and City Secretary of each member city, the Executive Committee, and the County Judge, Commissioners, or designees.

C. FREQUENCY AND TYPE:

At least eleven (11) meetings shall be held each year. At least nine (9) of these meetings per year shall be designated as business sessions, the remaining to be business and/or social at the discretion of the Executive Committee. The December meeting may be a social meeting.

The business sessions will be devoted to matters of business and discussion and/or programs of mutual interest to members.

D. CHARGES:

The Mayors, Council Members, elected members of the Harris County Commissioners' Court or the Court member's duly authorized representative and invited guests of the Association

will not be charged for dinner meetings. Any member city may bring one or more guests, and shall pay for such guests upon receipt of a statement from the Association. Any member of the Association may bring guests to the meetings, but a charge will be made for such guests at dinner meetings unless otherwise designated by the officers. Such charges will be billed to the organization to which the member belongs. Other guests will pay at the door or make other arrangements in advance. Guests will be billed at the rate charged by the Association.

**ARTICLE VI.
FINANCIAL**

A. DUES

The annual dues for each city and Harris County shall be based on population as in the following table. Such population shall be based on the latest census figures.

Population	Dues
5,000 and under	\$1000
5,001 to 25,000	\$1500
25,001 to 50,000	\$2000
50,001-100,000	\$2500
Greater than 100,000	\$3000

Annual dues shall cover the cost of dinners at the meetings for elected officials and all other costs of the Association. The annual dues date is June 1st, due and payable June 30th. There shall be no additional charges to the members other than for guests at the meeting as stated in Article V(d) of the Rules and Bylaws.

After a grace period of sixty (60) days, anyone attending a dinner meeting from a city that has not paid the annual dues, including Mayors and Council Members, will be charged for the individual meals.

B. CHANGES TO AMENDMENTS TO DUES:

The Executive Committee of the Association may change the amount of dues to be charged upon obtaining the approval of a majority of the members present at a duly called regular meeting of the Association. Notice of the proposed dues changes must be given to all members at least one (1) month prior to the meeting at which the vote is to be taken.

C. AUDITS:

All financial records and accounts of the Association shall be audited by an Independent firm of qualified Certified Public Accountants which shall be selected by the Treasurer of the Association. Such audit shall be conducted during the month of June of each year. The results of such audit shall be reported to the membership at the meeting in August following such audit. An audit may also be demanded at any time by vote of twenty-five percent (25%) of the membership or at the request of the President of the Association.

**ARTICLE VII.
OTHER POLICIES**

1. Any action concerning the Rules and Bylaws of the Association shall have a final approval of a majority of the membership.
2. Any official member of the member cities or County (or designated representative) may make a motion, may second a motion, may move to table a motion, may move to table a motion, and may enter into discussion at any regular or called meeting.
3. No member thereof is authorized to speak for the Association unless such authority has been delegated by the President or by vote at a meeting of the Association.

**ARTICLE VIII.
VOTING**

Each member city and Commissioner's Court shall have one (1) vote. The vote to be cast by the Mayor, County Judge, or authorized member. Voting shall be by voice (acclamation). However, a majority of the authorized members present may request a vote be taken by roll call of cities and the County in alphabetical order.

A member entity's vote shall ideally be determined by City Council or Commissioners' Court action. Otherwise, the vote shall be determined by those members present from each entity.

Any member city or the County may cast a vote by proxy. This proxy must be in writing and signed by the Mayor or authorized delegate of the member city or County Judge and filed with the Secretary prior to the meeting.

Written proxy will take precedence over roll call unless withdrawn by the signatory prior to the vote.

Any member city more than sixty (60) days in arrears for dues will not have a vote on matters before the Association.

**ARTICLE IX.
AMENDMENTS**

A. RULES AND BYLAWS AMENDMENTS:

Changes in the Rules and Bylaws of the Association may be made by a majority vote of the membership only after notice of the proposed change has been presented to the membership of the Association at the meeting the month prior to the meeting at which the vote is to be taken. A copy of the proposed Rules and Bylaws changes shall be mailed to the City Secretary of each member city within a week following the meeting at which such change was proposed. Voting shall take place at the following meeting where bylaws changes will be considered and/or a written vote from a member city may be emailed or mailed to the Secretary of the Association prior to the meeting at which the change(s) will be considered.

B. RESOLUTIONS:

A resolution is a statement by the Association on an issue of importance to the municipalities in Harris County or of Regional importance. A resolution to be presented to the Association for its consideration shall be sent to the City Secretary of each city not less than four (4) weeks prior to the meeting at which it will be considered. A vote on the resolution by a majority of the members present shall take place only if the two-week time period has been met.

C. EMERGENCY RESOLUTIONS:

Emergency resolutions are defined as those proposed resolutions which are of an urgent nature and to wait the required time allowing the two (2) weeks' notice would cause the Association not to take a stand on an issue of importance. In such cases, the Association may declare an emergency by two-thirds (2/3) vote of the member cities present at the meeting. The resolution may then be voted on using those procedures under Article VIII of the Rules and Bylaws.

D. APPOINTMENTS:

The HCM&CA has the right and opportunity to appoint various board/commission members or directors, including the following:

1. Port Commission of the Port of Houston Authority
2. HSC Security District Board of Directors
3. Greater Harris County 911 Board of Managers
4. Gulf Coast Rail District Board of Directors
5. Harris County Criminal Justice Coordinating Council Members
6. Board of Pilot Commissioners for Harris County Ports

**ARTICLE X.
QUORUM**

A majority of the total number of member cities present shall constitute a quorum for the transaction of all business. The majority vote of the member cities present shall decide any question under consideration, except amendment of the Rules and Bylaws, which is determined by Article IX A.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: June 20, 2022

AGENDA ITEM: G6

AGENDA SUBJECT: Consider Resolution No. 2022-37, authorizing the City Manager to negotiate an agreement with Brookstone Construction for Construction Manager At Risk of the new Jersey Meadow Golf Course Club House.

Dept./Prepared By: Parks and Recreation, Robert Basford **Date Submitted:** June 9, 2022

EXHIBITS: Resolution No. 2022-37
CMAR RFQ Brookstone Construction

BUDGETARY IMPACT: Required Expenditure: \$ -
Amount Budgeted: \$ -
Appropriation Required: \$ -

BACKGROUND INFORMATION:

At the February Council meeting the City Council authorized the City Manager to begin negotiating a contract with FGM Architects for a new club house. The proposed contract utilized a Construction Manager At Risk (CMAR) format. In this format the CMAR assumes the risk for construction or rehabilitation of a facility at the contracted price in the same manner as a general contractor, but also provides consultation to the city regarding construction during and after the design of the facility.

Staff has held the introductory meetings with FGM Architects as well as a majority of the schematic design meetings, as they continue to refine the design layout. We are approaching the portion of the design phase in which a CMAR should be selected and introduced to the project.

The Request for Qualification (RFQ) was posted on the city website on May 4, 2022. Five responses to the RFQ were timely received and a team of city staff consisting of City Manager, Austin Bless; Assistant City Manager, Robert Basford; and Golf Manager, Matt Jones completed the evaluation based on the criteria outline within the RFQ. In addition, we had FGM Architects evaluate the proposals.

After review and discussion with the evaluation team Brookstone Construction was unanimously selected as the firm. The average and median results of the rankings are below.

	Brookstone Construction	CMC Development & Construction	Petra LLC	Stewart Builders LLD.	The Gonzalez Group
avg.	90	75.3	55	82	84
median	90	70.5	50.5	85.5	83.5

Tonight, we are recommending Council authorize the City Manager to negotiate an agreement to have Brookstone Construction provide CMAR services for the new Golf Course clubhouse.

RECOMMENDED ACTION: To approve Resolution No. 2022-37, authorizing the City Manager to negotiate an agreement with Brookstone Construction for Construction Manager At Risk of the new Jersey Meadow Golf Course Club House.

MOTION: To approve Resolution No. 2022-37, authorizing the City Manager to negotiate an agreement with Brookstone Construction for Construction Manager At Risk of the new Jersey Meadow Golf Course Club House.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022

RESOLUTION NO. 2022-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH BROOKSTONE CONSTRUCTION FOR CONSTRUCTION MANAGER AT RISK OF THE NEW JERSEY MEADOW GOLF COURSE CLUB HOUSE

WHEREAS, on March 21, 2022, City Council authorized staff to enter into an agreement with FGM Architects for the design of a new Jersey Meadow Golf Course Club House in Jersey Village; and

WHEREAS, the contract utilized a Construction Manager At Risk (CMAR) Format that assumes the risk for construction or rehabilitation of a facility at the contracted price in the same manner as a general contractor, but also provides consultation to the city regarding construction during and after the design of the facility; and

WHEREAS, On May 4, 2022 the City posted a Request for Qualifications in search of a Construction Manager At Risk; and

WHEREAS, the City has received a response to this RFQ from Brookstone Construction for Construction Manager At Risk services related to the construction of a new Jersey Meadow Golf Course Club House for the City of Jersey Village; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

That the City Manager is authorized to negotiate on behalf of the City of Jersey Village an agreement with Brookstone Construction, for services related to the Construction Manager At Risk of a new Jersey Meadow Golf Course Club House for the City of Jersey Village.

PASSED AND APPROVED this the **20th** day of **June**, A.D., **2022**.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Bobby Warren, Mayor*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 20, 2022

AGENDA ITEM: L1

AGENDA SUBJECT: Discuss and take appropriate action regarding items discussed in closed session regarding economic development negotiations, including the possible purchase, exchange or value of real property, related thereto, and contractual obligations of the City under existing contracts related to Jersey Village TIRZ Number 2.

Department/Prepared By: Austin Bleess, CM **Date Submitted:** June 13, 2022

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This item is to take any action necessary after the Executive Session.

RECOMMENDED ACTION:
MOTION:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JUNE 20, 2022